

Village Board RESCHEDULED Meeting Minutes
VILLAGE OF ISLAND LAKE
3720 Greenleaf Avenue, Island Lake, IL 60042
December 20, 2018, 7:30 p.m.



1. **Call to Order** at 7:30 p.m.
2. **Roll Call** Present: Trustees John Burke, Chuck Cermak, Sandy Doehler, Harold England and Jennifer Villarreal. Also present: Mayor Charles R. Amrich, Clerk Georgine Cooper; Attorney Jennifer Gibson; Public Works Director Brian Bartnick, Treasurer Ed McGinty; Building Commissioner Wayne Schnell, Director of Technology and Strategic Innovation George Muligano and Sgt. Nick Deuter
3. **Pledge of Allegiance** led by Mayor Amrich
4. **Public Comment** none
5. **Presentation on United Health Care Insurance** by Colleen Roos
Anniversary date is January 1. Rate of increase is 6%—negotiated down from 12%.
6. **Presentation by J & M Display**
Dave ...been in business since 1980 and growing fast. 20-25 minutes approximately.
7. **Committee and Department Reports**
 - a. Public Works, Trustee England
 - b. Lakes, Parks, Recreation, and Education, Trustee England
 - c. Economic Development and Grants, Trustee Cermak
 - d. Building and Zoning, Trustee Burke
 - e. Police, Public Safety, and Ordinances, Trustee Villarreal
 - f. Finance and Administration, Trustee Villarreal
8. **Consent Agenda**
 - a. **Approval of payment of bills totaling \$494,177.99**
 - b. **Approval of minutes from 11/08/18 and 11/27/18 Village Board Meetings**
 - c. **Motion to ratify acceptance of the Canyon Contracting Inc proposal for installation of a water main replacement on Porten Road in the amount of \$72,530.00 **Removed from list as Canyon will not do the work.****
 - d. **Motion to adopt Ordinance #1583-18 *An Ordinance Granting a Variance for the Property at 106 E. State Road, Island Lake, Illinois***
 - e. **Motion to adopt Resolution 658-18 establishing the 2019 meeting dates**
 - f. **Motion to authorize payment to Peter Baker & Son Co. for 2018 MFT Maintenance Program in the amount of \$404,822.10**
 - g. **Motion to authorize final payment to Chicagoland Paving Contractors, Inc. in the amount of \$126,809.50 for the completion of the 2018 Community Development Block Grant work**
 - h. **Motion to authorize Mayor Amrich to sign the FSS Technologies Commercial Fire Alarm & Security Equipment, Monitoring, Service, & Inspection Agreement in the amount of \$0.00 for the term of 28 months**
 - i. **Motion to approve the Lions Club use of Eastway Park on February 2, 2019 Ice Fishing Derby**
 - j. **Motion to grant the Girl Scouts of Northern Illinois request for permission to conduct their annual cookie sales, including door-to-door sales from January 4 – January 27, 2019 and cookie booth sales at local businesses from February 22 – March 17, 2019**
 - k. **Motion to authorize Mayor Amrich to sign the Intergovernmental Jurisdictional Boundary Agreement between the Villages of Tower Lakes, Port Barrington, Island Lake, Lake Barrington, North Barrington and Wauconda**

Discussion: Trustee Burke: What happened on the Porten water main project? Public Works Director Brian Bartnick: The contractor can't do it.

Motion to approve the Consent Agenda items a-b and d-k by Trustee Villarreal, Second by Trustee Cermak

Ayes: Trustees Burke, Cermak, Doehler, England and Villarreal; Nays: none. Motion carried.

OLD BUSINESS

9. **Motion to adopt the 2018 Village of Island Lake Personnel Rules and Regulations Manual**

Discussion: Trustee Burke: Seems like there is too much in it. Example of Cary and conflict there. Trustee Villarreal: Currently, we have employees working less than 40 hours a week who receive benefits. It's on seniority rather than accrual. We should have a percentage calculation for vacation benefit. Treasurer McGinty: DOL defines it as 32 hours. Seniority is easier than accrual.

Motion to adopt the 2018 Village of Island Lake Personnel Rules and Regulations Manual with the change on page to 32 hours or more per week by Trustee Villarreal, Second by Trustee England

Ayes: Trustees Cermak, England and Villarreal; Nays: Trustees Burke and Doehler. Motion carried.

NEW BUSINESS

10. **Motion to approve the Gold Shield Detective Agency Proposal for the Chief of Police Assessment Services in the amount of \$7,000**

Discussion: Jimmy Lee of Gold Shield: Village will need to provide job description, requirements, salary and benefit package; will develop assessment center (chiefs, deputy chiefs, commanders) with the Village Board; Gold Shield will receive applications and provide background checks. Have worked with Berwyn, Oswego, for example. We can help get a fair process. Trustee Cermak: If Interim Chief Palmer would be interested in the job, why would we spend the money for the search?

Trustee Doehler: How long from the time we accept the contract until we would have a new chief? Mr. Lee: Approximately 60 – 90 days; it depends on how quickly the process is set up.

Motion to postpone the Gold Shield Detective Agency Proposal for the Chief of Police Assessment Services in the amount of \$7,000 until the next meeting by Trustee Cermak, Second by Trustee Villarreal
Ayes: Trustees Burke, Cermak, Doehler, England and Villarreal; Nays: none. Motion carried.

Motion by Trustee Doehler, Second by Trustee Burke to switch the order of items 11 and 20

Ayes: Trustees Burke, Cermak, Doehler, England and Villarreal. Nays: none. Motion carried.

11. **[Switched with 20] Motion to 1) approve a new part-time position not to exceed 1560 hours in a year at \$15/hour to be known as *Recreation Coordinator* and eliminate the current part-time positions known as *Club Coordinator* and *Events Coordinator*; 2) approve the proposed Job Description for this position; and 3) hire Kelli Anderson, the current Club Coordinator, to fill the Recreation Coordinator position.**

Discussion: Trustee Beeson: Asked if this is this a full-time position with vacation, holiday, sick time and IMRF; it was previously done by him for free, the by a coordinator for a small salary; people expected that 100% of money would be raised by donations; staff has increased in the Village but not population; would like the person to do it for a while before being hired in a full-time position; this appears to be a 180 flip from past philosophy ; put a part-time events position out there. Mayor Amrich: This would be a full-time position. Trustee Doehler: For a full-time position, we should advertise and take resumes; would not like to take money out of the taxpayer's pockets; we need to raise the money for the fireworks; her former criticism was poor record keeping and accountability and the way it was reported in the budget; would like to see a part-time position advertised before creating a full-time one.

Trustee Villarreal: Expressed belief that it will give continuity in the Recreation Department and not be reliant on who is on the board. Mayor Amrich: I put it on the agenda. There is a need in the community for these services and Kelli Anderson has done a good on planning the Fall Fest and the Tree Lighting. Trustee Beeson: Asked how many hours Kelli currently works; asked if we can structure the position so that it not full-time requiring benefit; we can find ways to save money and to give Kelli the opportunity for a 30 hour a week job. The before-and-after school program is very successful due to Kelli's work. Kelli's response: Hours vary; 27- 30 but may be higher in the summer. Trustee Doehler: Asked if Kelli could handle summer events with the busy summer schedule. Response: I can decrease summer hours with Camp. Trustee England: We should stop being ashamed of spending money on events be proud of it. Trustee Cermak: Would like to review this at budget time to consider a full-time position.

Motion to 1) approve a new part-time hour position not to exceed 1,560 hour a year position at \$15/hour to be known as Recreation Coordinator combining the duties formerly done by Club Coordinator and Events Coordinator; 2) approve the proposed Job Description for this position; and 3) hire Kelli Anderson, the current Club Coordinator, to fill the Recreation Coordinator position by Trustee Villarreal, Second by Trustee Beeson

Ayes: Trustees Beeson, Burke, Cermak, Doehler, England and Villarreal; Nays: none. Motion carried.

12. Motion to authorize Mayor Amrich to renew the United Healthcare Insurance and to approve the 2019 monthly premium rate

Motion to authorize Mayor Amrich to renew the United Healthcare Insurance and to approve the 2019 monthly premium rate by Trustee Doehler, Second by Trustee Burke

Ayes: Trustees Burke, Cermak, Doehler, England and Villarreal; Nays: none. Motion carried.

13. Motion to approve Mayor Amrich's appointment of Jim Ott to the Fire & Police Commission

Discussion: Mr. Ott is a 30-year resident of the Village; he could not be here tonight.

Motion to approve Mayor Amrich's appointment of Jim Ott to the Fire & Police Commission by Trustee Burke, Second by Trustee Cermak

Ayes: Trustees Burke, Cermak, Doehler, England and Villarreal; Nays: none. Motion carried.

14. Motion to adopt Ordinance # 1581-18 An Ordinance levying taxes for all corporate purposes for the Village of Island Lake, Lake and McHenry Counties, Illinois for the 2018 tax

Discussion: Treasurer McGinty: We discussed it at the last board meeting; the numbers did not change. 1.05% higher than last year's.

Motion to adopt Ordinance # 1581-18 An Ordinance levying taxes for all corporate purposes for the Village of Island Lake, Lake and McHenry Counties, Illinois for the 2018 tax by Trustee Villarreal, Second by Trustee Cermak

Ayes: Trustees Burke, Cermak, Doehler, England and Villarreal; Nays: none. Motion carried.

15. Motion to adopt Ordinance #1582-18 abating the taxes heretofore levied for the year 2018 to pay debt service on the General Obligation Waterworks Refunding Bonds (Alternate Revenue Source), Series 2014 of the Village of Island Lake, Lake and McHenry Counties, Illinois

Discussion: Treasurer McGinty: These are the bonds from 2014, one for water and one for general. Since we are financing through the Village, we have to abate the tax for it.

Motion to adopt Ordinance #1582-18 abating the taxes heretofore levied for the year 2018 to pay debt service on the General Obligation Waterworks Refunding Bonds (Alternate Revenue Source), Series 2014 of the Village of Island Lake, Lake and McHenry Counties, Illinois by Trustee Cermak, Second by Trustee Doehler

Ayes: Trustees Burke, Cermak, Doehler, England and Villarreal; Nays: none. Motion carried.

16. Motion to adopt Ordinance 1580-18 An Ordinance Amending Title 6, Police and Public Safety Regulations, Chapter 1 of the Island Lake Village Code

Discussion: Mayor Amrich: We discussed this at the last meeting; there had been a lot of deletions but what needed was to remove the deputy chief from the ordinance. Trustee Villarreal: "the mayor" has been inserted into the sentence with the "board of trustees" and asked what this means. It could upset the ratio if a trustee was absent. The term "Village Board" includes the mayor.

Trustee Mark Beeson entered the meeting at 8:55 p.m.

Motion to adopt Ordinance #1580-18 An Ordinance Amending Title 6, Police and Public Safety Regulations, Chapter 1 of the Island Lake Village Code deleting "the mayor" by Trustee Villarreal, Second by Trustee Cermak

Ayes: Trustees Burke, Cermak, Doehler, England and Villarreal; Nays: none. Abstain: Trustee Beeson. Motion carried.

17. Motion to authorize budgeted purchase of the 2004 Toyota Forklift from CONSERV FS of Wauconda in the amount of \$3,000

Discussion: Public Works Director Bartnick: I have been looking for a forklift since I started. Budgeted amount was \$5,000.00. Fork lift solves a safety issue.

Motion to authorize budgeted purchase of the 2004 Toyota Forklift from CONSERV FS of Wauconda in the amount of \$3,000 by Trustee England, Second by Trustee Beeson

Ayes: Trustees Beeson, Burke, Cermak, Doehler, England and Villarreal; Nays: none. Motion carried.

18. Motion to accept the Hometown Flooring quote for installation of flooring in the Police Department \$4564.10

Discussion: Trustee Villarreal: Asked if it is in the budget. Treasurer McGinty: Yes. Trustee England: Asked if this was the money slated for the addition that was put off until next year and thought we were going to save it and add it to next year's budget; asked if we can pursue other options. The Police Department and the appearance of it is a priority but we need to plan better. The board room needs a new floor. Trustee Doehler: The board room needs it first.

Motion to reject the Hometown Flooring quote for installation of flooring in the Police Department \$4564.10 by Trustee Villarreal, Second by Trustee Cermak

Ayes: Trustees Beeson, Burke, Cermak, Doehler, England and Villarreal; Nays: none. Motion carried.

19. Motion to approve payment to Canyon Contracting Inc. for water main improvement work during the period of 11/2/18 – 12/10/18 in the amount of \$4,990.31

Discussion: This is a final payment.

Motion to approve payment to Canyon Contracting Inc for water main improvement work during the period of 11/2/18 – 12/10/18 in the amount of \$4,990.31 by Trustee England, Second by Trustee Burke

Ayes: Trustees Beeson, Burke, Cermak, Doehler, England and Villarreal; Nays: none. Motion carried.

20. [Switched with item 11] Motion to table the contract with the J & M Displays proposal in the amount of \$20,000 for the July 6, 2019 fireworks display (with a rain date of July 13, 2019)

Discussion: Table it; proposed contract to come.

Motion to table the contract with the J & M Displays proposal in the amount of \$20,000 for the July 6, 2019 fireworks display (with a rain date of July 13, 2019) by Trustee -, Second by Trustee -

Ayes: Trustees Burke, Cermak, Doehler, England and Villarreal; Nays: none. Motion carried.

21. Motion to approve the budgeted expenditure in an amount not to exceed \$39,000 for "Safety, Security and Time & Attendance" project

Discussion: This is a comprehensive plan that addresses security and addresses time and attendance. Trustee England: What's the difference between having the door where it is now?

5 exterior doors would have biometric systems.

Trustee Villarreal: How much did we have in the budget for it? What are the maintenance issues? If one door goes down, will all? Response \$40,000 and the cost has gone down from the projected \$39,000 and the doors will be independent. IT is currently under budget. Trustee Burke: Has this been run by the fire department? Response: Yes. It is all in the IT Department even though it involves building due to the complexity and interconnectedness. Trustee England: There are too many reasons to do this. Parents like to know their children are safe. Trustee Doehler: Is this type of system used in other Villages? Response: This is a unique situation and we have many wide open spaces. Trustee England: This will save Ed time. George: I have worked with all department heads and they are friendly to it. Trustee Burke: What about key cards? Response: retinal scan is faster and can't be handed to another person. This keeps a log of who comes in and goes out. Sgt. Deuter: Is there a bypass for emergencies? Will look into how this can be efficiently done without someone having to let emergency personnel in. Mayor Amrich: What happens when the power goes out? Response: We have battery backup now; there is no impediment to exiting.

Motion to approve the budgeted expenditure in an amount not to exceed \$39,000 for "Safety, Security and Time & Attendance" project by Trustee Beeson, Second by Trustee Doehler
Ayes: Trustees Beeson, Burke, Cermak, Doehler, England and Villarreal; Nays: none. Motion carried.

22. Mayor Comments included: Remind bell ringers to show up for their shift

23. Trustee and Staff Comments included: Trustee Doehler: "This is just for board information only" and not inviting discussion due to the lateness; related an incident at the last regular meeting in September on which she made a police report. Mayor Amrich: Stated that it was not relevant. Trustee Villarreal: Expressed concern that the item was not open for discussion. Trustee Doehler: "...I hereby tender my resignation tendered her resignation; you'll have a written copy in the morning, Mayor"; and left the meeting.

Motion to accept Trustee Doehler's resignation by Trustee Villarreal, second by Trustee England.
Discussion: Trustee Beeson: What Trustee Doehler was trying to express was another board member's behavior was discussed openly at many meetings and ended in censure; why wasn't her item appropriate here; suggested giving her a grace time. Attorney Gibson: A resignation is more proper in writing; waiting for a written resignation "would not be an awful idea." Trustee Beeson suggested that the mayor could present the written resignation. Mayor Amrich asked if the motion could be retracted; Attorney Gibson said it could be if there had been a second. There being no retraction, Mayor Amrich called for vote.

Ayes: Trustees Cermak, England and Villarreal; Nays: Trustees Beeson and Burke. Motion carried.
[65 ILCS 5/3.1-10-50(a) ...A resignation is not effective unless it is in writing, signed by the person holding the elective office, and notarized.]

Other items from the Trustees and staff included holiday wishes Trustee Cermak wished everyone a Happy New Year.

24. Public Comment included: Resident: There was always a full-time position in recreation until Lori took over; at one point there were three full-time.

Mayor Amrich called for a motion to go into Executive Session. Trustee Villarreal: It's not on the agenda. Attorney Gibson responded that it did not have to be.

Motion to go into Executive Session for the purpose of for purpose of discussing impending litigation by Trustee Burke, Second by Trustee England
Ayes: Trustees: Beeson, Burke, Cermak, England and Villarreal. Motion carried.

No action was taken as a result of Executive Session.

25. Adjournment

Motion to adjourn by Trustee Villarreal, Second by Trustee Cermak
All were in favor. Meeting adjourned at 10:33 p.m.

Submitted by Georgine Cooper