

**Village Board Meeting Minutes**  
**VILLAGE OF ISLAND LAKE**  
**3720 Greenleaf Avenue, Island Lake, IL 60042\***  
**\*Audio/Video Zoom Meeting**  
**June 11, 2020, 7:30 p.m.**



1. **Call to Order** at 7:30 p.m.
2. **Roll Call** Present: Trustees Chris Carlsen, Chuck Cermak, Harold England, Richard McLaughlin, Dan Powell, Will Ziegler. Also present: Charles R. Amrich, Clerk Georgine Cooper (remotely), Treasurer Ed McGinty, Attorney David McArdle and Technology and Innovation Director George Muligano, Building Official Russell Kraly (remotely), Chief Dan Palmer (remotely); Lake Management Chair Ken Wick (remotely) and Planning and Zoning Chair Joe Zeinz (remotely)
3. **Pledge of Allegiance** led by Mayor Amrich
4. **Public Comment:** none
5. **Presentation of the 2020 Illinois Environmental Protection Agency Division of Water Pollution Control Annual Facility Inspection Report**  
Mayor Amrich stated that the report was properly filed.
6. **Presentation on honey bees** by David DeGross  
Village should require registration; 2 hives on ¼ acre is enough; should be registered with State of Illinois as this allows you to use State's hive inspectors; offered to work with potential bee keepers.
7. **Consent Agenda**
  - a. **Approval payment of bills totaling \$ 205,692.04**
  - b. **Approval of minutes from the 5/14/2020 and the 5/28/2020 Village Board Meetings**
  - c. **Cancel the Summer 2020 events in the Village of Island Lake including the July 4<sup>th</sup> Parade and Family Picnic; July 17-19 Carnival, July 18 Car Show, June 12 and August 14 Concerts in the Park**
  - d. **Payment to Chicagoland Paving Contractors Inc. in the amount of \$118,549.55 for completed 2019 MFT Maintenance Program work**

Discussion: Trustee McLaughlin: Some communities are having fireworks. Should we consider?

Motion to approve the Consent Agenda as presented by Trustee Ziegler, Second by Trustee Powell  
Ayes: Trustees Carlsen, Cermak, England, McLaughlin, Powell and Ziegler. Nays: none. Motion carried.

## **OLD BUSINESS**

8. **Motion to approve the Third Continuation of Effective Dates of the April 2, 2020 Proclamation by the Mayor of Local Disaster Emergency COVID-19 Funding in the Village of Island Lake**  
Discussion: Trustee Powell: Have we made any additional purchases? Response: No.  
  
Motion to approve the Third Continuation of Effective Dates of the April 2, 2020 Proclamation by the Mayor of Local Disaster Emergency COVID-19 Funding in the Village of Island Lake by Trustee McLaughlin, Second by Trustee England  
Ayes: Trustees Carlsen, Cermak, England, McLaughlin, Powell and Ziegler. Nays: none. Motion carried.
9. **Waste Hauling Consortium update**  
Discussion: Treasurer McGinty: You have the information from the Consortium. Prices are higher per month. [Mayor Amrich] and I met with Prairieland to negotiate separately [franchise fee and performance bond drives up the price]. Recommendation from Treasurer McGinty: Pull out of

Consortium. Trustee Carlsen: Do we have other options outside of Consortium? Response: We can go out for bid. We can pursue others on our own. Mayor Amrich: Current contract with Prairieland is in effect until 12/31/2020. Consensus of Board: Pull out. Question: Is the leaf vacuum option for all houses? Trustee England: Downside is that leaves can blow around and clog storm sewers.

**10. Discussion and direction with regard to Melrose Pyrotechnics, Inc. Fireworks Contracts**

Discussion: Trustee England and Mayor Amrich spoke with Wynn Cramer, president of Melrose. Whatever we do, we will have to pay a deposit. Trustee England: In our last conversation, Mr. Cramer offered another option. He is willing to amend contract to refund the 50% deposit if he is unable to shoot the fireworks in 2021; restrictions due to COVID-19 make it uncertain. We have noticed that other towns are now going to have them. Trustee Carlsen: We don't have to have them in conjunction with events; we should shoot them. Trustee England: Some states are having spikes [in COVID-19]. Trustee Carlsen: We have more testing now. Mayor Amrich: What date? Response: Set for July 18. Trustee Carlsen: Show a live stream on the show.

No motion. Original contract is in effect. The Village will inform Wynn Cramer. Trustee Cermak asked about the budget and affording the display. Treasurer McGinty: Feels it is a waste of taxpayers' money with the current budget situation. General discussion followed about available areas to watch display.

**11. First Midwest Group proposed property donation update**

Attorney McArdle: RE: 11 acre property behind McDonald's. Owner insists on restrictions. Property would have to be turned over to charitable organization if the Village doesn't use it as a park. Donor will match up to \$50,000 toward park equipment. Mayor Amrich: It's the last commercially zoned property in the Village and was in the Comprehensive Plan; as a park, it would come off tax rolls. The owner has had difficulty marketing it that way. Trustee Powell: If we take the land for a park, we won't have land for future commercial development. However, do residents in that neighborhood want to look at commercial development? General discussion of other commercial property available. Trustee England suggested looking into more facts. Attorney McArdle: Will respond to owner.

**NEW BUSINESS**

**12. Motion to authorize Mayor Amrich to sign the Clarke Environmental Mosquito Management, Inc. 2020 Professional Services Outline for the Village of Island Lake Environmental Mosquito Management Program with per treatment fees of \$2,000.00 (\$1,800 per with executed agreement) for community-wide truck treatment of up to 40 miles of streets and \$150.00 for truck harborage treatment of Converse and Veterans Parks**

Discussion: Trustee McLaughlin: Is that on an as-needed basis? Response: Yes. Trustee Powell: With a signed agreement, treatment is \$1,800 per treatment or \$2,000 without. Trustee Powell: Why are there two different names in the agreement? Response: The discount comes with agreement for lake treatment. Trustee Powell: Part of lake treatment was from prior year agreement, as lake treatment must be started in the spring to be effective. Treasurer McGinty: We needed to start treatment before we passed the budget. Lake Management Chair Ken Wick: It's two companies under one umbrella. Trustee England: It's intentional to have two companies named to encourage signing of both agreements.

Hold vote on this item until vote on Item #13.

**13. Discussion of and motion to ratify the Clarke Aquatic Services, Inc. Aquatic Professional Services Contract in the amount of \$49,995.00 for Core Treatment Services to be paid in monthly installments and the option for additional services at a price to be determined**

Discussion: Trustee McLaughlin asked Lake Management Chair Wick to explain how this happened. Chair Wick: Trustee Cermak suggested last year to combine it this way. Attorney McArdle clarified that the question was about why the contract didn't come before the board. LMC Chair Wick: We were at crunch time for treatment to get started and the budget was not passed. Trustee Powell: Was there spraying done last year in that time frame? What was done last year? Wick: Yes. Trustee Powell: Why

did we start the spraying now? Wick: What we did last year was covered in the 2019-2020 budget.

Mayor Amrich: The reason we pushed the contract was so that Clarke could order chemicals. Trustee Powell. The first spray of this year was covered with last year's budget. Wick: The contract gives them permission to do the treatment in the lake in 2020. We are covering ourselves in arrears.

Attorney McArdle: The contract is a calendar year. Money spent was last year's budget but this year's contract. Trustee Powell: Trustee England remembers adjusting budget to cover 2019. Attorney McArdle: Our budget is fiscal year. The first treatment this year was out of 2019 budget. That contract was fulfilled. Trustee McLaughlin: Will this be the same situation next year? Attorney McArdle: If we don't sign the contract Clarke, they can treat only through 12/31/2020. Trustee Cermak: The weed treatment this year will bring the cost down for next year. Trustee McLaughlin: When did we get proposals? Wick: Put out bids in October. Trustee Powell: Other bids came in November and December. Clarke came in cheaper and with a better payment plan. Lake Management Committee recommended Clarke; minutes have not been posted due to COVID-19. Mayor received quotes in mid-May. First spraying of the lake was done on the prior contract. Trustee Carlsen: What is the difference in cost between this year and last year's treatment? Wick: The only thing added were duckweed and algae and curly leaf pond weed.

Trustee McLaughlin: Spoke to Wauconda and Crystal Lake who had same type of treatments and there were some fish kill and murky water. Wick: We purposely keep 30% of weeks to monitor fish kill and oxygen levels in the water. Got started late. Last year's budget was \$91,200; \$26,000 was spent. This year's budget asks for \$69,500. Typically Public Works manages beaches; health department monitors water quality for beaches. Trustee Carlsen: We are watching our expenses; I am all for having the lake perfect. Wick: Treatment is the only thing in our budget. We can put off other things until next year.

Attorney McArdle: This will be an automatic renewal; should be looking into this in August. Wick: Clarke is an outstanding company. If 10% of weeds are still there in treatment areas, they will retreat. RE: Duckweed: It will knock out treated areas. Trustee Carlsen: What effect does Village's weed cutter have on health of lake? Would you recommend selling it to have more money for treatments? Wick: It shakes seeds off and they replant. We are treating "bad" weeds with chemicals. We could use our weed boat to collect weeds on the surface. It wasn't effective with volunteers. Mayor Amrich: It's labor intensive. Trustee Cermak: Try to sell it. Trustee Palmer: Keep it for one more season and if we don't use it, sell it.

Trustee Powell: Have questions about the process; aware that quotes came in last year and that COVID-19 was a factor. Why didn't Board have communication about this from Lake Management or the Mayor? Wick: We typically pass a budget but we didn't have a budget meeting; spoke with Mayor Amrich and Treasurer McGinty. It wasn't about not going to Board; it was about taking care of the problem this year; have gone before Board every year but one other. Snowball effect of many factors and treatment had to happen; apologize if I offended anyone. Trustee McLaughlin: If we knew we needed to do it in January, why didn't we discuss it then? Wick: Budget was approved last year; we know that every year we need to treat the lake. Trustee McLaughlin: Will it be a \$50,000 deal every year, ongoing? Are we looking at the source? Wick: We will likely have to treat every year; this is not a natural lake. We have to evaluate every year.

Mayor Amrich: Apologized for signing contract before it came to the Board, but did it because we needed to get the treatment done. We were on a tight timeframe; last year we didn't get to it in time. We will alleviate [the weeds] so our residents can enjoy the lake. In the past, we have ratified contracts. By no means did I mean to hide it. There was not time to get it on the May 14 agenda. Trustee McLaughlin: We just want openness. Trustee England: Would like to move forward and make sure we have notice. Wick: I will notify Board so that we don't have this situation.

Motion to ratify the Clarke Aquatic Services, Inc. Aquatic Professional Services Contract in the amount of \$49,995.00 for Core Treatment Services to be paid in monthly installments and the option for additional services at a price to be determined and to approve Items #12 and 13 as stated by Trustee England, Second by Trustee Powell

Ayes: Trustees Carlsen, Cermak, England, McLaughlin, Powell and Ziegler. Nays: none. Motion carried.

**14. Reappointment of Treasurer Edward McGinty**

Discussion: Mayor Amrich: We do this every year.

Motion to reappoint Edward McGinty Treasurer by Trustee Carlsen, Second by Trustee Powell

Ayes: Trustees Carlsen, Cermak, England, McLaughlin, Powell and Ziegler. Nays: none.

Motion carried.

**15. Motion to adopt the 2020-2021 Fiscal Year Budget in the amount of \$7,156,246.00**

Discussion: Treasurer McGinty: We've had many discussions; I will state again: This budget will have to be reevaluated when we understand revenues. This is just an operating budget: no improvements, no pay raises except by contract. At this point in time, we should pass, keep control of expenses and review after we understand revenue cuts. Trustee McLaughlin: If we cut \$250,000 from Police budget, where did that go? Response: We have additional officers this year so not as much overtime. Trustee McLaughlin: Where is new officer in training? Chief Palmer: He is now in field training. He was not able to complete training due to school closing.

Motion to adopt the 2020-2021 Fiscal Year Budget in the amount of \$7,156,246.00 by Trustee Carlsen, Second by Trustee Powell

Ayes: Trustees Carlsen, Cermak, England, McLaughlin, Powell and Ziegler. Nays: none.

Motion carried.

**16. Discussion and direction to prepare ordinance to require Village Board approval of purchases over \$2,500.00**

Discussion: Add ordinance "except in emergency" because there will be times when it may not be able to be done. Example: If a server goes down, we would need to replace it.

Attorney: Who spends the \$2500? Is it per month? Response: Department heads. Who determines the emergency? Response: The Mayor, reporting within 24 hours. [Prepared as a Resolution.]

**17. Motion to make the Work Order System policy for Public Works**

Discussion: Trustee Powell: Did we make any amendments to original document? Response: No.

Trustee Powell: Effective date? Response: Immediately. Treasurer McGinty suggested leeway. Trustee

Cermak: Which one? Response: The more detailed one. Trustee England: We need to work with secretaries in the Public Works office to get it started.

Motion to make the Work Order System policy for Public Works by Trustee England, Second by Trustee McLaughlin

Ayes: Trustees Carlsen, Cermak, England, McLaughlin, Powell and Ziegler. Nays: none.

Motion carried.

**18. Motion to approve the Lake County Health Department and Community Health Center Animal Care and Control Program Fee for Service Agreement**

Discussion: Sgt. Blitek mentioned it at the last meeting. Trustee McLaughlin: Free to the Village; is the resident charged? Treasurer McGinty: The charge to the resident is half of what it would be without the contract.

Motion to approve the Lake County Health Department and Community Health Center Animal Care and Control Program Fee for Service Agreement by Trustee McLaughlin, Second by Trustee Ziegler

Ayes: Trustees Carlsen, Cermak, England, McLaughlin, Powell and Ziegler. Nays: none.

Motion carried.

**19. Recommendation to establish an advisory Park Committee**

Discussion: Trustee Ziegler: Brought it up at the last meeting; it would be unpaid. Many residents have

expressed interest in helping; will help us keep up in the future and address specifics. To get started, we need to approve it. I would work with the mayor and Ed to determine composition of committee. Mission statement would be a next step. Trustee Carlsen: Our parks need the same attention the lake does. We should look to get it going and allocate funds. Mayor Amrich: We have done this in the past, back in the 80s, but we didn't have the funding. Attorney McArdle: If you create a committee by the board, they have to have open meetings.

- 20. Mayor Comments** included: Need to think about opening Village Hall to the public. We'll have to sanitize and disinfect; should come under Phase 4; Clerk Cooper is getting results of survey of other towns. Treasurer McGinty: OSHA will have guidelines. Attorney McArdle: Some have opened earlier. Trustee England: We should consider having ways to limit access to areas. If we don't have Creative Playtime open, we need barriers to that area. Treasurer McGinty: Before you open building, you need to see what costs we'll incur. Currently, we still have services like bill payments; do we want to expend the amount to have the building open? We have to find out what it will cost. Mayor Amrich: Would like to wait until Phase 4.

Non-highway vehicles update: Chief Palmer: Gave Attorney McArdle results of information gathering; we are at the point where we create something. Planning and Zoning Chair Zeinz: Would like to discuss it at next week's meeting.

Sideouts: Requested a social distancing concert. Trustee Cermak: He will sell tickets in advance; no walk-ins; will hire security; the day after Phase 4 is in effect. Trustee McLaughlin: Help our businesses.

- 21. Trustee and Staff Comments** included: Trustee Carlsen: RE: Basketball hoops, when will they go up? Mayor Amrich: Bartnick is having them painted and will put them up; Donovan proclamation: in person at a meeting when we can; use gym; possibly at the first meeting in July; would like to celebrate future land acquisition. Trustee Cermak: Beech St. Housing; property is being marketed; business are doing well and picking up. Trustee McLaughlin: RE: Soccer: Have there been discussions to allow other use of the field; can we install something where people can store their kayaks for a fee for the year? Mayor Amrich: We tried that on Forest Drive in the past and it wasn't used. Trustee England: Concern about liability. Trustee Cermak: Problem is we don't have parking. We need to have additional parking on Eastway. Response: You can park at the Village Hall. Trustee McGinty: Ordinance allows launching boats at Eastway only. Kayaks could be launched from beach area. Trustee Powell: We could allow at Eastway and Veterans. If we have locks, people could store them. Response: Good subject for park committee.

Trustee England: Good to be back; productive meeting; thanked everyone for working well together for the benefit of Island Lake. Trustee Powell: Good to see everyone in person; thanked Ken for attending virtually; thanked Treasurer McGinty for work on the budget and sharing knowledge with him; thanked Mayor and attorney. Trustee Ziegler: RE: Advisory Committee for Parks: We'll need to think about allocating budget; was thinking about allocating some of the gaming funds—for example 50%—so we have money moving forward. Treasurer McGinty: Agree with concept; but money is in General Fund now; would figure out projects and prioritize them to determine budget. In terms of soccer fields, when someone wants to use a field, they go through Lori [Parks and Recreation]. They have to sign a contract if they're a group. Trustee England: If 10 kids show up to play soccer, they may. Treasurer McGinty: Baseball fields are maintained by LYAA. Trustee Carlsen: I would like to see it go to the Board. Treasurer McGinty: On parks acquired with grants, we cannot charge for use.

Planning and Zoning Chair Joe Zeinz: Will discuss Non-highway vehicles with Planning and Zoning and make recommendation, 6/18/2020; will discuss Animal Control Ordinances for bee keeping and chickens. Chief Palmer: Read statute about what we are allowed to do; we are a long way from approving something. All new vehicles [squads] are in. IT Director George Muligano: Every time we do the Zoom meetings, we get better. Difference in this meeting is that there is a mike in the room. General discussion about sound quality and best practices for best audio.

Clerk: Village Board must approve Solicitor permits unless requested by governmental entity or non-

profit organization. A company has asked if the Village is issuing permits and wanted to fill out the application. It would have to be on the 6/25/2020 Board Agenda. Consensus was that Board is not inclined to issue Solicitor Permits at this time.

**22. Public Comment:** none

**23. Adjournment**

Motion to adjourn by Trustee Powell, Second by Trustee McLaughlin  
All were in favor. Meeting adjourned by 10: 30 p.m.

Submitted by Georgine Cooper