

**Village Board Meeting Minutes**  
**VILLAGE OF ISLAND LAKE**  
3720 Greenleaf Avenue, Island Lake, IL 60042  
March 24, 2022, 7:00 p.m.



**1. Call to Order**

- 2. Roll Call** Present: Trustees Chuck Cermak, Thadd Lewis, Dan Powell, Stacey Pyne and Will Ziegler. Absent: Trustee Julie McManus. Also present: Mayor Richard McLaughlin, Clerk Georgine Cooper, Attorney Brandy Quance, Treasurer Dennis Murray, Police Chief Dan Palmer, Public Works Director Chris Carlsen, Planning and Zoning Chair Joe Zeinz

Trustee McManus entered the meeting at 7:05 p.m.

**3. Pledge of Allegiance** led by Scout Troop 1063

- 4. Public Comment** included: Mike Johnson: Feels property for the towing group will not accommodate the traffic and storage; mentioned it was a rumor that he was going to sell his property; RE: Always Towing, said the owner wanted to sell his business to Mike Johnson. Mayor McLaughlin mentioned that he give information to new Code Enforcement official;

**5. Presentation of Girl Scout Troop 1063 Proposed Victory Garden Project Haley Rhyne, Mary Robinson and Allison Kascinski**

Haley Rhyne, Mary Robinson and Allison Kascinski presented a proposal to place a garden tool borrowing library at the Victory Garden—similar to the Little Free Library at the Village Hall: a Handy Helper tool box and to provide biodegradable book marks with seeds.

**6. Consent Agenda**

- a. Approve Island Lake Police Department Designated Tow Company Agreement
- b. Approve Ordinance 1646-22 Temporary Structures
- c. Authorize Treasurer Murray to sign the 2022 Election Day Voting Site Contract with Lake County

Discussion: Trustee Ziegler: Are we approving putting up of portable structures; concerned that they are not anchored. Director Carlsen: There are 3 inspections and a stipulation that there will be no electric. Trustee Cermak: Will this cover the whole Village? It should follow the same ordinances as garages for setback. Response: Yes, except where home owners association prohibits. Trustee Powell: Asked Chief Palmer to clarify if tow vendor is in compliance with State. Response: Yes. Trustee Pyne: Did this company come up last year and not get chosen?

Motion to approve the Consent Agenda as presented by Trustee Powell, Second by Trustee Cermak  
Ayes: Trustees Cermak, Lewis, McManus, Powell, Pyne and Ziegler. Nays: none. Motion carried.

**OLD BUSINESS**

**7. Discussion and possible action on PubWorks Software Proposal**

Mayor McLaughlin: PubWorks presented last meeting. Trustee Pyne: Agree with Trustee McManus that it will be difficult for workers to use equipment in the cars; we do need a system to manage work orders; who will be responsible for training? Response: Company trains. Trustee Lewis: Will your department use it? Response: They will; software does more than that? Mayor McLaughlin: Is this in budget? Response: Yes, Public Works budget. Trustee McManus: Expressed concerns about finances; is not sure that this is a priority at this time. Trustee Ziegler: Which department budget? Response: Public Works. Trustee Pyne: Is travel cost included; asked presenter at prior meeting and he said it was; proposal says no? Onsite training is listed as onsite user training is \$975 per day. Trustee Ziegler: I would approve it if we have the money; we need it; treasurer confirms we have it; we need to go back to [proposers] and ask outstanding questions about trainer payment and travel costs. Trustee Cermak agreed we should clarify costs. Trustee Powell: Train the Trainer model allows lead person to train others.

Trustee Cermak: Likes idea but needs clarity on costs. Trustee Ziegler: Would like to approve it now with clarification that 3 days of training are included. Attorney Quance: The way I read it, travel cost is not included; you can approve the contract for \$13,125, then if travel costs are extra, the contract is not approved or not to exceed a travel cost of \$1795; if training is not included, the contract is not approved. It can also be subject to attorney approval. Trustee Powell: Or we could say we are not approving travel costs above \$1,600. Trustee Powell: One additional requirement is devices. Mayor McLaughlin: Will start with a home base and one or two mobile devices and add devices later. Cost will be \$500 or \$600. Director Carlsen: If you are going to spend the money, you should do it to its fullest power. Trustee Powell: Need full cost with devices. What is the life expectancy on current devices? Response: Need replacement now. Trustee Powell: We need to know full price from presenter and device options; it's a twofold piece. What is the cost; what is the related equipment? Director Carlsen: Water Department already has iPads.

Motion to table by Trustee Powell, Second by Trustee McManus

Ayes: Trustees Cermak, Lewis, McManus, Powell, Pyne and Ziegler. Nays: none. Motion carried.

#### **8. Discussion and possible action on Village of Island Lake Mission Statement**

Trustee Pyne: I drafted one because it was needed for grants; used Wauconda's as a model.; Trustee Lewis submitted one. Trustee Lewis: I looked at 10 villages similar to us and the statements were similar. Trustees will review, make suggestions and put it on April 14, 2022 agenda.

### **NEW BUSINESS**

#### **9. Approve Clarke Environmental Mosquito Management contract in the per treatment amount of \$2,000 per community wide treatment and \$150 per treatment for specific park area treatments**

Discussion: Same price as last year.

Motion to approve Clarke Environmental Mosquito Management contract in the per treatment amount of \$2,000 per community wide treatment and \$150 per treatment for specific park area treatments – by Trustee Lewis, Second by Trustee Ziegler

Question: Trustee McManus: How many do we usually do? Response: Did 3 last year; it depends on conditions. About 4 an

Ayes: Trustees Cermak, Lewis, McManus, Powell, Pyne and Ziegler. Nays: none. Motion carried.

#### **10. Approve \$10,000 increase in Peter Baker & Son MFT bid for increase in fuel prices**

Discussion: This is for roads projected; instead of rebidding, since work was delayed from Fall 2021, gas prices increased dramatically. Trustee McManus: Do they need to honor last year's? Mayor McLaughlin: The delay was partially ours. Director Carlsen: Ground temperatures were too low. Cheaper rate for fall work. Trustee Cermak: Late fall is too late. Trustee Powell: it's a 5% increase; that's acceptable. Trustee McManus: Does staff think it's reasonable? Response: Yes, it's a reflection of oil costs.

Motion to **approve \$10,000 increase in Peter Baker & Son MFT bid for increase in fuel prices** by Trustee Cermak, Second by Trustee Powell, Second by Trustee -

Ayes: Trustees Cermak, Lewis, McManus, Powell, Pyne and Ziegler. Nays: none. Motion carried.

#### **11. Mayor Comments** included: Rimas Lodge area is looking at development; interest in grocery store plus Wendy's or Panera on Island Foods site. Dollar General to break ground in April. Senior Housing hopes to break ground January 2023; 3 roundabouts on Darrell by 2025; also discussed potential annexations. Have been talking with Rep. Underwood and Senator McConchie and Rep. McLaughlin. Looking into funding for parks—including private funding.

#### **12. Trustee and Staff Comments** included: Cermak: Does everyone know where Rimas Lodge property is? It's not in Island Lake yet. Pyne: Creative Playtime is filled; will need to hire teachers at some point; Camp Greenleaf is almost full; t-ball to start; tornado season is coming; need emergency plan; will work on plan. Lewis: Thanked Girl Scouts for presentation and involvement in community; thanked the public for coming. Powell: Ditto Trustee Lewis. McManus: Got an earful from haircutter before she knew McManus was a trustee; got feedback on appearance of businesses. Ziegler: See improvements

all around in functioning of Village; positive growth; proud to be a part of it. Director Carlsen: Public Works is getting equipment ready to go for spring work; looking forward to work on parks. Treasurer Murray: Thanked everyone for hard work on the budget; first draft is imminent. Chair Zeinz: Have a current opening on Planning and Zoning and will replace other current member.

**13. Public Comment** included: Ed Venner: Would like to see Rte. 176 appearance improved.

**14. Adjournment**

Motion to adjourn by Trustee Cermak Second by Trustee Ziegler

Ayes: Trustees Cermak, Lewis, McManus, Powell, Pyne and Ziegler. Nays: none.

Motion carried at 7:56 p.m.

Submitted by Georgine Cooper