

Village Board Meeting Minutes
VILLAGE OF ISLAND LAKE
3720 Greenleaf Avenue, Island Lake, IL 60042
November 8, 2018, 7:30 p.m.



1. **Call to Order** at 7:30 p.m. by Mayor Amrich
2. **Roll Call** Present: Trustees Mark Beeson, John Burke, Chuck Cermak, Sandy Doehler, Harold England and Jennifer Villarreal. Also present: Mayor Charles R. Amrich, Clerk Georgine Cooper; Interim Chief Dan Palmer; Attorney David McArdle; Public Works Director Brian Bartnick, Treasurer Ed McGinty; Building Commissioner Wayne Schnell, Director of Technology and Strategic Innovation George Muligano, Mike Da Valle of the Wauconda Fire District and a host of police officers
3. **Pledge of Allegiance**, led by Girl Scout Troop #1063 Bronze Award Project
4. **Girl Scout Troop 1063 presentation on Little Free Library Bronze Award Project**
Chrys Zastrow, leader
April 2019 installation planned; partnership with Home Depot, who donated materials; proposed locations include Village Hall, Grek Park and one other location
5. **Honoring of Jason DeMark for 2018 Officer of the Year and Lifesaving Awards**
Interim Chief Dan Palmer spoke on Officer DeMark's accomplishments.
6. **Public Comment** none
7. **Committee and Department Reports**
 - a. Public Works, Trustee England
 - b. Lakes, Parks, Recreation, and Education, Trustee Cermak
 - c. Economic Development and Grants, Trustee Cermak
 - d. Building and Zoning, Trustee Burke
RE: 106 W. State Road request for variance on sprinklers for existing building: a separate 1,820 square foot addition would be connected by a corridor with fire doors to the 1,679 square foot building; Baxter & Woodman reviewed the plan; Wauconda Fire District reviewed and approved the plan. Request is to allow Commissioner Schnell to issue the permit and to ratify it at the December 13, 2018 meeting.

Poll of the Board: Trustees Cermak, Burke, Villarreal, England, Beeson and Doehler endorse issuance of the permit.
 - e. Police, Public Safety, and Ordinances, Trustee Villarreal
 - f. Finance and Administration, Trustee Villarreal
8. **Consent Agenda**
 - a. **Approval of payment of bills totaling \$632,160.35**
 - b. **Approval of minutes from 10/11/18 and 10/25/18 Village Board Meetings**

Discussion: Correction to show Public Works Director Brian Bartnick attending.

Motion to approve the Consent Agenda with correction to the 10/25/18 Minutes by Trustee Cermak, Second by Trustee Villarreal

Ayes: Trustees Beeson, Burke, Cermak, Doehler, England and Villarreal; Nays: none. Motion carried.

OLD BUSINESS

9. **Motion to adopt the 2018 *Village of Island Lake Personnel Rules and Regulations Manual***

Discussion: Villarreal thanked all of those who contributed to the revision.

Changes: Village President to Mayor; might to must in section on personnel file inclusions; question arose about whether the anti-harassment was too loose and caused the process to begin too soon;

Trustee Beeson: Want to make sure the harassment part is not too over-reaching. Trustee Burke:

There is a lot of reporting at what point investigation is initiated; Response: Begins with supervisor;

Attorney McArdle: Rights are getting codified and they need to be incorporated by local governments.

He can bring in Kelly Cahill to explain further. Trustee Doehler: Question on Holiday section, wanted make sure that all people would not taking floating holidays on same day; praised provision for donating sick time; section on campaigning should include prohibition on any elective office—not just Village of Island Lake.

Motion to Motion to table the adoption of the 2018 *Village of Island Lake Personnel Rules and Regulations Manual* until the December 13, 2018 meeting by Trustee Villarreal,

Second by Trustee Beeson

Ayes: Trustees Beeson, Burke, Cermak, Doehler, England and Villarreal; Nays: none. Motion carried.

NEW BUSINESS

10. **Discussion of Nixle Text Alert System Discussion**, Karen Luebbers and George Muligano

Karen: We discussed in the office how we can reach our residents with communications and we researched various systems; many were expensive—for example, up to \$50,000 per year. George:

Nixle—Wauconda uses Everbridge (same company)—is \$5,000 per year. Trustee Beeson: Who will

receive them and can people opt out? Response: You can choose the ones you want to receive and opt

out of any or all. Trustee Doehler: Like the idea; consider for next year's budget. Board members would

like more information; Karen and George will do more research.

Mike Da Valle: 1/3 of the residents use it in Wauconda.

11. **Discussion of possible changes to Title 6-1-1**, Interim Chief Dan Palmer

Interim Chief Palmer: Noticed as soon as he came here the need for leadership on all shifts. There ought to be a sergeant in charge of each shift. Looking for permission to have the ordinance changed to

allow an additional sergeant. Did some math since sending memorandum: pay for Officer in Charge

was more than for sergeant; would save money. Remove Deputy Chief. Authorize 4 sergeants to have

proper supervision for all shifts. The 4th would be assigned as needed. Attorney McArdle: Compare to

Fire & Police Commission ranks to make sure they are in line. The ordinances take precedence over

Fire & Police Commission regulations. Attorney McArdle will work with Chief Palmer.

12. **Motion accept the Canyon Contracting proposal for installation of a water main replacement on Porten Road in the amount of \$72,530.00**

Discussion: Public Works Director Brian Bartnick: This is for a water main that had 3 breaks in one day; it's ductile iron and not in good shape; lost half a million gallons of water in the last break.

Motion to waive the competitive bid process and accept the Canyon Contracting proposal for installation of a water main replacement on Porten Road in the amount of \$72,530.00 plus Engineering fees for Rooney Consultants in the amount of \$7,300.00 for a total of \$79,830.00 by Trustee Doehler, Second by Trustee Burke

Question by Trustee England: Is this legal to do in light of how it was stated on the agenda? Attorney response: Yes.

Ayes: Trustees Beeson, Burke, Cermak, Doehler, England and Villarreal; Nays: none. Motion carried.

13. Motion to approve the budgeted financing of two 2018 Ford F150 Pickup Trucks: one for the Water Department and one for Public works

Discussion:

Motion to approve the budgeted financing of two 2018 Ford F150 Pickup Trucks: one for the Water Department and one for Public works by Trustee Beeson, Second by Trustee Burke

Ayes: Trustees Beeson, Burke, Cermak, Doehler, England and Villarreal; Nays: none. Motion carried.

14. Motion to replace Anthony Sciarrone with Georgine Cooper as signatory for Village of Island Lake bank accounts

Motion to replace Anthony Sciarrone with Georgine Cooper as signatory for Village of Island Lake bank accounts by Trustee Villarreal, Second by Trustee Beeson

Ayes: Trustees Beeson, Burke, Cermak, Doehler, England and Villarreal; Nays: none. Motion carried.

15. Mayor Comments included: Don't forget Star Lighting Ceremony on November 17; Village Manager of Lake Zurich contacted him about RFP about a consortium for a waste contract with 5 other towns; he'll get more information; received a letter from Mike Da Valle about new vendor for ; signaling of our fire alarm to Lake Zurich Dispatch. Mike negotiated a free rate.

16. Trustee and Staff Comments included: Trustee Doehler: Concern that the current balance of our Events account is \$6,000 behind last year. Take it up in budget season. Suggest using a percentage of gaming revenue. How will we cover the expenses? Trustee Beeson: The star looks nice; Ken Wick put a lot of work into it; good community effort. Trustee England: Has an artist working on an oil painting of the people putting it up in 1965; keep shopping Island Lake. Trustee Cermak: Happy Thanksgiving and be grateful. Trustee Burke: What happens if the star is too bright? Response: It's dimmable.

Attorney McArdle: Towing situation is not quite settled; has discussed it with the chief and it will be revisited at the December Meeting. Brian Bartnick: JEFCO Crane provided time and equipment for the take down and reinstallation of the star. Chief Palmer: Putting files together has been quite a job. Sgt. Blitek has been putting together training files and digitizing files; picked up a new squad car; the sergeants' SUV has been unmarked but will be marked this November; 61 applicants for police officer; Valerie took the initiative to paint the PD lobby; new floor and new lockers are in progress. Treasurer McGinty: \$8,900 for lockers will come out of the expansion money as expansion won't be done this.

17. Public Comment included: Resident: RE: Anti-Harassment and Bullying policy, most large corporations are adopting them and have annual training for managers; it's important for policies to be detailed. Resident question on whether legal fees will be as high next month.

18. Motion to go into Executive Session for the purpose of discussing removal from appointment, discipline, performance or dismissal of specific Village employees 5 ILCS 120/2(c)(1) and pending litigation 5 ILCS 120/2(c)(11)
Executive Session not needed.

19. Adjournment

Motion to adjourn by Trustee Cermak, Second by Trustee Burke
All were in favor. Meeting adjourned at 9:27 p.m.

Submitted by Georgine Cooper