

**Village Board Meeting Minutes**  
**VILLAGE OF ISLAND LAKE**  
**3720 Greenleaf Avenue, Island Lake, IL 60042**  
**February 9, 2023, 7:00 p.m.**



1. **Call to Order** at 7:00 p.m. by Mayor McLaughlin
2. **Roll Call** Present: Trustees Chuck Cermak, Thadd Lewis, Dan Powell, Stacey Pyne and Will Ziegler (remotely). Absent: Julie McManus. Also present: Mayor Richard McLaughlin, Clerk Georgine Cooper, Treasurer Dennis Murray, Attorney Brandy S. Quance, Public Works Director Chris Carlsen, Chief Dan Palmer, Planning and Zoning Chair Joe Zeinz, Code Enforcement Officer Martin Horn, Fire Chief Patrick Kane
3. **Pledge of Allegiance** led by Fire Chief Kane
4. **Presentation of the 2021-2022 Audit**, George Roach  
Auditor Roach: In all material respects, the audit is materially accurate; looked at internal controls, revenues, disbursements. System is functioning appropriately; the Board is part of the internal control structure. Pages 15: financial condition of General Fund: 1.2 million dollars. Garbage Fund and Recreation Fund had deficits by design. Internal controls cash accounted for in a more timely way. Over the course of the year (page 16, 5.2 million revenue; had an increase in fund balance). General Fund balance is not bad but could be better. Pension plans: IMRF is fully funded. Police Pension is not; many municipalities struggle with that. Mayor McLaughlin: Are we better off than in the past? Response: Yes. Trustee Powell: Have you seen improvements in the office operation? Response: Has improved in segregation of duties.
5. **Public Comment** included: none
6. **Committee and Department Reports**
  - a. Public Works, Trustee Powell
  - b. Lakes, Parks, Recreation, and Education, Trustee Pyne
  - c. Economic Development and Grants, Trustee McManus
  - d. Building and Zoning, Trustee Cermak
  - e. Police, Public Safety, and Ordinances, Trustee Lewis
  - f. Finance and Administration, Trustee Ziegler
7. **Consent Agenda**
  - a. **Approve payment of bills in an amount not to exceed \$ 706,515**
  - b. **Approve Minutes of the 1/26/2023 Village Board Meeting**
  - c. **Authorize Mayor McLaughlin to sign the 2023 Health Insurance Proposal for Police and non-union employees at a premium increase of 8.5% over 2022**
  - d. **Approve Mayor's appointment of Nathan Edwards to the Planning and Zoning Commission to fulfill the unexpired term of Robert Gebelhoff**

Discussion:

Motion to approve the Consent Agenda as read by Trustee Lewis, Second by Trustee Powell  
Ayes: Trustees Cermak, Lewis, Powell, Pyne and Ziegler. Nays: none. Motion carried.

#### **Action Items**

8. **Adopt Ordinance # 1661-23 An Ordinance Amending Title 3, Chapter 2, Liquor Control Regulations; Section 4 E, Number of Licenses Issued**  
Discussion: Mayor McLaughlin received an application for BP. Trustee Pyne: Why do we have limits? Trustee Cermak: We don't keep open licenses for control purpose.  
Motion to adopt Ordinance # 1661-23 An Ordinance Amending Title 3, Chapter 2, Liquor Control Regulations; Section 4 E, Number of Licenses Issued by Trustee Cermak, Second by Trustee Powell  
Ayes: Trustees Cermak, Lewis, Powell, Pyne and Ziegler. Nays: none. Motion carried.

**9. Authorize Mayor to sign Master Engineering Agreement with Baxter & Woodman, Inc. and Robinson Engineering, Ltd.**

Discussion:

Motion to authorize Mayor to sign Master Engineering Agreement with Baxter & Woodman, Inc. and Robinson Engineering, Ltd. by Trustee -, Second by Trustee –

Discussions/Questions: Public Works Director can approve up to \$10,000; over that is work order.

Paragraph 4, Part B Subcontractors. Difference: Baxter & Woodman: \$5 million umbrella; Robinson \$10 million umbrella

Lewis, Powell

Ayes: Trustees Cermak, Lewis, Powell, Pyne and Ziegler. Nays: none. Motion carried.

- 10. Mayor Comments** included: Met with Robinson Engineering on roads for MFT work in the spring. Have identified Portsmouth, Debden and curbs through the Village for 2023; will look at what we can do the following year. 76 written citations by new Code Enforcement Official. 60 have complied. 6 were assessed fines. Utility companies and permit charges: look into charging for them. Met with BLA on Lakeview bridge project; will have a meeting for residents' input. Dispensary is moving forward. We may not be able to do Summer Camp this year due to funding and liabilities per advice of treasurer and attorney.

**11. Trustee and Staff Comments** included:

Trustee Cermak: Results of survey on Fern Drive; set a Building Committee Meeting on Wednesday, 2/15/2023, 7:00 p.m. Trustee Lewis: Thanked Lions Club for fishing derby; brought in people from many communities; hope the weather cooperates for sled race. Trustee Powell: Happy to see George Roach come in with a positive message. Trustee Pyne: Waiting for fish surveys to come in; we did not stock in the fall so we'll spend in the coming year; Carp Fest is coming.

Director Carlsen: Well #9 is going back online; Walnut Glen building is going well. Treasurer Murray: First Draft budget will go to Department heads next week; will review for 3 week; will meet with each committee; then will go through consolidation process. Will send revised to Finance for review; will approve in April. Chair Zeinz: Full agenda for Planning and Zoning on 2/16/2023. Variance, truck parking ordinance and public hearing for Comprehensive Plan.

Clerk Cooper: Vehicle sticker sales.

Code Enforcement Official Horn

Attorney Quance: Mark Rooney was not willing to contribute to additional MFT road repair costs.

**12. Adjournment**

Motion to adjourn by Trustee Cermak, Second by Trustee Pyne

All were in favor. Meeting adjourned at 7:41 p.m.

Submitted by Georgine Cooper