



# Village of Island Lake

Department of Building  Zoning  Code Enforcement

3720 Greenleaf Avenue Island Lake Illinois 60042

Phone: 847-416-7861 Fax: 847-526-1534

DATE: \_\_\_\_\_

## General Permit Application

**CHECK LIST:** Before submitting for a Permit the following items **must be attached** to this Application:

Contractor Registration  Plat of Survey/Drawing  Homeowners Assoc. Approval Letter  Proposal/Contract

Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Rental Property? (Circle One) YES NO If YES, list Tenants Name & Phone # \_\_\_\_\_

**Type of Project:** (Check all that apply):

Fence  Driveway  Sidewalk  Shed  Garage  Roof  Siding  Windows  Fireplace  
 Seawall  Deck/Patio  4 Seasons Room  Pool  New HVAC  Finish Basement/No Bath  
 Finish Basement & Bath  Upgrade Electric Service  Misc. \_\_\_\_\_

Brief Description of Project: \_\_\_\_\_

**Type of Contractor(s) Used:** (Check all that apply):  General  Electrical  Landscaper  Fencing  
 Concrete  Siding  Roofing Lic. # \_\_\_\_\_  Plumber Lic. # \_\_\_\_\_

**Contractor Name:** \_\_\_\_\_ Work Phone # \_\_\_\_\_

Address: \_\_\_\_\_ Cell Phone # \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Contractor Name:** \_\_\_\_\_ Work Phone # \_\_\_\_\_

Address: \_\_\_\_\_ Cell Phone # \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

(If additional contractors need to be added, use the back of this form or a separate sheet of paper & attach it)

In consideration of this application and attached forms being made part thereof, and the issuance of permits, I/we will conform to the regulations set forth in the Village of Island Lake Building & Zoning Codes and Fee Schedule. I/we also agree that all work performed under said permit will be in accordance with the plans and plat diagram which accompanies this application, except for such changes as may be authorized by the Building Official. It is the responsibility of the Contractor(s) and Homeowner(s) to make sure all construction is completed according to the Village Codes.

Plan Rev. \$ \_\_\_\_\_

Permit Fee: \$ \_\_\_\_\_

Permit Fee: \$ \_\_\_\_\_

Insp. \_\_\_\_: \$ \_\_\_\_\_

Total Fee: \$ \_\_\_\_\_

\_\_\_\_\_  
Building Official

\_\_\_\_\_  
Date

**DO NOT WRITE BELOW THIS LINE**

**Date Issued:** \_\_\_\_\_

**Permit Number:** \_\_\_\_\_

**Permit Fee Due:** \$ \_\_\_\_\_

ILBD#01-4/20

\_\_\_\_\_  
Building Official

\_\_\_\_\_  
Date