

**MINUTES OF A REGULAR MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF ISLAND LAKE, LAKE AND MCHENRY COUNTIES, HELD ON THE 8th DAY OF FEBRUARY 2007**

**CALL TO ORDER** Mayor Thomas P. Hyde called the meeting to order at 7:30 pm. Those present stood and pledged allegiance to the flag.

**ROLL CALL** Roll call indicated the following present: Trustees Becker, Guido, Herrmann, Huff and Schmidt. Absent: Trustee Stiller.

Also in attendance was: Kevin Sutherland, Baxter & Woodman Engineers; Police Chief John Fellmann; Willie Kootstra, Public Works; Captain Joseph Arrizzi, Wauconda Fire Department; and Connie Mascillino, EMA Director.

Approval of Minutes – January 11, 2007, January 25, 2007 and February 1, 2007.

Motion by Trustee Huff, properly seconded to approve the meeting minutes from January 11, 2007, January 25, 2007 and February 1, 2007.

Trustee Becker had a couple of questions to the January 11, 2007 meeting minutes. He questioned the first page, who was absent, and Clerk Kaczmarek stated that she had already noticed the error and passed out to everyone a new page 1 with changes. Trustee Becker asked Clerk Kaczmarek to double check the last page, Trustee Huff's departure, as he does not recall Trustee Huff leaving. Trustee Herrmann stated that Trustee Huff had, yes, left for two meetings, not one. Page 3, change "table" to "to".

Trustee Huff amended his motion. Motion to approve the minutes of January 11, 2007, January 25, 2007 and February 1, 2007 with the changes to the January 11, 2007 meeting minutes, properly seconded.

Upon roll call, Trustees voted as follows:

AYES: Trustees Becker, Guido, Herrmann, Huff and Schmidt  
NAYS: None  
ABSENT: Trustees Stiller  
ABSTAIN: None

Motion was declared carried.

**COMMITTEE REPORTS**

**1. BUILDING, ZONING AND ORDINANCE**

Trustee Herrmann read the building report for the month of January: Total building permit fees \$88,312.00, total water connection fees \$40,836.00 and total permit fees \$129,148.00. There were 27 permits issued. Total receipts for electrical compliance inspections \$400.00, Ordinance Violations received \$0.00. Total fees for January 2007: \$129,548.00.

Motion by Trustee Huff, properly seconded to approve the BUILDING, ZONING AND ORDINANCE report as presented by Trustee Herrmann. Upon voice vote, motion was unanimously declared carried.

**2. FINANCE AND ADMINISTRATIVE**

Trustee Huff read the Finance and Administration report for the month of January: John Little attended the SWALCO board meeting on January 25<sup>th</sup>. 56 residents will have their garbage service suspended because of non payment. 5 water shut off notices posted and all have paid or made arrangements. Garbage bills were mailed and are due February 28<sup>th</sup>. There were 11 move in/move outs for the month of January. 64 water shut off letters sent to residents in Section B. The auditors from Lauterbach & Amen have completed the field work portion of the audit and a rough draft is currently being reviewed with a final audit to be completed within the next week or so. John Little has met with some different cleaning companies for price comparison. John Little has also been working with Attorney John Christensen from Ancel, Glink with the complaint against our prior auditing company.

*John has been working with department heads to have their draft of their budgets by February 9<sup>th</sup>. John met with the First National Bank of McHenry to discuss auto pay which would be an alternative way for residents to pay for their water and garbage bill without having to write a check.*

*Motion by Trustee Herrmann, properly seconded to approve the FINANCE AND ADMINISTRATIVE report as presented by Trustee Huff. Upon voice vote, motion was unanimously declared carried.*

### **3. POLICE AND PUBLIC SAFETY**

*Trustee Guido summarized the POLICE AND PUBLIC SAFETY activity report for the month of January: 934 calls for service, 48 criminal offenses, 12 criminal arrests and 80 parking tickets issued. Total collected \$14,338.58. Officer Matthew DuChemin, who has been with the Department since August of 2003, became the Departments new primary investigator. He has been appointed as a team member on the Lake County Major Crimes Task Force in the event of a major crime occurring in Island Lake. Mayor Hyde, Willie Kootstra and Sergeant Sciarrone and Chief Fellmann have received training on the CTY emergency messaging system. Mayor Hyde prepared the inaugural launch message for broadcast.*

*Motion by Trustee Huff, properly seconded to approve the POLICE AND PUBLIC SAFETY report as presented by Trustee Guido. Upon voice vote, motion was unanimously declared carried.*

### **4. PARKS, RECREATION AND EDUCATION**

*Trustee Schmidt presented the report for the month of January: Parks and Recreation: 200+ enrollees. Revenue \$2476.00.00, expenses \$864.19.00 with a total of \$1611.81.00. Club has revenue \$71,399.95.00, expenses \$65,748.15.00 with a +\$5,651.00. The Daddy Daughter Dance is this coming Saturday evening and they are still looking for volunteers. The department is working on the 2007 calendars as well as signs for the Easter Bash which is scheduled for March 31<sup>st</sup>. Moth Son Bowling preparations are under way for April 28<sup>th</sup>. The first shift is ¾ full. Creative Playtime: 144 enrollees with 32 openings, registration for the 2007-2008 sessions have begun. 68 have already enrolled for next year. Registration will open to Island Lake resident on Monday, February 12<sup>th</sup> and open registration for non residents will begin on Wednesday, February 14<sup>th</sup>. Creative Playtime got caught up in the magic of the Chicago Bears and the Super Bowl. Total revenue: \$65,221.84 and expenses through January 16<sup>th</sup> \$65,743.59.*

*Motion by Trustee Huff, properly seconded to approve the PARKS, RECREATION AND EDUCATION reports as presented by Trustee Schmidt. Upon voice vote, motion was unanimously declared carried.*

### **5. PUBLIC WORKS**

*Willie Kootstra summarized the Public Works report for the month of January: To date, 639 man hours have been expended for snow removal. 394 have been classified as overtime. 14 loads of salt have been ordered and delivered. Yearly tree trimming continues, crew currently working in the original section of town. Sidewalks have been installed, In Walnut Glen, in the front of the model homes. Converse Park has been opened and closed due to the off and on snowfall. The rink has been open as well as the sledding hill has been used a lot this year. Public Works assisted as requested with the set up and clean up of the Daddy Daughter Dance. A large area of graffiti was removed from Village Hall on the north wall. It had to be sandblasted off.*

*Motion by Trustee Becker, properly seconded to approve the PUBLIC WORKS report as presented by Mr. Kootstra. Upon voice vote, motion was unanimously declared carried.*

**6. ECONOMIC DEVELOPMENT**

Trustee Becker reported on Economic Development. Trustee Becker mentioned that there are several new businesses in town. The Island Lake Plaza has a new hair salon. Trustee Becker reported that he attended the last EMA meeting.

Motion by Trustee Huff, properly seconded to accept the ECONOMIC DEVELOPMENT report as presented by Trustee Becker. Upon voice vote, motion was unanimously declared carried.

**Consent Agenda Items:**

1 Items under the Consent Agenda are considered routine and/or non-controversial and will be approved by one motion. If anyone (board member, staff, or citizen) wishes to have a separate vote on any item, it will be pulled from the Consent Agenda and voted on separately.

- 1 1. Approve payment of bills
- 1 2. Approval of Lions Club Ice Fishing Derby for February 17, 2007
- 1 3. Approval of Lions Club 50/50 Raffle at the Ice Fishing Derby February 17, 2007
- 1 4. Approval of ALS Tag Days Saturday, May 5<sup>th</sup> and Sunday, May 6<sup>th</sup> to collect donations outside of area businesses

Motion by Trustee Huff, properly seconded to approve the items in the Consent Agenda.

Upon roll call, Trustees voted as follows:

AYES: Trustees Becker, Guido, Herrmann, Huff and Schmidt  
NAYS: None  
ABSENT: Trustee Stiller  
ABSTAIN: None

Motion was declared carried.

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1 **Agenda Items:**

1. Approval of final payment to Geske & Sons, Inc. in the amount of \$25,869.62 for the '06 MFT Maintenance Project

Motion by Trustee Huff, properly seconded to approve final payment to Geske & Sons, Inc. in the amount of \$25,869.62 for the '06 MFT Maintenance Project.

Upon roll call, Trustees voted as follows:

AYES: Trustees Becker, Guido, Herrmann, Huff and Schmidt  
NAYS: None  
ABSENT: Trustee Stiller  
ABSTAIN: None

Motion was declared carried.

2. Approval to sign the Tentative Plat of Knoebel Woods subdivision

Motion by Trustee Huff, properly seconded to approve to sign the Tentative Plat of Knoebel Woods Subdivision.

Upon roll call, Trustees voted as follows:

AYES: Trustees Becker, Guido, Herrmann, Huff and Schmidt  
NAYS: None  
ABSENT: Trustees Stiller  
ABSTAIN: None

Motion was declared carried.

3. *Approval to waive the Burning Ordinance to allow for Public Works to burn the brush, yard waste, etc. on the Island*

*Motion by Trustee Huff, properly seconded to approve to waive the Burning Ordinance to allow for Public Works to burn the brush, yard waste, etc. on the Island.*

*Upon roll call, Trustees voted as follows:*

*AYES: Trustees Becker, Herrmann and Huff  
NAYS: Trustees Schmidt and Guido  
ABSENT: Trustee Stiller  
ABSTAIN: None*

*Motion was declared carried.*

*Items from the Clerk, Department Heads and Trustees*

- *Trustee Schmidt reported that the situation at the before and after school program with Club is working itself out.*
- *Trustee Guido reported that he and Trustee Schmidt are working with the PTO of Cotton Creek school on the upcoming Shamrock Shuffle and Pizza Playoffs.*
- *Trustee Guido stated that after speaking with some of the other Trustees as well as some residents he would like to suggest a committee to be formed for the spray park that is recently being discussed. He is asking that a committee be set up and include Trustees, residents, employees, etc., on the committee. Trustee Guido would like a committee to be formed to review that the spray park fits within the Village budget and that it is economical and feasible for the Village. Trustee Huff stated that he felt that this would be a good idea. He too has heard concern expressed from residents. He added that forming a committee would allow residents who would like to, to get involved, help and participate. Trustee Schmidt replied that he would be in favor of a committee. He said that he has seen in many other Village's where committees have formed, just like this, in order to include resident participation in such a project. Mayor Hyde replied that he would like then for Trustee Guido to head up the committee. He said that he would then cancel the engineering meeting that was already set up for February 14<sup>th</sup>. Mayor Hyde stated then that Trustee Guido can move forward with the spray park. Trustee Guido stated that he would like to see this whole project and process slow down and that it why he is recommending a committee as well as to allow for resident participation. He said that it would be good to get views from all sides and look to a compromise for the good of the Village as a whole. He said that the spray park needs to be looked at in terms of it's a good fit for the Village or not, it needs to be looked at fiscally, etc. He would like to see, if the spray park does go in, that it is all done properly.*
- *Kevin Sutherland of Baxter & Woodman introduced Jennifer Sorenson who assists him with projects dealing with Island Lake.*
- *Chief Fellmann announced that Connect CTY launched its first message to residents this evening. This was the first test of the system. There is an 86% success rate. There are approximately 350 faulty numbers found in the system thus far.*
- *Connie Mascillino passed out a draft for everyone's review. The plan is from Nunda and the Health Department.*
- *Willie Kootstra attended the monthly MCMRMA meeting today. Island Lake was announced as having the best loss ratio in all of the participating Village's. This is very positive as it affects the insurance rates that the Village pays.*
- *Connie Mascillino mentioned that the Fox River Shores siren is at Bucom being repaired. She is hoping, once it is repaired, to place the siren behind the well house.*

*Items from the Mayor*

- Mayor Hyde passed out a copy of a letter received from Pam Althoff regarding a Municipal Environmental Program. He recommends that our Village sign up and that a representative from Public Works become involved in this program. There is no cost. This program comes through McHenry County High School. The Trustees were in agreement for the Village to sign up for this program.
- Mayor Hyde announced that the first CTY message went out this evening at around 4 pm and then 7 pm. He said that this program was a 100% success.
- Mayor Hyde announced that Stormwater Management approved the Village for the recertification program. Everyone was provided with a copy of the letter.
- Mayor Hyde announced that EMA moved their meeting to March 19<sup>th</sup> at Village Hall. EMA also provided budget recommendations to the Board.
- Regarding the Boundary Agreement, it was recommended that a committee be put together. Mayor Hyde has been contacted by Wauconda. Trustee Guido said he would be interested in participating as well as Trustee Herrmann would like to be involved on the committee.
- Mayor Hyde reminded the Board that resident, Elaine Swanson, had asked the Board to review the water rates with regard to a possible senior citizens discount. She has followed up with Mayor Hyde recently to see if a decision has been made by the Board. Trustee Herrmann asked if John Little ran comparisons. Mayor Hyde said that he did, based on the Village stickers. There is question how the Village would handle this situation though if a resident had a senior citizen living with him/her, would they qualify for such a discount or not. It was recommended that the Village go by who the probable owner is of the residence to best determine a discount or not. Mayor Hyde asked the Finance and Administration Committee to work on this.
- Mayor Hyde attended the Illinois Municipal League meeting last Saturday. He stated that it is good to be involved in these types of organizations and attend their meetings and conferences. The next meeting is a legislative meeting which is on February 9<sup>th</sup> and then there's one on February 15<sup>th</sup>.

Motion by Trustee Huff, properly seconded to open the meeting to the floor. Upon voice vote, motion was unanimously declared carried.

Don Verciglio, resident, Mr. Verciglio stated that he's been part of the bike and trail committee in the past. He is currently working on the Hamburger Helper grant. They give away approximately \$15,000 a month and he has filed a request for Island Lake in the amount of \$10,000 to be used for the bike trail in order to obtain surveys that are needed in order to determine the costs of a bike trail. He stated that citizens of the Village can go on line and put in their comments in support of obtaining the grant for the Village. He encouraged others to do this. The application stays on line until June.

Rich Garling, 3310 Greenwich Lane, Mr. Garling recommended putting this on the Village website also to encourage comments and support.

Don Saville, 3608 Burr Oak, Mr. Saville inquired when the Board would be putting together and releasing the portion of the executive session minutes that relates to the spray park. He would like to see those minutes brought forward and voted on by the Board for release. Mr. Saville stated that he contacted Clerk Kaczmarek and asked her to please, on his behalf and the residents behalf, contact the Village Attorney as he did not feel comfortable doing so even though Mayor Hyde had given him permission to do so at the last meeting. Mr. Saville stated that he followed up with Clerk Kaczmarek and she explained to me that the spray park topic should not be in executive session as there is no contract. His understanding is that the Board received a memo from the Clerk on this matter. Mayor Hyde asked Mr. Saville if had knowledge of a memo that was issued in the Village. Mr. Saville replied that yes, he does have knowledge of a memo. Mayor Hyde asked Mr. Saville if he was given that memo. Mr. Saville said no. Mayor Hyde asked if Mr. Saville had FOIA'd a memo and Mr. Saville said no, he did not want to nor need to as the Clerk just briefly explained to him what the Attorney had said and she made comment that she also let the Board Members know through a memo or something. Mr. Saville explained that he asked if this matter should be in executive session. He said that Mayor Hyde and Trustee Herrmann both stated at last weeks meeting that this was executive session material so Mr. Saville figured then it should be in executive session. Mr. Saville explained that Mayor Hyde had said directly to him, that if he so wishes and still does not feel that this is executive session, that Mr. Saville should contact the lawyer. Mr. Saville asked Clerk Kaczmarek if

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she would contact the lawyer on behalf of himself and the residents as he did not feel comfortable. Mr. Saville thought that was more proper. He followed up with Clerk Kaczmarek to see if she had spoken to the Attorney and Clerk Kaczmarek explained to me that this should not have been in executive session. He is asking for that portion of executive session to be taken out of executive session minutes and put into general minutes and brought before the Board and voted on. He said that he is just asking for proper protocol and that if it's not executive session, everyone should know who, what, when, where, why and how. Trustee Schmidt suggested that Clerk Kaczmarek check with the Village Attorney on putting these

*minutes together and placing them before the Board. Trustee Herrmann added that she does not know if a partial of an executive session can be released or not.*

*Don Verciglio, resident, Mr. Verciglio commented that he did not know anything about this CTY emergency messaging system that the Village would be using to notify residents. He said that he received feedback from the seniors and many of them were confused by the message. One received a message and all it said over and over was this is a message from Tom Hyde, from Tom Hyde, from Tom Hyde. He suggested that there should have been some other kind of introduction or having something in the newspaper so everyone in the Village knows that we have this new system. Chief Fellmann explained that there was a press release put out there but that only one newspaper had printed an article. He said that they also posted it on the Village website. Mr. Verciglio explained that 50% of the seniors do not have a computer so that would not have helped them. Mayor Hyde stated that it was recommended that they announce this system to our constituency and they took the pattern of the recommendation and how it was worded. He said maybe it wasn't the best of patterns but it was the recommendation by the company who has hundreds of municipalities with this same program.*

*Motion by Trustee Herrmann, properly seconded to bring the meeting back to the board. Upon voice vote motion was unanimously carried.*

*Mayor Hyde called Executive Session this evening for personnel and litigation.*

*Trustee Guido said that he met with Andy Teegen and they went over various considerations. There was discussion about lot lines, water, etc. He asked Mr. Teegen to put together a list of true lots and lot sizes to give to the Board. The wetland area was talked about as well. He asked Mr. Teegen to give the Board real numbers for lot sizes. Mayor Hyde stated that a number of other issues came up that the Board Members had issues with. Trustee Guido said that he spoke with Mr. Teegen about some of the main issues such as the water tower. Attorney Puma is putting a letter together as well to go to Mr. Teegen. Mayor Hyde asked if there was discussion on the road. Trustee Guido said that was the first time the Board had heard that information about Neville and Circle Land having ownership from Mr. Teegen had told the Board. Further clarification is needed. Mr. Teegen will looking at the layout with the 60 foot right of ways, etc. Mr. Teegen wants in writing regarding the portion for the tower.*

*Motion by Trustee Herrmann, properly seconded to go into Executive Session.*

*Motion by Trustee Herrmann, properly seconded to come out of Executive Session and return to the Board Meeting.*

*Trustee Guido asked Clerk Kaczmarek to post a Police and Public Safety Committee meeting for Thursday, February 15<sup>th</sup> at 8 pm.*

*Being that no further business was discussed, motion by Trustee Huff, properly seconded to adjourn the Board meeting. All in favor.*

*Meeting was adjourned at 8:55 pm.*

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*Clerk Christy Kaczmarek*