

Village Board Meeting Minutes
VILLAGE OF ISLAND LAKE
3720 Greenleaf Avenue, Island Lake, IL 60042
July 11, 2019, 7:30 p.m.



1. **Call to Order** at 7:30 p.m. by Mayor Amrich
2. **Roll Call** Present: Trustees Chris Carlsen, Chuck Cermak, Harold England, Richard McLaughlin and Will Ziegler. Absent: none. Also present: Mayor Charles R. Amrich; Clerk Georgine Cooper; Attorney David McArdle; Treasurer Ed McGinty; Public Works Director Brian Bartnick; Chief Dan Palmer; Director of Technology & Strategic Innovation George Muligano, Building Inspector Russ Kraly; Planning and Zoning Chair Joe Zeinz; Wauconda Fire District Representative
3. **Pledge of Allegiance** led by Mayor Amrich
4. **Public Comment** included: Bob Carpenter: Presented to Mayor Amrich a photograph of the rededicated Cobra helicopter. Liz Nelson: Asked about removal of trees that fell in the lake.
5. **Committee and Department Reports**
 - a. Public Works, Trustee England
 - b. Lakes, Parks, Recreation, and Education, Trustee Ziegler
 - c. Economic Development and Grants, Trustee Cermak
 - d. Building and Zoning, Trustee Carlsen
 - e. Police, Public Safety, and Ordinances, Trustee Richard McLaughlin
 - f. Finance and Administration
6. **Consent Agenda**
 - a. **Approval payment of bills totaling \$394,458.21**
 - b. **Approval of minutes from, 6/13/2019 and 6/27/2019 Village Board Meetings and Special Meeting of May 30, 2019**
 - c. **Motion to approve the 2019-2020 Fiscal Year Budget**
 - d. **Motion to authorize Mayor Amrich to sign the Vehicle Lease Agreement with Enterprise Leasing in the amount of \$6,306.00 per month for 6 vehicles**

Discussion:

Motion to approve Consent Agenda as presented by Trustee McLaughlin, Second by Trustee Cermak
Ayes: Trustees Carlsen, Cermak, England, McLaughlin and Ziegler; Nays: none. Motion carried.

OLD BUSINESS

7. Discussion of Island Lake Partners (Circle K) Annexation

Attorney McArdle: July 6 draft of agreement distributed; recommend that the board, or a committee of the board meet for an hour and a half to go over issues or have a special meeting. Consensus: Call a special meeting on Tuesday, July 16, 2019 at 6:30 p.m. [No special meeting was called.]

Current draft does not obligate Circle K to develop at any time. Property owner wants the agreement in place prior to development. Impose an agreed upon time limit—for example 2 years—then require them to come back if they have not built. Trustee Carlsen: Would we want to annex without a building plan? McArdle: You want to have leverage; would not recommend annexing vacant land; current draft does not have a time limit. Current issues: No approval from McHenry County or from IDOT. Griswold is a private road so consolidation is likely not possible.

Bond and Letter of Credit: Public improvements are secured with collateral; McArdle recommends Letter of Credit because it is easier to collect; it costs the developer more to have the Letter of Credit; will consult with Steve Verseman of Baster and Woodman regarding public improvements.

Lot 4 (corner of River and 176 and location of Circle K) is simpler; lots 1, 2 and 3 requested for annexation do not currently have a building plan. Planning and Zoning Board suggested B-1 zoning for those; proposes that amend annexation agreement and present a site plan. 3 acres additional is coming in un-zoned.

Current draft stipulates that no fees are payable to the Village unless other commercial owners have paid; doesn't recommend that. Financial contribution is requested from Village; no specifics in agreement other than we would agree later; scenario can set up conflict; this is a reason to delay agreement until we are further down the road. This is a key issue. Either reach an agreement or defer annexation agreement until it is determined. According to petitioner's engineer, River Road is not adequate today to handle the traffic; their position is they should not bear the whole cost; are looking for a percentage of sales tax over a period of years (abatement). Possible reduction of permit fees?

Attorney McArdle will provide a new draft of the agreement that is less wordy.

8. Motion to authorize Mayor Amrich to sign the Melrose Pyrotechnics contract for the 2020 Fireworks in the amount of \$17,500.00 for an 18-minute display, date to be determined

Discussion:

Motion to authorize Mayor Amrich to sign the Melrose Pyrotechnics contract for the 2020 Fireworks in the amount of \$17,500.00 for an 18-minute display, date to be determined by Trustee Carlsen, Second by Trustee England

Question: Mayor Amrich: Do we have a date? Trustee Ziegler: We are trying to keep dates married with carnival and Skinner has only end July dates; has reached out to other companies. We do not yet have a contract with full costs.

Motion to authorize Mayor Amrich to sign the Melrose Pyrotechnics contract by Trustee Carlsen, Second by Trustee Motion by Trustee Second by Trustee England

Question by Mayor Amrich about the date. Response by Trustee Ziegler: Wants to marry it with carnival dates; Melrose is open, but Skinner has no June dates; has reached out to other vendors and has not yet had all responses. Trustee England suggested tabling this until we have a physical contract.

Motion and second rescinded.

Motion to table item # 8 to the next scheduled meeting by Trustee England, Second by Trustee Carlsen
Ayes: Trustees Carlsen, Cermak, England, McLaughlin and Ziegler; Nays: none. Motion carried.

NEW BUSINESS

9. Motion to hire Russell Kraly as part-time building inspector at a rate of \$30.00 per hour, not to exceed 25 hours per week

Discussion:

Motion to hire Russell Kraly as part-time building inspector at a rate of \$30.00 per hour, not to exceed 1,000 hours per year, effective July 8, 2019 by Trustee Ziegler, Second by Trustee Cermak

Ayes: Trustees Carlsen, Cermak, England, McLaughlin and Ziegler; Nays: none. Motion carried.

10. Motion to approve budgeted purchase the 1999 International 2554 4x2 vector truck in the amount not to exceed \$48,500.00

Discussion: Public Works Director Brian Bartnick: Found the truck in Atlanta; we need it to maintain our storm sewers; hiring it out is \$2,500 per day (and it could run 3 weeks at least); maintenance is continuous; it's something we should be doing and we haven't been. No scheduling issues if we own it. Trustee England: Is there training for the machine? Response: Yes; we'll train Public Works and Water Department. Possible benefit of duckweed removal, among other uses. Trustee Cermak: Checked with other communities and they have similar uses for the truck. Can we split expense between both departments? Response: Yes.

Motion to approve budgeted purchase the 1999 International 2554 4x2 vector truck the in amount not to exceed \$48,500.00 by Trustee Cermak, Second by Trustee England

Question: Is shipping fee in it? Response: Yes. Question: Get someone certified right away. Response: Yes

Ayes: Trustees Carlsen, Cermak, England, McLaughlin and Ziegler; Nays: none. Motion carried.

11. Motion to approve budgeted purchase from District 118 Transportation of the 2007 Bluebird 78-passenger school bus for Recreation Department in the amount \$3,000.00

Motion to approve budgeted purchase from District 118 Transportation of the 2007 Bluebird 78-passenger school bus for Recreation Department in the amount \$3,000.00 by Trustee Carlsen, Second by Trustee Ziegler

Trustee Cermak question: Are we going to repaint the bus? What is the cost? Response: We have to repaint. Price of approximately \$4,000 from garbage company. Wrapping is a possibility.

Ayes: Trustees Carlsen, Cermak, England, McLaughlin and Ziegler; Nays: None. Motion carried.

12. Mayor Comments included: Staff meeting tomorrow in the board room.

13. Trustee and Staff Comments included: Trustee England: Commented on excellent fireworks this year. Trustee Cermak: No fee for barges. Trustee Cermak thanked people for coming out for carnival and fireworks. David McArdle: Reference for appointment of public official. Joe Zeinz: Looking forward to working with Russ Kraly. Russ: Thanked Brian, George, Ed and Tammy. Brian: Glad to see Russ here; got playground covered with rubber mulch. Chief Palmer: Graduated two officers, one is Officer Trumpf; thank you for approval of squads; future monthly activity reports will contain detail requested.

14. Public Comment included: Bob Carpenter: Would like to submit newsletter article about rededication

15. Motion to go into Executive Session for the purpose of discussing employment, compensation and performance of specific employees 5 ILCS 120/2(c)(1), appointment of public official 5 ILCS 120/2(c)(3) and pending litigation 5 ILCS 120/2(c)(11), Appointment of vacancy of a public c/3

Motion as state above by Trustee Carlsen, Second by Cermak

Ayes: Trustees Carlsen, Cermak, England, McLaughlin and Ziegler; Nays: Trustees Carlsen, Cermak, England, McLaughlin and Ziegler. Motion carried at 8:57 p.m.

Return to Open Session at 9:25 p.m.

Roll Call Present: Trustees Carlsen, Cermak, England, McLaughlin and Ziegler absent: none.

No Action taken as a result of closed session.

Trustee McLaughlin: We will have Treasurer McGinty speak to the candidates for part-time records clerk. Chief Palmer: We advertised and talked to candidates. Records Clerk: Valerie Smith: I was a former dispatcher with Island Lake, worked in McHenry County and took the job after part-time person was gone for a month and had no one to train her. Advertised in Blue Line and another group; was unable to find anyone willing to work time. This candidate has done records for 20 year; I can learn from her. Trustee England praised Valerie Smith's take charge approach.

20 hours per week maximum; 999 hours per year; \$17.00 per hour (as budgeted); 7/25/19 agenda.

16. Adjournment

Motion to adjourn by Trustee Cermak, Second by Trustee Ziegler.

All were in favor. Meeting adjourned at 9:36 p.m.

Submitted by Georgine Cooper