

Village Board Meeting Minutes
VILLAGE OF ISLAND LAKE
3720 Greenleaf Avenue, Island Lake, IL 60042
June 24, 2021, 7:00 p.m.



1. **Call to Order** at 7:00 p.m. by Mayor McLaughlin
2. **Roll Call** Present: Trustees Chuck Cermak, Thadd Lewis, Stacey Pyne and Will Ziegler. Absent: Chris Carlsen and Dan Powell. Also Present: Mayor Richard McLaughlin, Clerk Georgine Cooper, Attorney Brandy Quance, Treasurer Ed McGinty, Police Chief Dan Palmer, Technology and Innovation Director George Muligano, Planning and Zoning Chair Joe Zeinz, Trustee Powell entered the meeting at 7:01 p.m.
3. **Pledge of Allegiance** led by Mayor McLaughlin
4. **Public Comment:** none
5. **Consent Agenda**
 - a. **Ratify Nashville Electric Company contract in the amount of \$1,800 for the 6-18-2021 concert**
 - b. **Ratify Lexipol subscription for policy writing in the amount of \$7,523 annually**
 - c. **Motion to waive Food Truck registration and \$50 fee for 2021 Carnival on July 16, 17, and 18, 2021**
 - d. **Appoint Eric Acevedo as chair of the Parks and Lake Commission**
 - f. **Discussion of and possible action authorizing contracts for 2 bands for the carnival on July 16 and 17, 2021, not to exceed a total amount of \$2,400**

Discussion: Trustee Cermak asked why we would wave food truck fee. Response: Because of short notice; they would be charged a space fee, but no vendors will be there as they don't have time to get McHenry County Health Department permit.

Motion to approve the Consent Agenda as presented by Trustee Ziegler, Second by Trustee Powell
Ayes: Trustees Cermak, Lewis, Powell, Pyne, and Ziegler. Nays: none. Motion carried.

OLD BUSINESS

6. **Discussion of and comparison of 3rd Party IT services**

Trustee Ziegler: Drew attention to the spreadsheet with monthly costs for ExcalTech, Computer Help Key and full-time employee. Partner Tech has not yet submitted proposal; will meet with George Muligano and Mayor McLaughlin next week about part-time employee proposal. ExcalTech is inclusive. Computer Help Key would have extra costs for additional services. Discussion and decision for July 8, 2021 meeting. Computer Help Key requires onsite liaison. ExcalTech will work with any caller from customer. Response time varies. Advantage of 3rd party: multiple engineers. Advantage of staffer: immediate help and problem solving. Comparison to come if staff gets firewalls switches and wireless access.

Trustee Powell: Would like to have Computer Help Key and Partner Tech provide breakdown similar to breakdown. Trustee Ziegler: ExcalTech provided it without specific request. Asked all vendors for a plan. Mayor McLaughlin: Give other vendors a week to submit plan. What equipment would we have to purchase to replace ours? Response: It's in the quotes. Trustee Pyne: Do we have past budgetary analysis on IT expenses for comparison? Treasurer McGinty: We can get actual numbers; very little hardware has been purchased; it has been maintenance. Trustee Powell: In my understanding, George Muligano has pieced it together to make it work. Trustee Ziegler: Historically, he wasn't given the money he needed. Some of the costs in proposals are not annual.
7. **Motion to amend the Fiscal Year 2021-2022 Budget to reduce Water Fund revenue in the amount of \$151,200 and to increase General Fund expenditures in the amount of \$100,000 to include Recreation Department salaries of \$85,000, operating expenses of \$6,000 and field trip expenses of \$9,000; increasing grants in water revenue by \$151,200 and increasing grants in**

administration in the amount of \$100,000

Trustee Lewis: Why the amendment of the recently passed budget? Treasurer McGinty: Water reflects 2 quarters without water rate increase and budget items that dropped out and were added back in.

Motion to approve the Consent Agenda as presented by Trustee Cermak, Second by Trustee Lewis
Ayes: Trustees Cermak, Lewis, Powell, Pyne, and Ziegler. Nays: none. Motion carried.

Motion to amend the Fiscal Year 2021-2022 Budget to reduce Water Fund revenue in the amount of \$151,200 and to increase General Fund expenditures in the amount of \$100,000 to include Recreation Department salaries of \$85,000, operating expenses of \$6,000 and field trip expenses of \$9,000; increasing grants in water revenue by \$151,200 and increasing grants in administration in the amount of \$100,000 as presented by Trustee Cermak, Second by Trustee Lewis
Ayes: Trustees Cermak, Lewis, Powell, Pyne, and Ziegler. Nays: none. Motion carried.

NEW BUSINESS

8. Discussion of Converse Park Pavilion Roof and gutters proposal

Mayor McLaughlin outlined proposals he received and is waiting on another. Trustee Ziegler: Roof really needs it. Trustee Powell: Why 3 quotes from Prate? What was quote for Public Works to handle it? Response: Shingles vs. metal. We have only one Public Works employee with roofing experience; will check with Public Works. Trustee Ziegler: Didn't we pass on Public Works for dugouts. Add to July 8, 2021 Agenda.

9. Motion to authorize Mayor McLaughlin to sign the 2021 – 2023 contract with Chief Palmer in the amount of \$93,900 annually

Discussion:

Motion by Trustee Ziegler, Second by Trustee Powell

Ayes: Trustees Cermak, Lewis, Powell, Pyne, and Ziegler. Nays: none. Motion carried.

10. Mayor Comments included: Are doing ball fields; need volunteers to help us and help LYAA; had trees cut down. Bathrooms are being vandalized regularly; if it happens again, LYAA will have to rent portable toilets. Oktoberfest bands: Have one for Friday (Phenix) \$1,700 for 4 hours, 5 members; need one for Saturday. Trustee Ziegler: yes. Trustee Cermak: Is everything else covered? We should look for tent before anything. Response: Not yet; this is initial planning. Trustee Pyne: We are behind eight ball with planning; Recreation Department will do a craft fair in conjunction with it. Public Works put out a dry hydrant for water Victory Garden; am expecting a \$1,000 donation for parks.

Eric Acevedo did a spreadsheet of current parks status using Google to locate information. It helps the Commission to put together a checklist of work.

11. Trustee and Staff Comments included: Trustee Ziegler: Got Facebook messages thanking the Village for making the lake nice; congratulations to Eric; update notice of available commission seats. Trustee Powell: Congratulation to Eric; appreciate work going on. Lewis: Congratulations to Eric and offer of help; fireworks was great show. Trustee Pyne: Becoming a "water biologist" through research on the lake; reached out to Kevin Dahm today for a conversation about specific materials used and data sheets for placement on website; would there be a charge? Creative Playtime issue needs addressing; attending grant writing seminar on Rep. Underwood's site; we are limited by not being a park district with history; would like to talk to Rec about adding kid art programs to be eligible for funding; are infrastructure grants available. Trustee Ziegler: Likely no charge. Trustee Cermak: Congrats to Eric; had a question about Farmers Market on a business property; would enhance our town.

Chief Palmer: Last 3 squads are arriving; will complete turnover of fleet; vehicle replacement plan going forward will help keep fleet healthy and will help budget; re saving money on repairs; were down 4 officers when I started; now almost fully staffed; officer to graduate (virtually). Next academy date is in August; power test will be July 14; would like to go forward with 16th officer. National Night Out: Looking to do this again in 2021; would like to spend up to \$1,000 for event; usually the first or second Tuesday in August. Chair Zeinz: Had the hearing about Title 9 changes and will bring that forward. Treasurer McGinty: Congratulations to Eric; thank you for passing budget amendment; will need to have

appropriation ordinance on next agenda. Director Muligano: We need to look at proposals and see what is important to spend money on; servers are critical need; didn't hear that in any proposal; look forward to working with Trustee Ziegler and Mayor McLaughlin. Wireless access has been increased.

12. Public Comment: none

13. Motion to go into Executive Session for the purpose of discussion personnel performance ILCS 120/2(c)(1) and to adjourn the meeting immediately following Executive Session with no action taken by Trustee Pyne, Second by Trustee Powell
Ayes: Trustees Cermak, Lewis, Powell, Pyne, and Ziegler. Nays: none. Motion carried.

Adjournment

Motion to close Executive Session and adjourn the meeting by Trustee Cermak, Second by Trustee Powell

Ayes: Trustees Cermak, Lewis, Powell, Pyne, and Ziegler. Nays: none. Motion carried at 8:42 p.m.

Submitted by Georgine Cooper