



www.villageofislandlake.com

Village of Island Lake
Department of Building and Code Compliance
3720 Greenleaf Avenue
Island Lake, Illinois 60042
847-526-8764 - Fax: 847-526-1534

Charles R. Amrich
Mayor
Wayne Schnell
Building Commissioner

Date _____ 20_____

PERMIT APPLICATION

Address _____ Island Lake, Illinois. County _____

Property Owner _____ Phone _____ Email _____

If this is a RENTAL property - give name and phone # of tenant: _____

If a Homeowner's Association regulates your area - A letter of approval must be submitted before the permit can be processed.

Total cost of project \$ _____ Submit a copy of contract, plat of survey and manufacturer's specifications.

Describe the project: _____

DIMENSIONS: Width: _____ Length: _____ Height: _____ Total square feet: _____ SF

CONTRACTOR INFORMATION

Table with 5 columns: Office Use, Contractor, Name of business, Address - City - State - Zip, Phone #. Includes instructions to submit contractor names and required forms.

The undersigned, _____ hereby applies to the Village of Island Lake, Illinois for a permit to erect the structure or part thereof herein described, and if granted the permit applied for shall comply with all requirements of the Village Ordinances relating thereto and pay the fees required by such Ordinances.

Signature of Owner or Agent

_____ Date _____ 20_____ Print name _____

Address _____ Phone# to call when permit is ready: _____

Occupancy may be denied if a project is not completed before the expiration date of the permit. All inspections noted in the permit are required; call 24 hours in advance to schedule an inspection.

• • • • • For office use only

Date Issued: _____ 20_____ Permit Fee: \$ _____ Permit #
Inspection Fee: \$ _____ PB
TOTAL FEE: \$ _____