

Village of Island Lake
2020 Fall Outdoor Craft & Vendor Market
(No homemade food or candy items during this COVID time)
SPONSORED BY THE PARKS AND RECREATION DEPARTMENT
LOCATED @ VETERANS PARK 432 W State Rd. (near helicopter)

SUNDAY – OCTOBER 25TH, 2020 – 10:00am to 4:00pm

847.416.7866 or email lori.tanzillo@voislk.com
847.416.7864 or email kelli.anderson@voislk.com

Dear Craft Exhibitor/Vendor:

Reservations are now being taken for our **“Fall Outdoor Craft and Vendor Market”** to be held from 10:00am - 4:00pm Sunday October 25th, 2020. It will be held at “Veteran’s Park”. All proceeds from the Market, which is sponsored by the Village of Island Lake, will benefit the Parks, Recreation & Club Programs, which provides adult and children's classes for the community.

Please find attached an application and information sheet with details for the **Fall Outdoor Craft and Vendor Market 2020**.

The deadline for applications/fees will be October 19th, 2020 and, or an additional \$5.00 fee will be added.

The Market Committee will review each application and notify the exhibitor if space has been approved. You may only rent out **one** space in the Park.

Masks are required

Coronavirus (COVID-19) prevention

COVID-19 most commonly spreads between people who are in close contact through respiratory droplets or small particles produced when an infected person coughs, talks, or breathes. Growing evidence shows that droplets can remain suspended in the air and travel distances beyond six feet, according to the CDC. Indoor environments with poor ventilation increase the risk of transmission.

To prevent infection and to slow transmission of COVID-19, do the following:

- Wash your hands regularly with soap and water, or clean them with alcohol-based hand rub.
- Maintain at least six feet distance between you and people coughing or sneezing.
- Avoid touching your face.
- Cover your mouth and nose when coughing or sneezing.
- Stay home if you feel unwell.
- Refrain from smoking and other activities that weaken the lungs.
- Practice physical distancing by avoiding unnecessary travel and staying away from large groups of people.

Sincerely,

Lori Tanzillo & Kelli Anderson

INFORMATION SHEET

FALL OUTDOOR CRAFT AND VENDOR MARKET

VILLAGE OF ISLAND LAKE

1. Spaces for the 1-day at Veterans Park are available on a first-come, first-served basis. Space sizes will be approximately 16x16.

Fees:

\$25.00 - Space 16x16'

Available at cost:

\$5.00 - Table Rental 6'

\$10.00 - Pop Up Tent

2. Set up on Sunday October 25th 7am-9:30am (will be able to drive on grass to set up)
3. Exhibitors are responsible for setting up, attending, and cleaning up their own display area.
4. Exhibitors must be checked-in and set up in their spaces by **9:45 am**. Failure to show by **10:00 am** will result in the loss of your space to another exhibitor for the duration of the show with no refund.
5. **NO REFUNDS** will be given upon acceptance. This applies to weather related no shows as well.
6. The Island Lake Parks & Recreation Department and the Village of Island Lake cannot be responsible for damage to, or theft from exhibits or any Covid related incidents. **Masks are required.**
7. Exhibitors will be sent location directions requested either by phone 847.416.7866 or 847.416.7864, or email lori.tanzillo@voislk.com or kelli.anderson@voislk.com.
8. Exhibitors must provide their own cash box and prominently display price of items. Please bring your **OWN CHANGE**. We will not have extra change on hand for exhibitors.

VETERANS PARK (near Helicopter)
432 West State Rd. Island Lake IL, 60042

FOR ADDITIONAL INFORMATION, PLEASE CONTACT: Recreation Office
at 847-416-7866 or 847-416-7864/ email lori.tanzillo@voislk.com or
kelli.anderson@voislk.com

VILLAGE OF ISLAND LAKE FALL OUTDOOR CRAFT and VENDOR MARKET OCTOBER 25, 2020

FOR OFFICE USE ONLY

DATE RCVD _____

SPACE # _____

AMOUNT PAID _____

CHECK # _____

NAME _____ PHONE _____

ADDRESS _____ CITY _____

STATE _____ ZIP _____ EMAIL ADDRESS _____

DESCRIPTION OF EXHIBIT

NEW EXHIBITOR YES NO

_____ Space \$25.00

_____ Table Rental 6' \$5.00

_____ Pop Up Tent \$10.00

_____ TOTAL AMOUNT ENCLOSED

****Please make checks payable to: VILLAGE OF ISLAND LAKE**

**Mail to or Drop Off:
Village of Island Lake "Fall Outdoor Market"
3720 Greenleaf Ave, Island Lake, IL 60042**

**SIGNATURE
OF EXHIBITOR** _____