

**MINUTES OF THE COMMITTEE MEETING OF THE VILLAGE BOARD OF THE VILLAGE OF  
ISLAND LAKE, LAKE AND MCHENRY COUNTIES, HELD ON MARCH 4, 2010**

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**Committee Meeting was called to Order by Mayor Herrmann at 7:30 PM**

**Roll Call was taken – Trustees present: O'Malley, Rabattini Ponio, Verciglio, Mascillino  
Trustees Absent: Saville**

**Also in attendance were: Kevin Sutherland, Neal DeYoung, Willie Kootstra**

**PUBLIC COMMENT:** *The public is invited to make an issue oriented comment on any matter of public concern. This part of the meeting is reserved for comments and is not an open question and answer period but a time for members of the public to make statements. The public comment may be no longer than 5 minutes in duration. Interrogation of village staff, the Mayor, Trustees or consultants will not be allowed during this time. Personal comments or attacks, impertinent, slanderous or profane remarks which are disruptive or impede the orderly conduct of the meeting relative to village staff, elected officials or consultants is prohibited.*

There was a Motion by Trustee Mascillino and properly 2<sup>nd</sup> to open the meeting to the floor.

All were in favor.

There being no public comments a motion was made by Trustee Mascillino and it was properly 2<sup>nd</sup> to bring the meeting back to the board.

All were in favor. Meeting was brought back to the board.

A motion to adjust the order of the agenda and move the agenda down from the clerk comments on for special speakers by Trustee Verciglio and it was properly 2<sup>nd</sup>.

Upon Roll call trustees voted as follows: Ayes – Trustees O'Malley, Rabattini, Mascillino, Verciglio  
Nays – Trustee Ponio  
Absent – Trustee Saville

Motion carries

**Agenda Items**

**1. Presentation by Jim Tansor of Nicor Gas on new Nicor Agreement – Trustee Mascillino**

Jim Tansor – The Franchise agreement between Nicor and the Village of Island Lake has expired. A franchise is an agreement between a utility and a municipality allowing the utility to install, maintain and operate the system. It allows the municipality the right to oversee the public rightaway and make ordinances if necessary. The original agreement was for 50 years. A proposal has been submitted regarding a new agreement being proposed for 35 years. Northwest Municipal and Dupage managers have come together and formed a committee to discuss a new franchise agreement. The Village of Island Lake would receive the same benefits as the others in the agreement. There is a favorite nations clause that stipulates all municipalities will get equal benefits. Are there any questions?

Questions ensued regarding not taking Nicor which is not possible because they are the distribution company, therms vs cash to use to go to the open market for gas (no cash reimbursement if therms are not used), and a third party providing gas. If there were new lines that needed to be run or upgraded the village engineer would look at the plans to make sure the village agreed with the work. This would be paid for by the village. Village Finance Director would know if it would be better for your village to use therms or receive cash. You always have the option to get the cash option. The census results will have an impact on the franchise agreement.

## **2. Request by American Legion Riders to speak to the board – Trustee Verciglio**

American Legion Riders have a presentation to make. Plaque presented to the mayor for our village was to recognize the outstanding service and assistance in bringing our sons and daughters home.

## **3. Request by VFW Post 2486 to speak to the board – Trustee Verciglio**

VFW Post 2486 gave a brief letter to each trustee to state they will accept responsibility to accept and deposit funds for the canine unit to administer payment for the canine. Officer Flemming has some funds already collected.

This covers anything that is not covered by previous donations primarily care, food, toys and additional training.

## **4. Discussion of Island Lake Water Tower Lease Agreement T-Mobile – Trustee Verciglio**

Trustee Verciglio turned this part of the meeting over to Neal because Neal has been working with the T Mobile people.

A senior land acquisition representative explained to the board where the antennas would be placed on the water tower so they don't interfere with Nextel and the 15 X 15" piece of land they would lease for their equipment does not require a building. There will be a cement slab with cabinets on it. Around that area will be a privacy fence with slats and then landscaping to help conceal the area. Nextel facilities are in front of this area when viewing it from 176 and it probably won't even be seen. Please match the slats from the fence with whatever Nextel has. This is an unstaffed facility that a technician will come to once or twice a month to verify everything is OK. The site is also computer monitored so if anything goes wrong they will know at the central area called the switch.

There will also be insurance carried for the location by T Mobile. The agreement is 20 years long – an initial 5 years and the 3 – 5 year renewals. T Mobile will provide the village with \$5000 at the signing for a generator or lights for the area. This is something T Mobile will not get involved in because they have no way or monitoring whether lights are working or not. The money you receive is called a signing bonus and you can use the money for whatever you choose.

Neal sees this as a win – win. We will be receiving \$24,000 a year for the village. The monthly payment will go into the general fund.

## **5. Discussion of New Horizon Corporation Fireworks Contract – Trustee Verciglio**

We have received the contract for the fireworks from New Horizon Corp. We have dealt with New Horizon Corp before. We have already given them a \$500 deposit for the barges and fireworks. The contract is for \$5000 plus the deposit we have already given them and will increase in \$500 increments if we want a larger display. Concerns were brought up regarding the amount of the contract and whether or not we will be able to pay for the fireworks. There is \$7,100 in the kitty. Discussion was ended at this point.

## **6. Discussion regarding design/bid/build process and alternate project approaches. – Trustee Verciglio**

Trustee Verciglio passed the presentation to Kevin Sutherland from Baxter and Woodman.

Kevin Sutherland passed out some information regarding three different project delivery processes. The purpose of this is to give the village an opportunity for a different thought process.

- 1. Design/Bid/**
- 2. Construction Manager at Risk (CMAR)**
- 3. Design/Build**

All three processes were explained at length due to the fact that there will be project coming up to rebuild filter of water treatment.

#### **Items from the Clerk, Trustees, Department Heads**

**Clerk Miller – Nothing this evening.**

#### **Trustee Verciglio – two things**

1. Requested an email from Trustee Ponio and was told to FOIA it
2. Stated that he felt there was an ordinance violation regarding the reading of personal comments at the meeting of February 18. It was determined that it was not stated that reading the information regarding public comment is a requirement.
3. Willie has gotten the initial request for the salt requisition for 2010-2011. They have not yet determined a price but we have to submit by March 19<sup>th</sup>.

#### **Trustee Mascillino –**

1. 10/08 red flag rules. These were put into affect to aid in the look out for identity theft. The office workers at our village will be made aware of this program and may have to take a course.
2. Census forms are scheduled to be sent out March 15-March 17. On March 19 and 20 the census people will be here to answer resident's questions regarding the census. The census will affect the distribution of funds.
3. If a village has more than 50 employees we need ADA posted to website. Mr. Kootstra will be the ADA Officer.
4. Keep in mind that audio recording after and before meetings is illegal according to the criminal code of the State of Illinois.
5. Trustee Saville. I understand that your wife reads your email. This is of concern to me because of Attorney client confidentiality. She is not governed as the trustees are.

Trustee Saville responded with, "I want this in the minutes. This was brought up a couple of years ago by Trustee Verciglio. I don't know about you folks, but I have been married to my wife for 38 years. She has never done any wrong by me. She doesn't care what goes on at this village. I am telling you straight forward she doesn't care. She runs it off and gives it to me. I am a computer illiterate and I like it that way. If you want to hard copy me go right ahead. I have been talking about this since you guys made everything electronic. I have a box here. Run it off. I will talk to her about it. As I said I have been married to my wife for 38 years and she has never done me wrong. There is nothing she has ever talked about. I don't have any reason to doubt her and I don't take offense at you saying this because it is just jumping into my pile here and that's fine. I really don't care if you people like it or not. There is nothing that my wife has said since I have been sitting up here for three years that is reflective on anything from this village. I am the one that is reflecting on this village. You don't have to worry about my wife you have to worry about me. Unless you folks really want to give me hard copies on this I would drop it and drop it quick."

Trustee Mascillino stated hard copies might be an alternative.

6. Economic Development. Ken Hancock, the previous manager has formed a partnership with Zimmer Hardware in Palatine and is hoping to reopen the hardware store in Island Lake by April 1<sup>st</sup>.

**Trustee O'Malley**

She met with the Rec Department this afternoon. Willie, Karen, Sharon, Trustee Verciglio and the Mayor were there. They were trying to separate the carnival from the Fireworks. They were hashing it out and there will be another meeting next Tuesday to get volunteers to help with the carnival and the fireworks that are taking place and how to work out the drinking and eliminating so on and so forth.

March 27th is the Easter Egg Hunt and she requested a donation of \$100 to the Lioness Club for the Easter Egg Hunt. A consensus was taken and all were in favor.

May 2 is the craft fair in the park. Right before Mother's Day. This is the first year for this.

May 22 is the mother son bowling event. Follow up of the daddy daughter dance.

April family bowl to benefit Creative Playtime

June 6 – Andre's Salon is going to be doing a benefit walk for Haiti.

Later in June on a Friday evening – Jazz band in the park.

**Trustee Rabattini**

Trustee Ponio said one thing earlier today. While I do understand where that is coming from I paid 7.95 to get FOIA information that I didn't want to pay.

Direction from the board for a new village hall and police station or upgrading what we do have. Need to have a plan for a construction project so we can get our name and foot in the door for funding.

**Mayor Herrmann** - She is a little late in getting the Strategic Planning committee together. She had 15 people and two different facilitators along with the planning commission. They will work on our comprehensive plan. These two items will be a piece of that whole project. Today we met with the attorneys and engineer and dept heads regarding the Rimas property when next realty was looking at the property. She did print off the minutes and stated the concerns there were at that time. There is a lot we need to look at as a whole instead of pieces. She believes we will be able to put all of our option on the table.

There is retail space out there.

**Trustee Ponio** – He has a number of items.

1. He feels he should be informed about the Strategic Planning Committee because he is on the Economic Development Committee.

If there is something that has to do with the Economic Development Committee He should be told about it. Very little was mentioned. This was a very preliminary meeting. What they would need to be able to move forward with their project.

2. Removal of the sandpiles. Is that going to take place soon? Trustee Verciglio spoke with Frank and he is waiting for the weather to improve. The issue last year was the birds. If we wait the birds will be back.

3. FOIA Requests. He paid 1.50 to get information that he wanted as a trustee. He was told he would have to FOIA personnel records.

4. Mayor Herrmann stated that the Manetti investigation was complete. She sent Ponio an email stating that the Attorney had to do some more interviews that she was not aware of it.

5. Is there a rule that we can open the meeting back up to the floor? If the board agrees with this there is no problem

6. Trustee Ponio would like a comment regarding the Village policy on discipline. How can he request this policy? Trustee Mascillino said we have had this discussion before and she is going to review the employee handbook and update it. There are only three employees that do not come under the union.

7. Discussion on whether or not to place Sharon Hyde on leave. This was not put on the agenda. He feels his issues are being put off to the side. We have two officers that were put on leave and an employee that has been indicted on felony charges and this person is allowed to continue on just as though nothing has happened.

Trustee Mascillino and Trustee O'Malley will not discuss any employee issue outside of executive session. Trustee Rabattini stated that there is nothing with the attorney general that states we cannot discuss this outside of executive session. Mayor Herrmann will not discuss this issue.

#### **Trustee Saville**

1. Who hires our part time police officers? The Mayor believes the chief hires them with the Mayor's approval.

2. Has the interim chief been withdrawn from the union? DuChemin is not interim chief. He is the officer in charge.

3. I apologize for my outburst earlier regarding my wife. I am computer illiterate. She does all the computer work. What makes you think if you gave me a hard copy my wife wouldn't read it? He would like Puma to send him an email stating that his wife can't do his administrative work. His wife keeps him informed.

#### **Committee Reports and Discussion:**

**1. Finance and Administration – Trustee Mascillino.** The budget is coming along well and we should be ready to start having meetings the middle of month.

**2. Intergovernmental Communication, grants, and funding – Trustee Rabattini**  
We are concentrating on putting thoughts together and getting them to Melissa Bean. She would like to attend strategic planning.

**3. Building, Zoning, Ordinance, Public Works & Water – Trustee Verciglio**  
Nothing to report this evening.

**4. Police and Public Safety – Mayor Herrmann**  
Reviewing the budget and looking into business expenses.

Looking into the conviction rate for Island Lake.

On March 12 the Mayor will be attending a meeting regarding, Mayor's Caucus in Gurnee regarding underage drinking in our community and what we can do to curb that.

**5. Parks, Recreation, Education & Community Events - Trustee O'Malley**

She has said it all earlier.

**6. Economic Development & Public Improvements – Trustee Ponio**

Is there some money set aside that he could utilize for this committee?

Has he contacted Lake County Partners.? He should be attending their meetings.

I have never been given any direction regarding this committee. Trustee Garling left and didn't leave any information.

Lake County Partners is used to promote various communities throughout Lake County. They do have a website.

We should have information to assist us in our responsibilities. So, when I leave this position the next person can take over.

There being no more business, the Mayor has requested a motion to adjourn this evening's meeting.

**Mr. Kootstra – Public Works**

Redo of last year's contract. There are no changes in the amount we are requesting. It is 1,000 tons. I would ask that the board vote on this salt contract. We do have to purchase 80%. There is always extra salt. I do keep track and there is historical data. This is MFP Money not general fund money.

**Mr. DeYoung – Water Department**

He stated that Kevin Sutherland from B & W will be putting together more details regarding the softener rehab project. This is a specialty project and it is like pulling teeth to get information.

Mr. Saville requested that Neil put on his monthly report how many water shutoffs were due to people not paying their sanitary district bills.

**There was a motion to open the meeting back up to the floor by Trustee Rabattini and it was properly 2<sup>nd</sup>.**

However, a motion to extend the meeting past 10:00 was necessary and **Trustee Rabattini resinded the motion and it was properly 2<sup>nd</sup>.**

**There was a motion made to extend the meeting past 10:00 by Trustee Verciglio and it was properly 2<sup>nd</sup>.**

**All were in Favor.**

**There was a motion made to open the meeting up to the floor by Trustee Rabattini and it was properly 2<sup>nd</sup>.**

**All were in Favor**

**Joe Ptak – Carriage Hill.** Made a statement regarding design, bid, build. Suggested signs put throughout community advertising upcoming events with Parks and Rec.

Offered his knowledge regarding adding a YMCA to our community to John Ponio. He has been doing some research.

**Marci Knight – Portsmouth Drive.** She has a 15 piece big band that has played for senior functions and a 7 piece Jazz band that plays a more upbeat type of music. She would like to volunteer for the job.

Trustee O'Malley requested her information for the future but at this time the concerts were volunteer.

It was stated that Marci would not be interested due to past experience when they volunteered.

Since there was no more public comment the Mayor requested a motion to bring the meeting back to the board.

**There was a motion to bring the meeting back to the board** by Trustee O'Malley and it was properly 2<sup>nd</sup>.

**All were in favor**

**There was a motion to adjourn by** Trustee Mascillino and it was properly 2<sup>nd</sup>.

**All were in favor. The meeting was adjourned at 10:15.**

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Pam Miller, Village Clerk

## **Adjournment**

### **Adjournment to Executive Session**

- **Personnel**
- **Land sale and/or acquisition**
- **Litigation**

### **Adjournment from Executive Session**