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# Village of Island Lake

Department of Building • Zoning • Code Compliance

3720 Greenleaf Avenue Island Lake, Illinois, 60042

Phone: 847-416-7862 Fax: 847-526-1534

Revised May 9, 2017

## TREE REMOVAL PERMIT APPLICATION

This is only an application. Do not start work until an **approved** permit is issued.

There is no permit fee for a Tree Removal Permit.

Starting work without an **approved** permit may require penalty fees to be paid.

The following removals require a permit:

- A deciduous tree having a trunk diameter of twelve inches (12") or greater as measured at four and one half feet (4' 1/2") above the ground level (DBH).
- An evergreen tree measuring twelve feet (12') or more in height.
- The removal of any part of a tree having a diameter of twelve inches (12") or greater.
- The grinding of any stump.

The Tree Removal Permit must be approved by the building commissioner or his/her authorized designee. Removal of healthy trees must be evaluated and approved by the Building Department.

<b>Property Owner Name</b> _____ <b>Phone#</b> _____ <b>Address</b> _____
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Contractors are required to be registered with the village. Submit a Contractor Registration form with a current Certificate of Insurance. The annual fee is \$50.	
<b>Contractor Name</b> _____	<b>Phone#</b> _____
<b>Address/City/Zip</b> _____	
<b>Contact Person</b> _____	<b>Cell Phone</b> _____
<b>Registration expires on date:</b> _____	<b>Cost of removal \$</b> _____

<b>Describe Tree</b>			
<u>Species</u>	<u>Height</u>	<u>DBH</u>	<u>Circle condition</u>
1. _____	_____	_____	Dead • Diseased • Dangerous
2. _____	_____	_____	Dead • Diseased • Dangerous
3. _____	_____	_____	Dead • Diseased • Dangerous
If the tree is being replaced, explain:			

Applicant name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Permit Number \_\_\_\_\_ Date approved: \_\_\_\_\_

