

**VILLAGE BOARD COMMITTEE MEETING**  
**THE VILLAGE BOARD OF THE VILLAGE OF ISLAND LAKE**  
**November 1, 2007 7:30 pm**

**CALL TO ORDER** Mayor Thomas P. Hyde called the meeting to order at 7:30 pm.

**ROLL CALL** Roll call indicated the following present: Trustees Garling, Herrmann, Ponio, Sadoski, Saville and Verciglio.

1. Call to order
2. Discussion and consensus of the Board to approve a Pavement Management Report Update in the amount of \$5000 to Baxter & Woodman

*Trustee Saville explained that he brought this up for discussion this evening before he asks for a formal vote at the next meeting in case anyone has any questions, concerns, etc. The update needs to occur due to the rising costs. The money will be coming out of road repairs where there was a small amount of access funds available. Trustee Saville will like to see the update started so that the Village is well prepared. Trustee Ponio replied that if this is something that is normally done in the Fall, it should be done. This item will be on next weeks agenda for a formal vote.*

3. Discussion of Hillside Estates Annexation Agreement

*Trustee Saville explained that he received Board approval last week to go ahead and contact Mark Janeck of Circle Development. He wanted to prepare and understand the annexation agreement instead of piecemealing all the past discussions and information together. He told Mr. Janeck that he is on a fact finding mission only. Trustee Saville, instead of a park this size that's proposed, he would rather see some money freed up for the Village instead of a park of this magnitude. Trustee Saville handed out a worksheet that he put together regarding the numbers on impact fees, the park, etc. It is estimated that it will be about \$500,000 to have that park built that way. Trustee Saville feels that the Village needs cash to operate and not necessarily a park such as this. He proposed that possibly the 7.5 acres be donated to the Village; however, not such an elaborate park. He would like to see some much needed monies go towards the Police Department and Pubic Works. Trustee Saville would like to see a park plus cash revenue to go to the Village to work with. Mark Janeck of Circle Land Development stated that he is putting \$250,000 extra towards the park and another \$360,000 of impact fees. He commented though that he would now not be investing in his own park. He had planned to invest the money into the park. Mr. Janeck said that he is investing in his park and in his development which will help to sell the development. He does not see paying above and beyond and he wants to invest in his own property. Mayor Hyde replied that he feels that it would be a serious injustice if the Village does not carry forward with this park project. He said that talked about in the past was a 7 plus acre park. He recalls it's about \$100,000 per acre these days and that he remembers the new school paying around \$130,000 an acre. Mayor Hyde said this would be a complete park. They talked about baseball diamonds, washroom facility, softball fields, complete parking lot, curbs, gutters, etc. In addition, there would be bike trails too through the development. Mayor Hyde said that this park too would assist in taking care of the needs of the athletic groups also. He said that to put houses there, instead of the park, would be the complete opposite. Trustee Saville replied that past discussions also included Andy Teegen who was involved in Walnut Glen and Covered Bridge subdivisions. This however changed as Mr. Teegen's development has already been annexed in and approved. He again stated that he is worried about money for the Village as a whole, not just for parks. Trustee Saville said that he just brought this all up for discussion. He said that the present plan will not be helping the Village and its residents as a whole but rather would just be another park for Island Lake which has to be maintained. Trustee Saville stated that the Trustees are asked to make a decision. He wanted to do some research and look at some other options possibly for the Village as a whole. He does not necessarily agree with everything that is that annexation agreement. Trustee Garling replied though that Mr. Janeck is donating a fully built park and that this is a nice deal for the Village. He said it's a full park with all the facilities and amenities. The building to be built in the park was questioned and Mr. Janeck replied that it will be the same as the building that is in Converse Park. Trustee Ponio replied that he agrees with some organized sports; however, in this Village, if there is an organized sport or team that shows up, one gets kicked out of the area and can no longer use that park as well. He said that everyone in the Village should have access to the park at any given time. Trustee Ponio replied that for this proposed park, half should be general park area and be all for organized sports.*

Trustee Garling questioned then that the rules should be changed for organized sports. Trustee Ponio replied that parks are supposed to be open to all but when organized sport teams come in, you are told to leave. He does not think that this is right. Trustee Herrmann replied though that it is a Village program. Trustee Garling said that this should be changed then so it is fair to all. Trustee Herrmann stated that those organized sports give a lot of money back to the Village. Trustee Ponio said that not all can afford organized sports though. Trustee Sadoski explained that her child uses the parks for both, for organized sports as well as to just go and play in. She said that organized sports won't always be there. Trustee Sadoski stated that what's being offered here is a fully built park and that the Village will not have to put any monies towards this park as it will be fully built. Trustee Saville replied that he is just trying to bring up the issue of money for the Village. He would like to see some money freed up for the Village, not just for the parks. He said that maybe something can be downsized and rest used to benefit the Village in other ways. Mayor Hyde stated that the Village has parks with no parking lots, parks that are not complete, parks that do not have paved parking lots, etc. Trustee Saville said that he questioned John Little where the \$1000 per house that's been collected, where did all the money go, and Mr. Little said it's not there.

Former Trustee Dan Schmidt was welcomed to join the conversation. He received a call from the Mayor to attend this evenings discussion. Mr. Schmidt explained that the Mayor did not have much input on the park. He said that it was himself, Mark Janeck and the LYAA that worked on this park. Mr. Schmidt explained that he was very happy to see, right from the start, that Mr. Janeck had proposed a park for his development which many times, is not necessarily within an original proposal from a developer. It was explained that organized sports pay a lot of money into the Village and keep the Village parks going. If there aren't organized sports, the parks would be empty. Trustee Saville requested a break out of how much these organized sports and teams have paid to the Village so he can see what they are exactly contributing to the Village.

Trustee Saville stated that Mayor Hyde had explained to those that had attended the meeting on October 9<sup>th</sup> (page 19, section F of the annexation agreement) that Mr. Janeck would be paying half the first year and half the second year for the water hook up. After getting information from Mr. DeYoung, on this particular project, that he would like to see on the annexation agreement instead half up front and the other half by the end of the first year or all of it up front.

Trustee Saville stated that he feels that this discussion this evening about monies has been an unfavorable subject. He just wanted to discuss options on how the Village can possibly gain capitol and free up some money. He said that big projects have been talked about such as a new village hall and all he sees is a big rush to get all these parks done, bike paths in, etc., and then when it comes to the nuts and bolts, he'd like to know where the money is coming from. He said that the first version of this annexation agreement is very different from the version in front of them now. He said one has no sidewalks and now there's sidewalks. Trustee Sadoski questioned if sidewalks are not needed then per Trustee Saville and Trustee Saville replied that maybe only one side of sidewalks is needed. She feels it's crazy not to have sidewalks put in and have kids walking in the streets. Trustee Saville replied that he was just pointing out one difference between the two versions. Trustee Garling doesn't understand why that is bad and Trustee Saville said it is not bad but that rather he was just pointing out an example of the differences between the versions as well as he is looking across the Board on where possibly monies can be freed up for the Village. Trustee Sadoski replied that she understands where Trustee Saville is coming from, that he is looking for monies for the Village, but she thinks he is going about this the wrong way. She said that every house that is built up there will be a tax paying resident and that money will come to the Village. Trustee Garling replied that he is out there working like crazy to get businesses into this town to build up the tax revenues from those businesses for the Village. He said that other suggestions have been offered.

Trustee Ponio pointed out that with regard to the water service, that there will not be enough water service to provide water to this new development and that a temporary pumping station will be something that Mr. Janeck may have to put in in the meantime. Mr. Janeck said that he was not aware of this but he will have to deal with it. He said that preliminary engineering has not looked at this yet. He was not aware of this. He said though that he has to provide water and will deal with it.

#### 4. Discussion of Village budget

Trustee Herrmann stated that she would like to table item number 4. She stated that John Little is too busy right now with many other things to do than drop everything and work on a mid-quarter budget report. Motion by Trustee Herrmann, properly seconded to table this item. All in favor. Trustee Ponio questioned when this information might be available. Trustee Herrmann replied that at the end of each quarter, they look at the numbers. The next report most likely won't be ready until mid-November.

5. Discussion of costs related to the new well, elevated tower, pumps and filtration plant and budget plan for the water improvements

Trustee Ponio stated that he has asked for a spreadsheet on how the Village is going to pay the \$5 million dollars to pay for all of this. Trustee Saville replied that he has to work on the numbers and that he needs some more time. He said that he can probably get back to Trustee Ponio in about 30 days so it was decided that this will possibly be next discussed at the December 6<sup>th</sup> meeting.

6. Discussion of Board Member pay period and payment schedule

Mayor Hyde said that he received an email from Trustee Ponio regarding Board Member pay. He said that the Board decided, as a whole, to be paid monthly vs. quarterly. Trustee Ponio said it was past the middle of the month this last time until the Board Members received their pay. Mayor Hyde replied that the Clerk was out of town during that particular payroll period. Trustee Ponio replied that he understands that but that no one else missed their check. Trustee Verciglio said it was late, that the report tracking attendance was turned in after that first payroll period. Clerk Kaczmarek questioned how the payment was late when there is no policy, procedure or ordinance in place that dictates when Board Member pay is due. Trustee Ponio replied that whomever's responsibility it is, if that person is out of the office at that time, it needs to be designated to someone else so the pay can be turned in. He explained that it's just like anything else and it's a bill that needs to be paid like any other bill that the Village pays. Clerk Kaczmarek asked what the payment schedule is as there is nothing in writing other than verbally the Board agreed to get paid monthly vs. quarterly now. Trustee Ponio is looking for policy or standard on this to be put in place. Trustee Herrmann though stated that this schedule will change month to month as it follows the Village bi-weekly payroll schedule and it depends on the number of days in each month so it may not always fall on the first week of the month. Clerk Kaczmarek said that if the Board wants to set dates, set dates, and let her know so that she can follow this schedule. Trustee Saville said that they are only talking about \$300 a month here. Trustee Verciglio said that the plan was set up that Christy, at the end of each month, would turn into John the Boards attendance at meetings and that the checks would be cut at the next bi-weekly payroll. Clerk Kaczmarek said that this was never discussed in detail other than that the Board was to get paid monthly. Trustee Ponio said it's a bill that needs to get paid like any other bill. Trustee Herrmann suggested creating an ordinance as this discussion was a general agreement that the Board would get paid monthly and it was never established exactly when the Board would get paid each month. Mayor Hyde asked if Clerk Kaczmarek had anything to add and she replied that she too is wondering whose responsibility is it really to turn the Boards pay in as it was just handed to her one day to take care. She questioned if it's the Clerks responsibility, the Treasurer, the Collector, etc. Clerk Kaczmarek asked, if the Board wants stricter rules around when and how they are paid, she would like an ordinance or policy/procedure in place so everyone is clear. Trustee Ponio said that point is, not the \$300, but that a gentleman did some work for the Village and he had to be paid even before he turned in his payroll stuff and it was a big special meeting. He had to be paid his \$6000 grand and a check had to be cut the next day. He said it was two weeks past the Village's monthly end and the Board had not been paid. Trustee Ponio said the point is again that the Village has bills, this is one of them, and the bills need to be paid. Mayor Hyde said that Clerk Kaczmarek offered a suggestion too that maybe the Trustees be responsible for themselves and turn in their own time sheets each month. Clerk Kaczmarek replied again that how can the Board be saying she was late when there are no rules, no policy nor procedure in place. Trustee Ponio will work on such an ordinance and present it to the Board.

7. Discussion of proposed appointment of Don Congdon to the Lake Management Committee as presented by Chairman Jeff Block

This will be up for a formal vote at the next meeting.

Motion by Trustee Garling, properly seconded to open the meeting to the floor. Upon voice vote, the motion was declared unanimously carried.

Wayne Schall, 4029 Roberts Road: Mr. Schall said that earlier, during the discussion of the 7.5 acre park, that land is valued at approximately \$100,000 an acre. He said it sounds like \$700,000 then just for the land for this park. Mayor Hyde replied that if you look at what land is going for in the area, it's not unusual to see \$100,000 + an acre. He said that the school paid more as well as Crystal Valley RV, back 10 years ago, paid about \$100,000 back then. Mayor Hyde said it is not a high number based on numbers in the past. Mr. Schall replied though that there is land available for around \$80,000 in the area and that \$100,000 seems a bit high.

Motion by Trustee Garling, properly seconded to bring the meeting back to the Board. Upon voice vote, the motion was declared unanimously carried.

#### Items from the Clerk, Trustees and Department Heads

- Trustee Garling said that he has been thinking about what Trustee Ponio had said last week about putting emails on-line. He is looking into programs that may be able to do that but has not been successful yet in finding anything. In the spirit of all that, Trustee Garling also brought up and suggested that possibly the Village also post on its website all the FOIA requests. He said that way the public can see what is being requested, who is requesting it, what they are receiving, how much they are paying for their FOIA, etc.
- Trustee Garling said that he received some comments back regarding the Uptown Improvement Committee. He reminded the Board that this committee is not in place to look at houses that need improvement but rather they are charged with looking at uptown/business improvements. He said house improvements are for the code enforcement officer.
- Trustee Garling requested executive session for the sale of property.
- Trustee Herrmann reported that she would like to have a Holiday Party committee sometime soon. Sideouts has December 14<sup>th</sup> available, not December 7<sup>th</sup>. The committee decided to meet on Monday, November 5<sup>th</sup>.
- Trustee Verciglio reported that the Village Craft Fair is November 17<sup>th</sup> and 18<sup>th</sup>. He would like to place on the next agenda approval of a raffle and to waive the permit fee.
- Trustee Verciglio stated that there has been questions about signage for events. He would like clarification as to exactly what signs should come before the Board for approval. Trustee Garling stated that he is concerned with the placement of these signs around town. Trustee Saville pointed out that the Village has a sign ordinance and that it needs to be followed by everyone including the Village. Public Works generally puts all the signs up for the various events. The Board decided that Public Works is to check with Mr. DeSort, before putting the signs up, that they received Board approval. All signs will need Board approval. Trustee Garling replied that this is good planning. The signs should be viewed and the locations should be planned.
- Trustee Verciglio went through a number of pending items: Ordinance 1283-06 regarding animal control – there is no penalty or fine attached to the ordinance – Trustee Ponio will work on this ordinance and bring it back to the Board, there was an incident of a non-Village approved organized sports team using the Village's field – in order to use Village fields, they need to provide liability insurance as well as fill out the proper paperwork with the Park and Recreation Department, list of rules posted at each park – there's no ordinance to enforce these rules – he suggested an ordinance be created, memo from Attorney Puma re: reimbursement of fees – this was requested to be done per Mayor Hyde after Trustee Verciglio had asked and Trustee Garling offered further explanation – Trustee Garling replied that Attorney Puma felt that these would be better to have up front so developers are clear and they know up front, items he is looking for answers on: emergency agreement dealing with Northern Morraine in the case of an emergency – no one has heard anything, emergency access road chain or gate – Trustee Saville said that Kevin Sutherland and the Fire Dept. met and it was agreed that there needs to be a swing gate – there's an email from October 1<sup>st</sup> from Don Augustin and he is working on this/he is working with an engineer – it will be handicap accessible, etc., Trustee Saville will report more when he has further information, IL Department of Labor letter pertaining to the seawall project – the last letter was from Attorney Puma to IDOL with the information that they had requested – no further update at this time, Discussion on Rules of Order that was tabled – it is still tabled and active, how long is the contract for the Court Services agreement that the Village has - Trustee Saville said it was voted on already and approved – Trustee Ponio mentioned though that the Board does not know yet how long the agreement is for, the tapes for

executive session – Clerk Kaczmarek replied that she keeps all of those and that they are all in the Village files and do not get destroyed unless approved, salt storage facility – Trustee Saville replied that this is a dead issue due to no funds being available.

- Trustee Saville stated that he is still looking into and researching a Village Manager position. There are no funds available however. He received information from LGS who can provide, for a fee, contractors to communities for such positions. He will be checking into this.
- Trustee Saville reported that he received an email from Mr. Kootstra regarding the electrical needs at the park in order to accommodate the holiday lights. The Board agreed that Mr. Kootstra should move forward on this.
- Trustee Saville reported that he FOIA'd the Lake County Health Department regarding the questioned street sweepings at the Village. The case is closed. The situation was fully taken care of per the Lake County Health Department.
- Trustee Saville commented that he would like to see monies, from Village properties that are sold, go towards items such as a new Village Hall – items that are substantial for all the people of the Village. He would like the money earmarked for something substantial.
- Trustee Saville would like an accounting synopsis of how much money these organized sports bring to the Village over a 12 month period. Trustee Verciglio will work on this for Trustee Saville. Trustee Herrmann said that Trustee Saville would probably have to go back to their Treasurers, etc., to get that information. Trustee Saville commented that earlier that they are paying the Village. Trustee Herrmann said no, that they are doing the work and supply the materials at the parks. They are taking care of some of the fields. Trustee Saville said that earlier it was said that there is so much money coming from these organizations and he'd like to see how much that really is.
- Trustee Herrmann questioned where the Board is at in term of a new Village Hall. Trustee Ponio replied that at the late Police Committee meeting, the Mayor was going to give Trustee Ponio the names and numbers of the past presenters and he would speak with these companies and report back to the Board. Mayor Hyde has the files for Trustee Ponio's review.
- Trustee Verciglio requested executive session for personnel

#### *Items from the Mayor*

- Mayor Hyde supplied a copy of the IL Commerce update. There is an IL bill regarding granting of video service.
- Mayor Hyde reminded the Board Members to turn in their committee meeting minutes on a regular basis and to not let too much time go between.

*Motion by Trustee Garling, properly seconded to go into executive session for personnel and land sale. All in favor.*

*Motion by Trustee Garling, properly seconded to come out of Executive Session and return to the committee meeting.*

*Motion by Trustee Garling, properly seconded to adjourn the committee meeting. Being that no further business was discussed, the meeting adjourned at 10:27 pm. All in favor.*