

Village Board Meeting Minutes
VILLAGE OF ISLAND LAKE
3720 Greenleaf Avenue, Island Lake, IL 60042
March 10, 2022, 7:00 p.m.



1. **Call to Order** at 7:02 p.m. by Mayor McLaughlin
2. **Roll Call** Present: Trustees Chuck Cermak, Thadd Lewis, Julie McManus, Dan Powell, Stacey Pyne and Will Ziegler. Absent: none. Also present: Mayor Richard McLaughlin, Clerk Georgine Cooper, Attorney Brandy Quance, Treasurer Dennis Murray, Police Chief Dan Palmer, Public Works Director Chris Carlsen, Planning and Zoning Chair Joe Zeinz, Deputy Fire Chief Patrick Kane
3. **Pledge of Allegiance** led by Mayor McLaughlin
4. **Public Comment included:** Ed Venner of Island Lake Lions thanked Village for support in the Ice Fishing Derby and provided a donation for fish stocking in the amount of \$234.00.
5. **PubWorks Software Presentation, Jerry Ketoff**
Mr. Ketoff outlined the challenge of documenting work and data for allocation of resources; would have preventative maintenance plan for 24 parks, for example. Would bring existing data from a variety of sources into the program; easy to put information in and to get it out. Two types of work: reactive or maintenance/preventative. PubWorks will preload/upload data and train onsite with actual data. Options for hosting data: PubWorks cloud or local server. Data entered from any device populates all tables and can be entered in the office or from the field. Asset search allows viewing of data on status of work, for example hydrant flushing—done/not done. Has GIS map viewer tool that will show assets and areas; can be done in office or from the field. Can create reports--including task summary report--track projects, track fleet maintenance. Have options for mobile, no mobiles and hybrid. Mobile device vibrates when new task comes in. Will support budget process with data. Three options laid out: long, short and intermediate term.

Mayor McLaughlin: Can you assign work through mobile devices? Response: Yes. Director Carlsen: It helps with asset management; Village has over \$10 million dollars of assets. Trustee Powell: You have cumulative data on various assets, whether single or recurring incidence. How much cloud data do we get? Response: One customer has over 9,000 records is not out of space. Director Carlsen: We are trying to capture specific data on assets to take to a new level for budgeting. Chair Zeinz: How portable is the data? Response: You own it. If a new board comes in and wants to terminate contract, PubWorks will provide a copy of the data. Trustee Cermak: Cost for map viewer? Response: PubWorks cloud provides access to all users—but one at a time; wouldn't recommend more than one license to start. ESRI mapping is only for desktop. Annual fee is \$4,800 per year including cloud; immediate need option is \$3,200 per year and recommends that one. \$13,125 is cost for the software. You can add other items down the road. Training is included.

Trustee McManus: Have seen these systems fail more than succeed; worked for a water system that used a system in 2002 and abandoned it; feels workers would rather do their work than office work; would like to see this as a budget discussion. Trustee McLaughlin: Would like to have better data for budgeting; will help us understand our assets. Response: Too much change and too much to learn are what causes problems with use. Trustee Powell: We need to capture data; we didn't in the past but we have taken a step forward to do it now. Dedicated leaders help it succeed; believe this a good asset; we need to incorporate it and use it for a year with some data and gradually increase; we need to have this; it will help with getting grants. Mundelein and possibly Niles use it. Trustee Cermak: Can we terminate a contract after one year? Response: Yes. Trustee Pyne: We need to have work orders and track work; we need to establish human and material costs; will help with grants. Trustee Ziegler: This is a good start to understand staffing needs; we are ready for it in terms of the Village; you have to dedicate people to getting data to the company and to using the program.

Treasurer Murray: This will be part of budget talks.

6. Presentation on 706 E. Burnett Rd. proposal

None

7. Committee and Department Reports

- a. Public Works, Trustee Powell
- b. Lakes, Parks, Recreation, and Education, Trustee Pyne
- c. Economic Development and Grants, Trustee McManus
- d. Building and Zoning, Trustee Cermak
- e. Police, Public Safety, and Ordinances, Trustee Lewis
- f. Finance and Administration, Trustee Ziegler

8. Consent Agenda

- a. **Approve payment of bills totaling \$ 220,217.99**
- b. **Approve Minutes of the 2/10/2022 and 2/24/2022 Village Board Meetings**
- c. **Approve Lake County State's Attorney's Forensic Lab Annual Membership Agreement and Fee in the amount of \$1,995**
- d. **Waive the competitive bid process and approve the Buy Right proposal in the amount of \$34,890 for repairs to the well house**
- e. **Approve Facility Use/Rental Guidelines, Fee Schedule and Renter Contract**

Discussion: Trustee Powell: Correction to *Trustee*—not *Chief*—Powell.

Motion to approve the Consent Agenda as presented with correction for Chief Powell in February 10 minutes by Trustee Ziegler, Second by Trustee McManus

Ayes: Trustees Cermak, Lewis, McManus, Powell, Pyne and Ziegler. Nays: none. Motion carried.

OLD BUSINESS none

NEW BUSINESS

9. Approve 679-22 authorizing the sale of Resolution for the Sale of Landsend Court property for \$2,000 plus \$150 costs

Discussion: Trustee Cermak: Former 40 lot; would like to see the property surveyed and would like to see an easement for access to the drain pipe. Trustee Powell: If there is a drain pipe on the property that we need to access, we need an agreement. Mary Piekarski: You can't see it now, but when the lake thaws you can see a pipe that goes into the water. It is not a sanitary sewer; it's a storm sewer. There's a culvert across the street. Trustee Carlsen: Has a storm sewer map; there are many in people's yard and when they back up, we service them.

Motion to table 679-22 authorizing the sale of Resolution for the Sale of Landsend Court property for \$2,000 plus \$150 costs by Trustee Cermak, Second by Trustee Powell

Mayor McLaughlin: Who pays for survey: Response: Buyer.

Ayes: Trustees Cermak, Lewis, McManus, Powell, Pyne and Ziegler. Nays: none. Motion carried.

10. Waive the competitive bid process and approve 2022-2023 Environmental Aquatic Lake Management Contract in the amount of \$40,000

Motion to waive the competitive bid process and approve 2022-2023 Environmental Aquatic Lake Management Contract in the amount of \$40,000 by Trustee Powell, Second by Trustee McManus

Question: Trustee Powell: Have we had a discussion with vendor after last year's issues? Trustee Pyne: Yes. Contract includes service report requirements. Contract started at \$44,000 and was reduced. Village Board members or Parks and Lake members can do a ride along; service plan is included; am confident we can get information he want. Trustee Powell: Was advised by the IDNR to review, monitor and refrain from treating; we were direct with expectations and we did not get information we needed. How are we sure we are keeping this on the right path? Response: No vendor has provided that data in the past. We are doing a sediment survey this year so we didn't want to do

massive changes this year until we get data from study. Trustee Cermak: Last year we had to jump in quickly; the answer was to spray more to make it look better; the channel looks green already. Trustee Ziegler: Fishing folks don't care about weeds; recreation folks do. Director Carlsen: Storm sewers dump into the lake—800 tons per year since 1938. Trustee Pyne: Aerator contract will be on the next Agenda.

Ayes: Trustees Cermak, Lewis, McManus, Powell, Pyne and Ziegler. Nays: none. Motion carried.

11. **Mayor Comments** included: Dollar General will break ground in mid-April; team effort to get this accomplished; 16 homes sold in Walnut Glen; parade on 3rd of July; Sen. McConchie would like us to provide needs of parks; provided Rep. McLaughlin a list of priorities for projects; we need to fence around well house for safety sake. Director Carlsen: Concern came in Risk Assessment. Clarke Environmental Mosquito Contract for next agenda. Lionhart Generator Maintenance for next agenda.
12. **Trustee and Staff Comments included:** Trustee Powell: Have a Westridge HOA meeting on March 15. Trustee Cermak: Nicer to see houses on Fairfield on the property the Village sold.
13. **Public Comment** included: Ed McGinty: Has anyone heard anything about infrastructure money allocation? Response: Rep. Underwood will provide information about the process. Federal government will give it to states.
14. **Adjournment**
Motion to adjourn by Trustee Cermak, Second by Trustee Powell
Ayes: Trustees Cermak, Lewis, McManus, Powell, Pyne and Ziegler. Nays: none.
Motion carried at 8:50 p.m.

Submitted by Georgine Cooper