

Village Board Meeting Minutes
VILLAGE OF ISLAND LAKE
3720 Greenleaf Avenue, Island Lake, IL 60042*
***Audio/Video Zoom Meeting**
February 11, 2021, 7:00 p.m.



Mayor Amrich has made a public determination that an in-person meeting of the Village Board members and staff will take place. However, due to COVID-19 health restrictions, it is practical and prudent that audio/video Zoom participation only by the public also be permitted. See below for instructions for electronic participation.

1. **Call to Order** at 7:00 p.m. by Mayor Amrich
2. **Roll Call** Present: Trustees Chris Carlsen (remote), Chuck Cermak, Trustee Harold England, Richard McLaughlin, Dan Powell and Will Ziegler (remote). Absent: none. Also present: Mayor Charles R. Amrich, Clerk Georgine Cooper, Attorney Brandy Quance (remote), Treasurer Ed McGinty, Police Chief Dan Palmer, Building Commissioner Russell Kraly (remote), Technology and Innovation Director George Muligano, Planning and Zoning Chair Joe Zeinz (remote), Lake Management Chair Ken Wick (remote)
3. **Pledge of Allegiance** led by Mayor Amrich
4. **Hughes Environmental Consulting presentation, Dan Hughes**
Dan Hughes: Explained services he provides for other Villages. Has been in public works for 39 years; 30 years in municipal realm: Fox River Grove, Hampshire; is a private consultant familiar with day-to-day operations. Does condition assessments and maintenance programs; [many communities he worked with] used Maintenance Connection, a web-based program and embraced it after some initial resistance; did not know the cost of the program; most used work orders in his experience but some used simple spreadsheets; is a consultant but can get proposals for work. Trustees expressed need to optimize potential; to farm out lower priorities and to assess costs and budgets over time. Mayor Amrich asked for a motion to table Agenda Items 8, 11, and 15. Trustee Powell asked to table Item 10 as well.

Motion to table Agenda items 8, 10, 11 and 15 by Trustee Powell, Second by Cermak
Ayes: Trustees Carlsen, Cermak, England, McLaughlin, Powell and Ziegler. Nays: none.
Motion carried.

5. **Public Comment** included: none
6. **Committee and Department Reports**
 - a. Public Works, Trustee England
 - b. Lakes, Parks, Recreation, and Education, Trustee Ziegler
 - c. Economic Development and Grants, Trustee Cermak
 - d. Building and Zoning, Trustee Carlsen
 - e. Police, Public Safety, and Ordinances, Trustee McLaughlin
 - f. Finance and Administration, Trustee Powell
7. **Consent Agenda**
 - a. **Approve payment of bills totaling \$ 141,569.88**
 - b. **Approve minutes from the 1/14/2021 and 1/28/2021 Village Board Meetings**
 - c. **Authorize Mayor Amrich to sign the Baxter & Woodman 2021-2022 Bridge Inspection proposal in the amount of \$2,900**
 - d. **Approve extension of Local 150 5-1-2017 through 4-30-2020 contract through April, 30, 2021**
 - e. **Approve Resolution 668-21 Regarding Permit Work on Illinois Department of Transportation (IDOT) Rights of Way**
 - f. **Approve 1624-21 An Ordinance Amending Title 1, Chapter 6 Regarding Electronic Attendance at Meeting**

Discussion: Trustee McLaughlin: We agreed in a meeting with Local 150. Trustee McLaughlin asked why Local 150 extended only until April 30, 2021. Treasurer McGinty responded that the new one is being negotiated.

Motion to approve the Consent Agenda as presented by Trustee Powell, Second by Trustee McLaughlin

Ayes: Trustees Carlsen, Cermak, England, McLaughlin, Powell and Ziegler. Nays: none.

Motion carried.

OLD BUSINESS

8. Motion to adopt the January 2021 Revision of the Village of the Island Lake Personnel Rules and Regulations Manual

Removed from agenda

9. Discussion of and possible action on reopening of Recreation Department programs

Trustee Ziegler: In a letter Recreation Program Coordinator Tanzillo has asked to get planning starting for summer camp, sports, exercise and other special events and programs. She asks to come back February 15 with her regular hours and to have her assistant Kelli Anderson back to plan for camp planning. Club will not resume until fall when District #118 is ready. She understands concerns with shared space and to limit exposure. She requested work on the gym floor.

We have been "bandaiding" care of the gym floor. Tanzillo got quotes a year ago on refinishing; the lowest was about \$6,400; this may change now. Trustee McLaughlin: Understands that the department doesn't want to lose camp program; believes things will be better by May; thinks it is too early to open other programs earlier. Mayor Amrich agreed. Trustee Powell agreed that we are not ready for a full-fledged reopen; would like to get the gym floor done in preparation; is there money in the budget for things we haven't done? Treasurer McGinty: Lori would like to have it done when camp opens; should start with summer program. We have time to do the gym; if we can find allocation and cash, we should do it. Trustee McLaughlin: We can monitor and see if we can open up earlier than May. Treasurer McGinty: We should get Lori back to do the planning.

Trustee Ziegler: Will discuss with Lori that she should come back and start planning for summer camp and for fall but it's too early to begin program; will discuss having Assistant Anderson as well; has asked Lori to get new quotes. Trustee Cermak: Junior Pom Squad want to rent now. Consensus: We should wait on that. Consensus is to review month to month about resuming other programs. Trustee Powell: Pending budget and available cash, try to take care of gym floor in this budget. Trustee England: Assess what needs to be done.

NEW BUSINESS

10. Discussion on System Maintenance Demand, Key Projects, Water Rates, and the need for a water rate study for an educated fact based rate increase and possible action to authorize water supervisor to obtain at least 3 quotes for a Village Water study

Tabled.

11. 669-21 A Resolution authorizing 8 grants of up to \$5,000 each for Village of Island Lake restaurants that lost revenue in 2020 due to COVID-19 Pandemic closure

Tabled.

12. Mayor Comments: Received an offer of \$28,300 for 124 Fairfield lot; would like to see it kept as one lot rather than subdivided. Contract sent to Attorney McArdle for review. Planning and Zoning Chair Zeinz: R-3 overlay would allow 7,200 sf; would be possible to subdivide. Trustee McLaughlin asked Zeinz his reason for wanting to keep it as a single lot. Building Official Kraly: If they want to go across lots, they'll have to go to County for 1 PIN.

13. Trustee and Staff Comments included: Trustee McLaughlin: Waiting to see what happens with parcel behind Walgreens and access for Circle K. Trustee England: Ditto Trustee McLaughlin. Trustee Powell: Communicating with Treasurer McGinty on budget meetings; office is working on vehicle sticker sales.

Trustee Cermak: Kudos to Water Department for handling issue with frozen pipes. Trustee Carlsen: Chi-Town Dogs 9th anniversary; thanks to Public Works and Brian for keeping roads clear; we're always on top of things; go Bulldogs. Trustee Ziegler: Thank you to Public Works; Director Bartnick handles work professionally; appreciates the hard work; praised police department to response to call over kitchen fire for quick response and efficiency; echo that praise for Wauconda Fire District. Chief Palmer: Shout out for smoke detectors that worked as needed.

Chief Palmer: Redirect on flooring in Police Department; thought we had approval for \$2,800 for lower grade; actual is \$3,500 - \$4,000 for lower grade. Building Official Kraly: Met with builders for Walnut Glen subdivision over permit costs and fees; they had no problem; they will have selection of 12 models; will review plans ahead of time so we can have master plans on file to facilitate paperwork. Builder hopes to start in April; 55 lots are left. Other areas have incomplete roads; they may want to build another 30; possible total between 80 – 100 homes. Planning and Zoning Chair Zeinz: Agenda published for 2/18/2021 meeting; would like to consolidate uses in a convenient table.

Lake Management Chair Wick: Should we sell the WeeDo? It's a lot of work and manpower to use. Add Resolution to sell it for next meeting.

- 14. Public Comment:** Chris Drexler of Walnut Glen: RE: Walnut Glen; is board aware of how unable residents have been to work with homeowners association. Before we build more, will the work be done that the original developer was supposed to do; currently in the hands of developer and management company. Do we put restrictions on builder if this work was not done? Feels that original builder misrepresented plan for trails and parks. Trustee McLaughlin: Did residents vote on association officers? Trustee Ziegler: The percentage of completed homes has not been reached for the turnover point. The only way to make progress would be for litigation from the residents. It's frustrating for residents. Building Official Kraly shared a similar first-hand experience in a subdivision where he lived. Difficulty with approving permits that require homeowners' association approval. Example: took 3 months to get a fence permit. Trustee Ziegler: SR Jacobsen is developer; the covenants work to their advantage. There's nothing the Village can do. Official Kraly: Village should consider this when the next development is proposed.

Attorney Quance: The responsibility to the Village is to follow the Village Code. Trustee Carlsen: Can we have Attorney McArdle write a letter? Quance: If there's a letter of credit to complete work, they can draw on that. Trustee England: Is there some kind of escrow? Response: Need to look at annexation agreement 1269-05. Building Official Kraly: Could suggest turning over of the management to homeowners association. Trustee Cermak: Do new houses go into the HOA? Response: Yes.

- 15. Motion to go into Executive Session for the purpose of pending litigation 5 ILCS 120/2(c)(11); and to adjourn the meeting immediately following Executive Session**
Tabled.

16. Adjournment

Motion to adjourn by Trustee Powell, Second by Trustee England
Ayes: Trustees Carlsen, Cermak, England, McLaughlin, Powell and Ziegler. Nays: none.
Motion carried at 8:30 p.m.