

Village Board Meeting Minutes
VILLAGE OF ISLAND LAKE
3720 Greenleaf Avenue, Island Lake, IL 60042
April 14, 2022, 7:00 p.m.



1. **Call to Order** at 7:00 p.m. by Mayor McLaughlin
2. **Roll Call** Present: Trustees Chuck Cermak, Thadd Lewis, Julie McManus, Dan Powell, Stacey Pyne and Will Ziegler. Absent: none. Also present: Mayor Richard McLaughlin, Clerk Georgine Cooper, Attorney Brandy Quance, Treasurer Dennis Murray, Sgt. Gainer, Public Works Director Chris Carlsen, Planning and Zoning Chair Joe Zeinz, Parks and Lake Chair Eric Acevedo, Fire Chief Patrick Kane
3. **Pledge of Allegiance** led by Mayor McLaughlin
4. **Public Comment:** none
5. **Presentation by Parks and Lake Commission, Eric Acevedo and Brittany Alers**
Members of the Commission in attendance introduced themselves: Brittany Alers (park lead), Lynne Fosco, and Trevor Mock. PowerPoint presentation included: highlights of accomplishments, Earth Day cleanup [April 23, 2022], Lake Management 2021 Island Lake Report (Lake County), Lake Treatment Plan, Grant Award for 5-year Lake Management Plan, Special Recognition of State Steward Award for Trevor Mock, Converse Park Master Plan (Nature Walk, Sports Destination, Facilities Improvements, All Abilities Playground). The Commission has a residents' survey out on parks and the lake.

Mayor McLaughlin received a commitment from Sen. McConchie for \$198,000; we are looking for matching funds from private sources.
6. **Presentation on 706 E. Burnett Rd. proposal:** none
7. **Committee and Department Reports**
 - a. Public Works, Trustee Powell
 - b. Lakes, Parks, Recreation, and Education, Trustee Pyne
 - c. Economic Development and Grants, Trustee McManus
 - d. Building and Zoning, Trustee Cermak
 - e. Police, Public Safety, and Ordinances, Trustee Lewis
 - f. Finance and Administration, Trustee Ziegler
8. **Consent Agenda**
 - a. **Approve payment of bills totaling \$ 234,913.78**
 - b. **Approve Minutes of the 3/10/2022 and 3/24/2022 Village Board Meetings**
 - c. **Approve Mayor McLaughlin's Commission appointments as follows: Fire and Police Commission – Martin Horn, Michael Shrader; Planning and Zoning Commission – Mark Conning, William Koostra**
 - d. **Approve Baxter & Woodman Mutton Creek Assessment Proposal, Steps 1 and 2, in the amount of \$7,000**
 - e. **Approve ISBS Image Systems & Business Solutions for a monthly lease payment of \$212.60 for the Police Department copier and a per copy fee of \$.007 for black and white copies and \$.054 for color for all copies [per copy fee includes toner and service]**
 - f. **Approve 2022-2023 Met Life Dental insurance for an annual premium in the amount of \$17,546.16 and Vision benefits for FOP Police Officers for an annual premium in the amount of \$1769.88**
 - g. **Approve purchase of two (2) aerators including electrical box for the small island bay and the channel for a total cost of \$12,060.82**
 - h. **Approve repaving of basketball court at the Village Hall campus not exceed \$10,000**

Discussion: Trustee Cermak: Item d: How far up Mutton Creek does this plan to go? Response: All the way up to Callahan Road; asked Golden Oaks for access and they have agreed to help with access.

Motion to approve the Consent Agenda tabling Item c by Trustee Ziegler-, Second by Trustee Powell
Ayes: Trustees Cermak, Lewis, McManus, Powell, Pyne and Ziegler. Nays: none. Motion carried.

OLD BUSINESS

9. Approve 679-22 authorizing the sale of Resolution for the Sale of Landsend Court property for \$2,000 plus \$150 costs

Motion to approve 679-22 authorizing the sale of Resolution for the Sale of Landsend Court property for \$2,000 plus \$150 costs by Trustee Cermak, Second by Trustee Pyne
Ayes: Trustees Cermak, Lewis, McManus, Powell, Pyne and Ziegler. Nays: none. Motion carried.

10. Approve addition of up to ten (10) Admin and Police Department employees who are not covered under a collective bargaining agreement to vision insurance plan for an annual premium not to exceed \$1,852.44

Motion to approve addition of up to ten (10) Admin and Police Department employees who are not covered under a collective bargaining agreement to vision insurance plan for an annual premium not to exceed \$1,852.44 by Trustee Cermak, Second by Trustee Ziegler
Ayes: Trustees Cermak, Lewis, McManus, Powell, Pyne and Ziegler. Nays: none. Motion carried.

11. Discussion and possible action on PubWorks proposal

Discussion: Outstanding issues: cost of tablets, how many? Inclusion of 3 days of training and travel costs? Mayor McLaughlin: We received clarification on questions; asked for reduction of travel costs and got it; added smaller amount into software and training. Annual maintenance fee is stable; costs for tablets depends on quantity. Trustee Cermak: How many tablets? Director Carlsen: Would like 10? Mayor McLaughlin: Recommend the first year. Trustee Cermak: Is it in budget? Treasurer Murray: Yes, in Public Works budget for next fiscal year. Trustee Ziegler: How is it reflected in budget? Response: It's under data processing. Trustee Pyne: Is the train the trainer model sufficient? Timeline for training? Response: Yes. It does more than tracking of time. Data is populated by PubWorks. We need this tool to provide deeper data to inform decisions; June or July—will roll out in phases. We can operate status quo but it will improve our data gathering. Treasurer Murray: Gives me confidence how Public Works employees stepped up for 30 hours of OSHA training. Trustee Ziegler: Will help us assess staffing needs; need to have data to make decisions; kick off program as a pilot and have early users be subject matter experts. Trustee Lewis: As a trustee, I depend on department heads to provide needs for executing their jobs; trust their budget priorities. Trustee Cermak: Annual maintenance includes cloud hosting and tablets. Trustee Powell: It comes to \$20.75 per day to have the best data you'll have. Trustee McManus: Still would rather see staff working in the field that at a computer; has seen it fail [in other implementations]; how much of the data can we use at this time? Mayor McLaughlin: Can compare data on job times. Trustee Powell: We'll get baseline data. Trustee Ziegler: Will provide data on what we need to do; we need information to allocate time and plan for the future. Director Carlsen: It is asset management as well as work order system. Trustee Ziegler: Example: Will have inventory of assets and can create service and maintenance record. Trustee Pyne: Given that we don't have a strategic plan; when I worked at the Forest Preserve, it fell out of use. Trustee Ziegler: We do it through the budget process. Trustee Powell: As head of the Public Works Committee, I need to know data and metrics; I have implemented this at multiple companies. Trustee Lewis: We need information to go after grants.

Motion to accept PubWorks proposal at \$14,000 for software program and installation with annual maintenance of \$3,225 for the 2022-2023 budget with no automatic annual renewal by Trustee Cermak, Second by Trustee Powell:
Ayes: Trustees Cermak, Lewis, Powell, Pyne and Ziegler. Nays: Trustee McManus. Motion carried.

NEW BUSINESS

12. Discussion of and possible action on Parks and Lake Commission installation of fish cribs

Discussion: Trustee Pyne asked Trevor Mock to explain. Trevor: Reached out to DNR about whether permit is required and it is not. We are stocking fish and we don't have anything on the bottom of the lake for the fish; looking for free supplies that won't degrade (drain tiles and PVC) to build them; won't

inhibit boating; is better for the fish; would like to put in 30 this year. Trevor will build; no cost to Village. Trustee Powell offered to help source PVC. Trustee Ziegler: Am in favor. Trustee Cermak: Have them in my lake. Where will they be? Response: None in channels; will be a map.

Motion to allow the placement of 33 fish cribs in the lake by Trustee Cermak,
Second by Trustee McManus

Ayes: Trustees Cermak, Lewis, McManus, Powell, Pyne and Ziegler. Nays: Trustees. Motion carried.

- 13. Mayor Comments** included: Attended a JAWA meeting regarding possibility of Lake Michigan Water. Follow-up letter is in the packets. Lake County JAWA would like Island Lake to get it, as we are in a fortuitous loop. Easter Egg Hunt went well. Forty-three District 118 FBLA [Future Business Leaders of America] members are going to national. Asked Building Official Adkins to encourage business owners to upgrade their facades. A 52-unit Senior 55+ housing on Beech Street is projected to break ground in January 2023. Will present Fire and Police Commission and Planning and Zoning members for approval at the next meeting. RE: Annexation, considering Rimas property/property at 176 and River Rd. Working on Save More Gas enforcements and other code enforcements and property clean-up. Reminder that temporary structures must be removed. Planning student/resident artwork for basketball court. Job opportunities: Events coordinator, cleaning person. Lions Club Dinner Dance April 23 at Westridge Banquets. Have commitments for \$198,000 from Sen. McConchie and \$205,000 from Rep. McLaughlin
- 14. Trustee and Staff Comments** included: Trustee Cermak: Thanked Parks and Lake for taking care of our lake; fishing is good. Trustee Lewis: Thanked Parks and Lake Commission for excellent work and congratulated Trevor Mock on recognition; thanked Mr. Nelson and Mr. Ott for their service on the Fire and Police Commission. Trustee McManus: Requested from Public Works information about lead lines. Response: We have no lead lines. Trustee Powell: Praised Parks and Lake Commission presentation and plan; congratulations to Trevor Mock; thanked the Board for PubWorks. Thanked Sen. McConchie and Rep. McLaughlin. Trustee Pyne: Praised the Parks and Lake Commission and Ed Venner who has unofficially contributed. Trustee Ziegler: Praised the phenomenal job by Parks and Lakes Commission; needed the spark.

Director Carlsen: Praised Village Board for getting results; praised Building Official Adkins; feasibility study going on now for Lake Michigan water; JAWA has won awards; can be a member or a customer; runs to Volo and Wauconda; can connect down Rte.176 in 8/10 of a mile. Current JAWA rate is \$3.70 per thousand gallons; it's a large complex system; we would not have to have the storage capacity we now have; many towns are going to it; we pay for initial installation of pumping system and they take over. Treasurer Murray: US Treasury set first reporting date for ARPA; filed on time. Budget draft will go to Trustee Ziegler next week. Chair Zeinz: Comprehensive Plan in progress. Official Adkins: Dollar General broke ground; construction trailer onsite; 3 new permits for Pulte homes received; Pulte is building 3 per month.

- 15. Public Comment** included: Lynne Fosco: Lake Michigan water will help your property values rise.
- 16. Adjournment**
Motion to adjourn by Trustee Cermak Second by Trustee Powell
Ayes: Trustees Cermak, Lewis, McManus, Powell, Pyne and Ziegler. Nays: none.
Motion carried at 8:24 p.m.

Submitted by Georgine Cooper