



A community of friendly people

Rental Unit Registration Application

Village of Island Lake • 3720 Greenleaf • Island Lake, Illinois 60042

Date _____ 20__ Check one: Apartment House Townhome Condominium

PROPERTY INFORMATION

Rental Property Address _____ Unit# _____ Island Lake, IL

Number of dwellings: _____ Living Area square footage: _____ How many bedrooms? _____

How many bathrooms? _____ Attached garage? _____ Are there bedrooms and/or bathrooms in the basement or attic? _____

If this is a renewal application, has occupancy changed since you last registered? Yes No

PROPERTY OWNER INFORMATION

Type of Ownership: Individual Partnership Corporation Other: _____

Owner/Taxpayer Name _____ Phone _____ Email _____

Address of owner: _____ City _____ State _____ Zip _____

PROPERTY AGENT (if applicable)

Name _____

Address _____ City _____ State _____ Zip _____

PERSON, PERSONS TO RECEIVE NOTICES Owner Agent

ADDITIONAL RENTAL UNITS

Do you own/manage additional rental units in the Village of Island Lake? Yes No If yes, how many? _____ Please list the other addresses:
USE BACK OF THIS APPLICATION TO LIST ADDITIONAL PROPERTIES OR ADDITIONAL FORM IF ATTACHED

The undersigned property owner hereby applies to the Village of Island Lake, Illinois for Rental Unit Registration. I have read and completed this application and fully understand its intent and I declare that the statements made are true and understand that **INCOMPLETE** applications or applications containing false information will not be approved. I have also read and understand the requirements set forth in the village ordinance and I agree to notify the village of any change in tenancy. An inspection is required before new tenant occupancy.

Property Owner print name _____ Signature _____ Date _____

When approved, this registration will be valid for two years as described in the Village of Island Lake Ordinance Title 8 Chapter 13 Residential Rental Property Registration and Inspection.

Detached rental units (houses, townhomes and condominiums) will require a separate application and fee for each rental unit.

Attached rental units (apartment complexes) may submit one application. A separate fee is due for each rental unit.

↓ Office use only ↓

Date Application received _____ How Paid: _____

Notes

9/15/16