

Village Board Meeting Minutes
VILLAGE OF ISLAND LAKE
3720 Greenleaf Avenue, Island Lake, IL 60042
January 25, 2018, 7:30 p.m.



1. **Call to Order** at 7:26p.m. by Mayor Amrich
2. **Roll Call** Present: Trustees Mark Beeson, John Burke, Chuck Cermak, Sandy Doehler, Harold England and Jennifer Villarreal; Absent: none
Also present: Mayor Charles R. Amrich, Village Clerk Georgine Cooper, Director of Public Works Director Brian Bartnick, IT Manager George Muligano, Police Chief Anthony Sciarrone, Attorney David McArdle
3. **Pledge of Allegiance** led by Mayor Amrich
4. **Introduction of New Police Officer, Joseph Rivera**
Chief Sciarrone welcomed and introduced new part-time officer, Joe Rivera. Officer Rivera has broad experience with Waukegan, Justice Department, Lake County, among other. He will assist us in our investigations department. Mayor Amrich mentioned that Joe was a dancer on American Bandstand in its early days.
5. **Public Comments** included: Sean MacDonald, of Patriot Towing stated that 18 months ago, the Police Department asked him if Patriot Towing was interested in doing police towing. On 2/12/2017 I was issued a contract for towing. Then it was cancelled because it had to go before the Board. They began towing on May 1, 2017, and were complimented on their service. On December 1, 2017, they received a letter that they were released. Trustee Doehler: apologized and said the board knew nothing about it; she researched it with the State and it is the prerogative of the police department. Attorney McArdle stated that it is inappropriate to get into this without preparation and that the discussion should be on the Agenda for the next meeting.
6. **Motion to approve Resolution # 649-18** *Authorizing the Execution of an Air Support Mutual Aid Agreement and the Existence and Formation of Air-One by Intergovernmental Cooperation*
Discussion: What is involved? Chief: In manmade or natural disaster, if we needed to fly in supplies or troops, we would have support. AIR-One has four helicopters. The only cost involved for us is that we have a police officer on the ground crew (who donates his time).

Motion to approve the Resolution # 649-18 as stated above by Trustee Burke, Second by Trustee Doehler
Ayes: Trustees Beeson, Burke, Cermak, Doehler, England and Villarreal; Nays: none
Motion carried.
7. **Discussion of and possible Motion to approve an exception to Title 7, Section 7-6-52, to permit the use of a UTV for the for the Lions Club Ice Fishing Derby on February 3, 2018**
Discussion: Trustee Beeson: It's an overweight vehicle that is not allowed. The Lions Club did not request it. It was a private request.

No motion.
8. **Motion to authorize Mayor Amrich to sign the contract in the amount of \$800.00 with the Second Hand Soul band for the September 14, 2018 Concert in the Park**
Discussion: Trustee Villarreal: Has anyone seen them live? Response: Most people saw clips. Trustee Cermak: When do you pay the band? Response: After the concert.

Motion to authorize Mayor Amrich to sign the contract in the amount of \$800.00 with the Second Hand Soul band for the September 14, 2018 Concert in the Park by Trustee Villarreal, Second by Trustee

Burke

Ayes: Trustees Beeson, Burke, Cermak, Doehler, England and Villarreal
Motion carried.

9. Motion to adopt Ordinance # 1571-18 *Granting fence variations to the owner of property at 112 Fairfield as to the required side yard setback from the roadway and height requirements*

Discussion: Commissioner Schnell: See your packet for location of setbacks. The neighbor got a variance of 3 feet. Is the fence in the right of way? Response: No. In this part of town it is typical for the right of way to be. The neighbor brought up the issue and that's why we're here. He's asking for the height and to extend it. Attorney McArdle: The board can establish the height and slope of the fence.

Property owner: Only one section is 6' because of the slope. Trustee England: What is the reason for the 6'? Response: He wants privacy from neighbor. Commissioner Schnell: On waterfront property, the maximum height is 4'. There are pre-existing conditions, nonconforming conditions. The intent of the 4' is to avoid blocking view. The fence is entirely new.

Neighbor: What is the hardship? Response: Privacy and preventing view of what is under neighboring deck. The neighbor's property is a rental. The property owner shared pictures of view of the neighbor's property. Trustee Doehler: It looks like the neighbor has an elevated deck so there is no obstruction issue. Trustee Villarreal: What is your objection to having the 6' section? Response: You can walk up to the deck and see anyway. Also, the fence was constructed before the variance. Why was that done? Don't you have to have an authorization from JULIE? Why does the fence have to come out to the 25'? We have already had one incident where the tenant's car hit the fence; there are other possible barriers beside a fence. I should have watched that my tenant kept the property clean. The fence projects out. Trustee Beeson: You appear to be saying that you want your tenants to be able to breach the property line. Trustee Villarreal: How is the height affecting anyone negatively? Response: The heights vary. I don't like high fences where they're not supposed to be. There's not a lot of space between my deck and the lot line. Trustee Villarreal: What is your ultimate request? Response: I want to see the coded adhered to.

Property owner: It is not my fault that his property is so close to the lot line. Trustee Villarreal, to the neighbor: You don't want someone to have what you have. You got to build something not to code. You have not shown that this has negative impact. You were granted a variance to improve your property but you don't want him to have the same opportunity.

The blank on the ordinance should be filled in with 6'—allowing the fence as it.

Motion to adopt Ordinance # 1571-18 Granting fence variations to the owner of property at 112 Fairfield as to the required side yard setback from the roadway and height requirements as built by Trustee Villarreal, Second by Trustee Beeson

Questions: Trustee England: Can you even it out? Response by Trustees Burke and Villarreal: That's a common construction on uneven terrain. Trustee Cermak: Does the fence at 6' or can you still see the items in the neighbor's yard.

Ayes: Trustees Beeson, Burke, Doehler, England and Villarreal; Nays: Trustee Cermak
Motion carried.

10. Mayor Comments included: Met with Joseph Keller, Director of Fox Waterway Agency RE: R15 site, consisting of 40 acres on the corner and 5 acres going down to the river. \$390,000 was the first

appraisal; 25-30 acres are buildable. We could apply for grant to purchase. The Agency is getting appraisals to determine the value of the property and asked if the Village was interested in it. Either they sell it in a year or the State takes it back. Think about it, go look at the property and we'll bring it up at the next meeting. Trustee Burke: They bought it to dredge the river; the State told them to look for another site. The parcel was originally part of Fox River Shores Development. Port Barrington might also be interested. We have a boundary agreement that puts that in the Village.

RE: Police Dispatch: Received a letter from Lake Zurich that they would like come and talk to us. Chief Sciarrone: Has been talking to McHenry County ETSB as Lake County is talking about consolidating all dispatch into two buildings; this will be costly. We will have to see if Lake County will let us go. Trustee Villarreal: The other group was Fox Lake ETSB. We need to make sure we have continuation of coverage. We need to move on it. Trustee England: When do we expect a response from McHenry? Response: Next week. First step: Determine whether we can leave Lake County. Step 2: Determine costs. Invite Lake Zurich for next meeting.

Budget dates?: Trustee Beeson: Next Thursday, February 1 at 6:30 p.m.

- 11. Trustee and Staff Comments** included: Attorney spoke to auditor. If Commissioner Schnell wants to take the car home, he'll have to pay fair share. Concern: What's the policy? Trustee Cermak: We don't yet have a car that leaves the Village. Put a GPS on it so we know where it is for security and safety reasons. Trustee Villarreal to Commissioner Schnell: Do you keep a mileage log? Don't know if GPS tracking is cost efficient. Response: Yes. Trustee Cermak: GPS tracking is a \$50.00 one-time cost and an app on it. Trustee Doehler: Our police chief has a car; if he drives the car outside of the Village and gets in an accident, how do we monitor that? Trustee Cermak: The issue is when they take cars home outside the Village. Chief Sciarrone: My position is exempt; it's an emergency vehicle. Commissioner Schnell: There are bigger towns than ours that do this. Trustee Villarreal: Is there a difference in our insurance coverage? Attorney McArdle: It's not an issue' with coverage; it just need to be covered.

Trustee Villarreal: I'm satisfied with the mileage log. Trustee Burke: It's better for the car. Trustees Beeson and Doehler: Don't have an issue. Trustee Cermak: Agreed with the use of a mileage log. Mayor Amrich: We should consider this in our policy. I'd like to have a committee of myself, Georgine Cooper and Jennifer Villarreal to consider this and make recommendations.

Trustee Doehler: The Village Handbook has a policy on Visitors in the workplace. I would like to see the policy enforced for the protection of our employees, for the confidentiality of items in the office that might be viewed, and for conversations that would be overheard. This was an issue in the past with a former employee. I would like to see updates. Trustee Beeson: Shouldn't we review the entire handbook. Trustee Villarreal: We will eventually update the entire book, but we need to update certain items. Trustee Doehler: Can we get a copy of the policy? Response: There are a number of books around and no paper trail for approval. Trustee Doehler asked Mayor to work with the office staff to ensure a professional work environment.

Trustee Cermak: Who enforces it the Visitors policy? Attorney McArdle: It is the employees' responsibility.

Trustee Doehler: We received an email from owner of Page's Healthy Paws. She has agreed to sponsor waste collection stations; spoke with Brian about next steps and numbers. Would like to get "dog plaques" and sponsors. We can investigate using a coded key for access. Many residents have asked about a dog park. To IT Director George Muligano: Can we send out a note to staff about phishing emails? If you have questions about an email, forward questions to George. George: If you get a suspect email, call me—don't forward. Delete and call. Trustee Beeson: Glad to see towing on the agenda for next meeting; asked Chief Sciarrone to please make sure we have a copy of the contract. If we're going to give an exclusive contract, I would like to see the terms. Trustee Villarreal: I'm confused because 4 months ago we wanted a rotation. The more information we can be given, the better. Trustee Cermak: It's on the Agenda. Trustee England: Welcome to our new officer.

Mayor Amrich: Spoke with George Roach, Auditor, who said he will have a proposal for us for backup for Ed by the next meeting. Trustee Villarreal: Why is there only one person who can do this?

George Muligano: Thanked Trustee Doehler for her comments on the KnowBe4 training. Wayne Schnell: After a dry spell, got 2 permit applications for Walnut Glen. Brian Bartnick: Have used a lot of salt but have not done a lot of plowing.

12. **Public Comment** included: Peggy Raynor: Question about: Committee started policy update; will you include update on policy for all cars? Response: We'll bring recommendations back to the Board.
13. **Motion to go into Executive Session for the purpose of discussing employment, compensation and performance of specific employees 5 ILCS 120/2(c)(1)**

Motion to go into Executive Session for the purpose of discussing employment, compensation and performance of specific employees 5 ILCS 120/2(c)(1) by Trustee Villarreal, Second by Trustee Burke. Ayes: Trustees Beeson, Burke, Cermak, Doehler, England and Villarreal; Nays: none
Motion carried.

14. **Return to Open Session**

Motion to return to Open Session by Trustee Cermak, Second by Trustee Doehler
Ayes: Trustees Beeson, Burke, Cermak, Doehler, England and Villarreal; Nays: none
Motion carried.

No action was taken as a result of Executive Session.

15. **Adjournment**

Motion to adjourn by Trustee Beeson, Second by Trustee Cermak
All were in favor. Meeting adjourned at 9:50 p.m.

Submitted by Georgine Cooper