

**Village Board Meeting Minutes**  
**VILLAGE OF ISLAND LAKE**  
**3720 Greenleaf Avenue, Island Lake, IL 60042**  
**November 14, 2019, 7:00 p.m.**



1. **Call to Order** at 7:00 p.m. by Mayor Amrich
2. **Roll Call** Present: Trustees Chuck Cermak; Richard McLaughlin and Dan Powell and Will Ziegler. Absent: Trustees Chris Carlsen and Harold England. Also present: Mayor Charles R. Amrich, Clerk Georgine Cooper, Attorney David McArdle; Public Works Director Brian Bartnick; Building Official Russell Kraly; Treasurer Ed McGinty, Police Chief Dan Palmer, Planning and Zoning Chair Joe Zeinz and a Wauconda Fire District Representative

Trustee Carlsen joined the meeting at 7:08 p.m.

3. **Pledge of Allegiance** led by Mayor Amrich
4. **Motion to go into Executive Session** for the purpose of discussing employment, compensation and performance of specific employees 5 ILCS 120/2(c)(1), appointments, pending litigation 5 ILCS 120/2(c)(11), purchase of real estate 5 ILCS 120/2(c)(5) and/or real estate sale price 5 ILCS 120/2(c)(6)

Motion to go into Executive Session for the purpose of discussing employment, compensation and performance of specific employees 5 ILCS 120/2(c)(1) by Trustee Ziegler, Second by Trustee Powell  
Ayes: Trustees Cermak, McLaughlin, Powell and Ziegler; Nays: none.

Motion carried.

**Return to Open Session at 7:39 p.m.**

**Roll Call:** Trustees Chris Carlsen; Chuck Cermak; Richard McLaughlin and Dan Powell and Ziegler. Absent: Trustee England. Also present: Mayor Charles R. Amrich, Clerk Georgine Cooper and Attorney David McArdle

No was taken as a result of Executive Session.

5. **Public Comment** included: Fred Manelli, Excell Entertainment, would like to get a video gaming and pour license for Island Foods (in the community for 50 years). Grocery stores are having them to improve their bottom line. Chain stores are putting them in their stores. Mayor Amrich: State approved that grocery stores can have gaming on their premises. Trustee Cermak Question: Would you intend to put a bar in the store. Mr. Manelli: No, more of a cooler. Attorney McArdle asked about other stores where this is in place. Response: In Poplar Grove and Rockford; the stores' customers frequent them. Smaller stores are competing with larger stores like Woodman's and this helps them.

Trustee McLaughlin: Is this something that will help you save your business? Response: It will help and won't change the atmosphere. Trustee Carlsen: Any thought of having it in the empty bank facility? Response: No. It would be in the front of the store with glass—not out in the open. Trustee Cermak: Under our ordinances, we require food service for pour liquor licenses. We would have to look over the ordinances. Response: Island Foods has a hot food bar and food. They are open to serving it in the gaming area. Trustee Palmer asked where it would be placed in the store and how many machines? Response: Where ice machine is located; state allows 6 machines. Mariano's and Kroger are looking into.

We will look into our ordinance and get back to you. Fred Manelli will be the contact person.

6. **Committee and Department Reports**
  - a. Public Works, Public Works Director Brian Bartnick in Trustee England's absence
  - b. Lakes, Parks, Recreation, and Education, Trustee Ziegler
  - c. Economic Development and Grants, Trustee Cermak
  - d. Building and Zoning, Trustee Carlsen
  - e. Police, Public Safety, and Ordinances, Trustee McLaughlin
  - f. Finance and Administration, Trustee Powell

**7. Consent Agenda**

- a. **Approve payment of bills totaling \$ 281,680.67**
- b. **Approve minutes from, 10/10/2019 Village Board Meeting with corrections in Trustee Powell's name in Items from the Trustees and including**

Motion to approve the Consent Agenda by Trustee Ziegler, Second by Trustee Powell

Ayes: Trustees Carlsen, Cermak, McLaughlin, Powell and Ziegler; Nays: none.

Motion carried.

**OLD BUSINESS: none**

**NEW BUSINESS**

**8. Discussion of and possible motion to approve the "Employee New Hire, Termination, Voluntary Leave and Retire IT Policy"**

Trustee Powell: Would like to have this as part of SOP rather than policy as it does not involve all employees; recommends that Village should write SOPs for each position. SOPs are built over time.

Trustee Ziegler: If this is part of SOPs, it must be followed. Trustee Carlsen: Our goal should be to have for all departments.

**9. Discussion of Permit Fee Schedule**

Building Official Kraly presented this in the Building Report to the Board. Russell will provide a revised document for trustee review and it will go on the December 12, 2020 Agenda. Russell has been working with Fire Chief DaValle. Trustee Carlsen: RE: Adoption of 2015 Fire Code, removed residential sprinkler requirement for residential, except possibly for multi-unit.

**10. Mayor Comments** included: Only one Board Meeting in December; staff meeting tomorrow; will be doing Salvation Army Red Kettle Collection from 9:00 – 3:00 on December 24; will call Prairieland about doing a presentation for leaf vacuuming.

**11. Trustee and Staff Comments** included: Trustee Ziegler: Holiday Party, what should we do this year— suggests catering a lunch here in for employees on Friday, December 13; some feedback has come about not using taxpayers money for policy for 66 employees. Trustee McLaughlin: Asked McArdle about updates on Senior Housing [none] and Circle K update: Moving forward; they are petitioning McHenry County for variations. Trustee McLaughlin: Asked about possibility of leaf vacuuming. Mayor Amrich: We don't have equipment for it and we don't have a contract for it; it would likely be Village wide. Our contract is up in a year. Trustee Cermak: Suggested board committee heads get together for a round table discussion periodically: January and July for example. Trustee Carlsen: Reminder about jugs around town for holiday meals collections. Trustee Powell: Happy Thanksgiving; Prairieland said that it would be \$160 to vacuum leaves at an individual house; we can discuss this with contract. Chief Palmer: Young man was found drowned near Island Lake; PD was contacted when he was missing because he was an Island Lake resident; did investigate originally and sent out press release; turned it over to Lake County. Public Works Director Bartnick: Our Vactor is small and cannot accommodate Village wide leaf vacuuming; it is up and running and. IT & Innovation Muligano: Thanked Board for consideration of SOP for IT procedures; thanked Joe Zeinz for helping with IT; reminded Board that we can video conference for Trustees to attend electronically; spent 3 days at an excellent government IT Symposium. Planning and Zoning Commission considered Cannabis ordinance at October meeting. Trustee Powell to Chief: Initial investigation was because it was an Island Lake resident; when you received call in LEADS, you turned them over to county. Chief: It was their jurisdiction because of the location. Treasurer McGinty: Bill for pension reform passed. Fire and Police Pensions will be run by State of Illinois.

Wauconda Fire District made recovery of the body of the boy from Island Lake. Asked to be included in round table meetings with Board committees.

**12. Public Comment** included: Resident asked about last leaf pickup.

**13. Adjournment**

Motion to adjourn by Trustee Powell, Second by Trustee Cermak  
All were in favor. Meeting adjourned at 8:53 p.m.

Submitted by Georgine Cooper