



**General Permit Application\***

**Permit Application Fee (nonrefundable) \$50. \*Permit processing may take up to 20 business days.**

**Check List: Permit Application must include the following where applicable.**

- Contractor Registration  Plat of Survey/Drawing  Homeowners Assoc. Approval Letter  Proposal/Contract

Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

If this is a rental property, list tenant/s name and phone # \_\_\_\_\_

**Type of Project:** (Check all that apply.)

- Fence  Driveway  Sidewalk  Shed  Garage  Roof  Siding  Windows  Fireplace  
 Seawall  Deck/Patio  4 Seasons Room  Pool  New HVAC  Finish Basement/No Bath  
 Finish Basement and Bath  Upgrade Electric Service  Other (list) \_\_\_\_\_

Brief Description of Project: \_\_\_\_\_

**Type of Contractor(s) Used:** (Check all that apply.)  General  Electrical  Landscape  Fence

- Concrete  Siding  Roof, License # \_\_\_\_\_  Plumber, License # \_\_\_\_\_

Contractor Name: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contractor Name: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**List additional contractors on back of this form or attach a separate sheet of paper.**

In consideration of this application and attached forms being made part thereof, and the issuance of permits, I/we will conform to the regulations set forth in the Village of Island Lake Building and Zoning Codes and Fee Schedule. I/we also agree that all work performed under said permit will be in accordance with the plans and plat diagram which accompanies this application, except for such changes as may be authorized by the Building Official. It is the responsibility of the Contractor(s) and Homeowner(s) to make sure all construction is completed according to the Village Codes.

Permit Applicant \_\_\_\_\_

Date \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE**

Plan Review: \$ \_\_\_\_\_

Date received: \_\_\_\_\_

Permit: \$ \_\_\_\_\_

Permit: \$ \_\_\_\_\_

Inspection: \$ \_\_\_\_\_

Total: \$ \_\_\_\_\_

Date Issued: \_\_\_\_\_ Permit #: \_\_\_\_\_ Permit Fee Due: \$ \_\_\_\_\_

Building Official: \_\_\_\_\_ Date: \_\_\_\_\_ ILBD 5/2023