

**Village Board Meeting Minutes**  
**VILLAGE OF ISLAND LAKE**  
**3720 Greenleaf Avenue, Island Lake, IL 60042**  
**December 9, 2021, 7:00 p.m.**



1. **Call to Order** at 7:02 p.m. by Mayor McLaughlin
2. **Roll Call** Present: Trustees Chuck Cermak, Thadd Lewis, Julie McManus, Dan Powell and Stacey Pyne. Absent: Trustee Will Ziegler. Also present: Mayor Richard McLaughlin, Clerk Georgine Cooper, Attorney David McArdle, Treasurer Dennis Murray, Police Chief Dan Palmer, Public Works Director Chris Carlsen, Planning and Zoning Chair Joe Zeinz, Building Officials Ken Adkins and Dan Celske
3. **Pledge of Allegiance** led by Mayor McLaughlin
4. **Public Comment** included: Tree [at Village Hall] is magnificent.
5. **Committee and Department Reports**
  - a. Public Works, Trustee Powell
  - b. Lakes, Parks, Recreation, and Education, Trustee Pyne
  - c. Economic Development and Grants, Trustee Cermak
  - d. Building and Zoning, Building Official McManus
  - e. Police, Public Safety, and Ordinances, Trustee Lewis
  - f. Finance and Administration, Trustee Ziegler
6. **Consent Agenda**
  - a. **Approve payment of bills totaling \$ 368,594.24**
  - b. **Approve Minutes of the 11/11/2021 Village Board Meeting**
  - c. **Approve Ordinance 1639-21 Levying Taxes for the 2021 Tax Year in amount of \$1,409,205.00**
  - d. **Approve Mayor's reappointment of part-time police officer Rich Aguilar**
  - e. **Adopt Resolution 1678-21 Establishing 2022 Regular Meeting Dates**
  - f. **Approve Addendum A to the *Personnel Rules and Regulations Manual: Communicable and Infectious Disease Control Policy***
  - g. **Accept ILM Proposal #P5154 in the amount of \$10,350.00 for consulting on the Watershed Management Lake Study Grant**
  - h. **Approve payment to Berger Excavating Contractors in the amount of \$194,326.71 for Invoice #2 for work completed to date on the 2021 Water System Improvements, subject to receipt of certified records and waivers**
  - i. **Approve payment to Rooney Consultants in the amount of \$ 26,862.50 for engineering services**
  - j. **Approve Ordinance #1641-21 Amending Titles 1 and 7 of the Village Code (Veteran discount vehicle sticker and Solar Panel Review Fee)**
  - k. **Adopt Ordinance # 1640-21 *An Ordinance Amending Title 3, Chapter 2 Liquor Control Regulations of the Village of Island Lake, Illinois***
  - l. **Approve Island Lake Lions Club request for use of lake for 2/5/2022 Ice Fishing Derby**

Motion to adopt the Consent Agenda as stated by Trustee Powell, Second by Trustee Cermak

Questions: Trustee Powell: Why are we paying Cintas and Unifirst? Response: Cintas will no longer be used. One does uniforms, the other bathroom supplies and rugs. Trustee Powell: Why are we adding the Addendum—at all times or during outbreak? Response: During outbreak. Trustee Powell: Why is the Solar Panel review fee so high? Response: NFPA855 control panel has to be located in a garage area or higher; has to be a barrier to protect; back-feed solutions and other protections. B and F does the review to protect the Village. It's \$225 just for first review; inspections must be done on ballards requiring 2 inspections. Contractor has to inspect panels. It's a labor intensive process from review to administration; will be asking permit applications to pay it up front. Trustee Cermak: What if veteran is also a senior? Response: Will take one discount.

Ayes: Trustees Cermak, Lewis, McManus, Powell, and Pyne. Nays: none.  
Motion carried.

**OLD BUSINESS**  
None

**NEW BUSINESS**

**7. Approve variance request for 316 Richard Court per Planning and Zoning Commission recommendation with contingencies**

Discussion: Chair Zeinz: Planning and Zoning reviewed and voted to recommend it with contingencies.

Motion to approve the variance request for 316 Richard Court per Planning and Zoning Commission recommendation with contingencies by Trustee Lewis Second by Trustee McManus

Ayes: Trustees Cermak, Lewis, McManus, Powell, and Pyne. Nays: none.

Motion carried.

**8. Discussion ADA Compliant Portable Toilets**

We will put one at Eastway Park in spring, but slab needs to be altered

**9. Discussion of and direction on Before and After School Club, Summer Camp and Recreation Department Restructure**

Mayor McLaughlin: Director resigned; we are revisiting the structure. In the past 5 years, the Recreation Department lost \$45,000; we determined to restructure. Trustee Pyne and Mayor McLaughlin met with Wauconda Park District and will work on an arrangement to allow Island Lake residents to have an in-district rate with and intergovernmental agreement.

Trustee Pyne: We're looking at making up the differential between in and out of district. Considered why we don't have more park programs with so many parks. We got parks when we developed; other towns have to purchase. Our rec programs are not making money; we only had 15 participants sign up for program in the gym. Recommends letting it lay fallow while we look at alternatives and that we don't use contractors for rec; keep programs that are working and during the day that don't require night staffing. Need to streamline events to fall under Event Coordinator rather than being divided between departments; suggest giving one Club staff member a lead position; [Trustee Pyne] will manage for the next two weeks. Time now to plan now for Camp Greenleaf; a former staff member has agreed to plan. Creative Playtime Director Brush and Trustee Pyne will do some current end of year tasks in the interim.

**10. Discussion and direction on Title 8, Chapter 1, Section 7 E Temporary Structure Prohibition**

Building Official for Code Enforcement Celske: In the past few weeks three requests have come in for them and five are already up; issued notice of violation for the ones already up; invited those with the structures to come in. 204 Circle Dr has a 2 ½ car garage but would like a temporary; listed reasons for use. Trustee McManus: What makes a structure temporary vs. permanent; is there a safety issue? Response: It is usually canvass and assembled, rather than built/anchored. It is considered an accessory structure. It would need to be properly installed anchored. Resident on Fern and Midway: Appreciates intent for the aesthetics of neighborhoods; feels that Village has been flexible; offers for consideration to have them for 4 months in winter and inspection to make sure they are anchored correctly. Trustee Powell: What about special circumstances—for example redo of garage requiring moving items out temporarily. We should look into the ordinance a little more; get a temporary permit. Trustee Lewis: Good compromise in theory; in practice it requires administration and cost. Trustee Cermak: Consider newer neighborhoods; also consider what will be stored under the canopy; can have fluids leak into the ground. Resident response: Same thing can happen with vehicles parked in driveways. Trustee Powell: Some homeowners associations do not allow (example: Westridge). Mayor McLaughlin: Offered to reach out to HOAs to see if they are willing. Trustee Powell: It would be in the hands of HOAs to vote on their covenants. Direction is to review the ordinance for the best solution. Question about how long is temporary? What about summer cabanas? Is it a temporary structure? Response: Trustee Powell: It's similar but not the same. Other response. Storage vs. gathering. Consensus is to review and evaluate.

Mayor McLaughlin: With existing ones, what should we do? Response: Let them stay.

11. **Mayor Comments** included: Good [holiday] parade of 3 hours—led by Mayor McLaughlin and Officer Sassolino; want to put up the ice-skating rink again. RE: Converse Park: Reached out to IDNR; per IDNR, as of March 2022, it comes back to us with no restrictions; other parks (Veterans, Greenleaf Woods, Eastway) are still restricted. Attorney McArdle: Restrictions would be released if we repaid the grants. Salvation Army Bell Ringing on Dec. 24 at Walgreens from 8:00 – 1:00. Regarding water main completion: team effort to obtain funds and complete project. Invited people come to public meetings and express concerns; will continue to serve the residents. Put out promotional video.

Grant update from Renee Schopp: Advance McHenry County Grant (in McHenry County for location but services can be provided to Lake County) for a teen center; consider renting space in a strip mall that is ADA compliant; looking at partnering agencies. McHenry County College for Bridge Program; need to canvass how many people would be interested. STEAM program (Science, Technology, Engineering, Art and Math. Dec. 20 meeting at 10:00am with Work Force who is interested in 16-20 year olds to prepare for job readiness. Elizabeth Del Rio, Jake Rohan and another will attend; will want a tour of Island Lake. Renee would like to have paperwork ready by January 15. Mayor McLaughlin: State Rep Marty McLaughlin is working to allocate approximately \$500,000 for projects.

12. **Trustee and Staff Comments** included: General holiday wishes from all. Trustee Cermak: Board is working to increase business. Trustee Lewis: Thanked Public Works for lights; tree lighting was tremendous. Trustee McManus: Will meet with Ken Adkins and Chris Carlsen after January 1. Trustee Powell: Praised Public Works for holiday lights around town; look forward to expanding the display. Trustee Pyne: Thanked Public Works for getting fence up a sledding hill; if we get snow, Parks and Lake would like to do a pop-up concession; when ice skating rink goes up, Crystal Lake Ice House would come out and give lessons. Chair Zeinz: Planning and Zoning will look at Dollar General Preliminary Plat. Treasurer Murray: Thanks for support. Building Official Adkins: Pleased with positive direction. Director Carlsen: Glad to see new building; praised Public Works for ongoing work. Clerk Cooper: Vehicle stickers sales were underway with \$14,000 in so far; newsletter deadline February 1; prior boards had many important accomplishments, including curbside recycling ahead of other municipalities; launching of the recreation program; acquired first big annexation that doubled the population of the Village; acquire parks and donations; hired a new chief that did a lot for the department. Mayor McLaughlin: Will be doing a State of the Village letter once the audit results are in.

13. **Public Comment** none

#### **Adjournment**

Motion to adjourn by Trustee Cermak, Second by Trustee Powell

Ayes: Trustees Cermak, Lewis, McManus, Powell, and Pyne. Nays: none.

Motion carried at 8:22 p.m.

Submitted by Georgine Cooper