

**Village Board Meeting Minutes**  
**VILLAGE OF ISLAND LAKE**  
**3720 Greenleaf Avenue, Island Lake, IL 60042**  
**March 9, 2023, 7:00 p.m.**



**1. Call to Order**

- 2. Roll Call** Present: Trustees Chuck Cermak, Thadd Lewis, Julie McManus, Dan Powell, Will Ziegler (remotely). Absent: Trustee Stacey Pyne. Also present: Mayor Richard McLaughlin, Clerk Georgine Cooper, Treasurer Dennis Murray, Public Works Director Chris Carlsen, Attorney David McArdle, Chief Dan Palmer, Planning and Zoning Chair Joe Zeinz

**3. Pledge of Allegiance** led by Ashley Burk

**4. Presentation on the services, mission and vision of The Break, a nonprofit Teen Center providing services for adolescents and young adults**

Founder and Interim Executive Director Brenda Napholz and Building and Engagement Manager Ashley Burk presented. Director Napholz: Personal experience and suggestions from family led her to found The Break ten years ago, with the original intention of providing a safe and supported “hangout”; its mission is to provide a safe, stimulating environment with community and acceptance. Director Napholz became a “resource broker” as the program evolved. Until 2013, it was staffed entirely by volunteers. Our success is owing to the kids who came and had buy-in. Director offered a tour of the facility to the Board.

Manager Burk: Was a founding member of the group; helped get the facility inhabitable in order to make it a welcome place. A third place to be safe between school and home; was one of the first individuals to benefit from the program.

Mayor McLaughlin applauded Ashley Burk for her success and asked if The Break seeks teens from our area. Response: Yes. Board members praised The Break’s mission.

- 5. Public Comment** included: Resident wanted to revisit issues of Channel Park and the channel; worried about losing green space; attended Parks and Lake Commission Meeting; glad to hear about the Mutton Creek Project. Resident: Wanted to make everyone aware of the north lot of Channel Park; asked Board to consider the spirit of the donated property; hope that officials will act in good faith.

**6. Committee and Department Reports**

- a. Public Works, Trustee Powell
- b. Lakes, Parks, Recreation, and Education, Trustee Pyne (absent)
- c. Economic Development and Grants, Trustee McManus
- d. Building and Zoning, Trustee Cermak
- e. Police, Public Safety, and Ordinances, Trustee Lewis
- f. Finance and Administration, Trustee Ziegler

**7. Consent Agenda**

- a. **Approve payment of bills in an amount not to exceed \$230,000**
- b. **Approve Minutes of the 2/23/2023 Village Board Meeting**
- c. **Authorize Mayor to sign GEOCON Professional Services Proposal for MFT soil boring, testing and report services in an amount not to exceed \$4,004**

Discussion: The prior proposal for GEOCON was in the amount of \$7,990 was approved 1/28/2023. This proposal replaces it. Trustee McManus asked the reason for the not-to-exceed amount and asked to have the exact amount going forward. Attorney McArdle: Suggested sending the Board a revised bill sheet when the bills beyond the bill sheet total come in. Trustee McManus will meet with Treasurer Murray to refine process.

Motion to approve the Consent Agenda as read by Trustee McManus, Second by Trustee Lewis. Ayes: Trustees Cermak, Lewis, McManus, Powell and Ziegler. Nays: None. Motion carried.

## Action Items

8. **Adopt Ordinance 1663-23 An Ordinance Amending Various Sections of the Island Lake Village Code Relating to Outside Parking or Storage of Heavy Vehicles and Other Code Amendments**  
Discussion: Trustee Powell would like to table this for review with Trustee Lewis and Attorney McArdle.

9. **Authorize Mayor to sign the Baxter & Woodman Mutton Creek Preliminary Design Proposal in the amount of \$7,700**  
Discussion: The \$3,500 survey should be excluded.

Motion Mayor to sign the Baxter & Woodman Mutton Creek Preliminary Design Proposal in the amount of \$7,700 excluding the survey fee of \$3,500 by Trustee McManus Second by Trustee Powell  
Ayes: Trustees Cermak, Lewis, McManus, Powell and Ziegler. Nays: None. Motion carried.

10. **Authorize Mayor to sign Newcastle Electric Inc Proposal in the amount of \$19,600 for electrical raceways for SCADA renovation work**  
Discussion: Director Carlsen: They are repairing power to high voltage ducts and upgrades. It is a budgeted expense; will provide a demonstration to the Board when it is operational.

Motion to authorize Mayor to sign Newcastle Electric Inc Proposal in the amount of \$19,600 for electrical raceways for SCADA renovation work by Trustee McManus, Second by Trustee Ziegler  
Ayes: Trustees Cermak, Lewis, McManus, Powell and Ziegler. Nays: None. Motion carried.

11. **Mayor Comments** included: Will be attending a meeting next week RE: Senior Lofts; spoke with people interested in opening a teen and senior center; Village Hall is under refurbishment by Public Works. Shoutout to Brayden Carlsen on success in record breaking basketball performance at Wauconda High School.
12. **Trustee and Staff Comments** included: Trustee Cermak: Working on Fern Drive issue. Trustee Lewis: Police Chief applicants' information for closed session. Trustee McManus: Shout out to Police Department for their work and to Public Works on storm handling; am getting negative feedback from residents about consumption on dispensary premises. Trustee Ziegler: Hope people stay safe in winter storm. Chief Palmer: Roads are beginning to get dicey; kudos to Public Works for renovations in Police Department; started background check on four candidates for police officer; need to get to full staff; Officer Matias represented the ILPD at the Chicago procession for the slain police officer; 75% complete on policies. Director Carlsen: Free mulch available; shoutout to Public Works team; all achieved flagger certification; two of the team took water certification test. Chair Zeinz: Planning and Zoning Commission has 3 months of agendas booked. Clerk Cooper: Statements of Economic Interest are due to Lake County May 1; vehicle sticker sales are at 80%; praised the Parks and Lake Commission on their work for the upcoming Earth Day Expo at the Village Hall on April 24, 2023.
13. **Executive Session for the purpose of discussing employment, compensation and performance of specific employees 5 ILCS 120/2(c)(1)**  
Motion to go into Executive Session for the purpose of discussing employment, compensation and performance of specific employees 5 ILCS 120/2(c)(1) and litigation and to adjourn the meeting immediately after with no action taken by Trustee Cermak, Second by Trustee McManus  
Ayes: Trustees Cermak, Lewis, McManus, Powell and Ziegler. Nays: None. Motion carried.
14. **Adjournment** was at 8:15 p.m.

Submitted by Georgine Cooper