



## VILLAGE OF ISLAND LAKE

**The Village of Island Lake is following the guidelines of the President, the Governor and public health officials to help limit the spread of Coronavirus Disease 2019 (COVID-19).**

**The Village Hall (located at 3720 Greenleaf Avenue) remains closed at least through May 30<sup>th</sup>. All in-person, over-the-counter services are suspended.** Utility bill payments, building/zoning permits, and all licensing and registration services must be done by mail, the drop box or online.

### Utility Billing: Water and Garbage payments

Residents can make utility bill payments during this time in any of the following ways:

1. **By Mail:** Check or money order payments can be sent to the mailing address listed on the bill: 3720 Greenleaf Avenue, Island Lake, IL 60042
2. **Drop Box:** Check or money order payments can be left in the drop box at the front door of the building. Include your account number on your check. Cash payments can be made only M-F from 8 am – 4:30pm (no change will be given). **NO CASH PAYMENTS after 4:30pm or on weekends.**

**Online:** Make credit card payments online. Go to <https://villageofislandlake.com/> and scroll down to

Make Your Payments Online Now!



### Building Permits

- To apply for a permit, go to <https://villageofislandlake.com/> and click on the “Forms” tab to find the permit application. Return your completed application with all required information: (*where applicable:* 1) plat of survey, 2) homeowners association approval letter, 3) contractor registration, 4) proposal/contract
  1. By Mail: 3720 Greenleaf Avenue, Island Lake, IL 60042
  2. In the drop box at the front door of the building
  3. By email to: [tammy.sizemore@voislk.com](mailto:tammy.sizemore@voislk.com) with a cc: to [russell.kraly@voislk.com](mailto:russell.kraly@voislk.com)
- Once your permit is ready, we will arrange to email your permit and weather card.

Home

FAQs

E-Pay

Forms



**For all other inquiries or general information,** call the Village Hall at 847-526-8764.

**NOTE: The Island Lake Police Department (located at 3720 Greenleaf) will still provide over-the-counter services to the public;** however, the Village is urging residents to avoid any unnecessary in-person visits to all Village facilities during this time.