

Village Board Meeting Minutes
VILLAGE OF ISLAND LAKE
3720 Greenleaf Avenue, Island Lake, IL 60042
September 14, 2023, 7:00 p.m.



1. **Call to Order** at 7:00 p.m. by Mayor McLaughlin
2. **Roll Call** Present: Trustees Brittany Alers, Chuck Cermak, Thadd Lewis, Dan Powell, Stacey Pyne, Will Ziegler. Also present: Mayor Richard McLaughlin, Clerk Georgine Cooper, Treasurer Dennis Murray, Police Chief Jennifer Paulus, Public Works Director Chris Carlsen, Building Official Ken Adkins, Engineer Steve Zehner, Fire Chief Patrick Kane
3. **Pledge of Allegiance** led by Engineer Steve Zehner
4. **Presentation of Frisbee Disc Golf Proposal for Puri Family Park, Adam Ryan**
Adam Ryan: Thanked the Board the opportunity to present. Goal is to raise money and work with the community. All monies raised go back into the courses. Goal is to reach youth level. Would work on cleanup of site with volunteers.

Questions: Mayor McLaughlin: Do businesses sponsor holes? Response: Yes, it can generate revenue. Mayor McLaughlin: Maintenance? Response: We would work with you. Mostly mowing, once it is established. People travel to play the course—from many states. A member of the Fairfield course said most is person-power and local clubs bring volunteers. Fairfield is a championship course. Mayor McLaughlin: Do shops to buy equipment open? Response: Yes. Local businesses can sell discs. Setting up a pro shop is more complicated. Trustee Cermak: If the average is 1.75 hours per player; where will people park? Response: You might have 20 cars at once. Fairfield Park holds 50 cars. Tournaments generate more. Time varies depending on skill level and number of “holes”. Trustee Cermak: What is the Village obligation \$26,800 - \$31,800? Response: We would share costs. You can add flags to holes and change them out. Trustee Lewis reminded us that property donor will match some funds.

5. **Presentation on Life Bridge Church proposed sale of property at Darrell Road and State Route 176, Matt Ferrin**
Mr. Ferrin with Bruce Kaplan, Real Estate Agent: Original plan was to build a new church there, but they decided to sell property. They had a buyer but Northern Moraine Water Reclamation District (NMWRD) required that they put a sewer line 40 feet down; NMWRD would not allow a tap-in to the line that serves Camping World. Another option was to put a commercial septic system, but that would require an exemption from Village ordinance. The potential buyer did not specify the proposed use, but he specializes in retail. Mayor McLaughlin stated that he has been communicating with the Governor Pritzker’s Office and with state representatives. Attorney McArdle: You would have to deal with County on the holding tank if the Village gave an exemption. We need to have a rate for hooking up. Director Carlsen: There is no requirement to improve NMWRD infrastructure. Mayor McLaughlin asked Mr. Kaplan to set a meeting with him and the Village will work with him to go to NMWRD.
6. **Public Comment** included: Thanked Board and Stacey for Parks and Lake appointment; pleased to be on the team and to be moving forward; lake is looking good; the channel looks green; looking forward to Mutton Creek restoration project.
7. **Committee and Department Reports**
 - a. Public Works, Trustee Powell
 - b. Lakes, Parks, Recreation, and Education, Trustee Pyne
 - c. Economic Development and Grants, Trustee Alers
 - d. Building and Zoning, Trustee Cermak
 - e. Police, Public Safety, and Ordinances, Trustee Lewis
 - f. Finance and Administration, Trustee Ziegler

Action Items

8. Consent Agenda

- a. Approve minutes of the 8/24/2023 meeting
- b. Approve Mayor's appointment of Cheyenne Johnson to the Planning and Zoning Commission
- c. Authorize Mayor to sign the Intergovernmental Agreement with the Illinois Office of the Comptroller Regarding Access to the Illinois Comptroller's Local Debt Recovery Program
- d. Authorize Mayor to sign Robinson Engineering Task Order 23-R0602 for the All-Natural Hazard Mitigation Plan (ANHMP) Assistance in an amount not to exceed \$2,938
- e. Authorize Mayor to sign Robinson Engineering Task Order 23-R0595 for Converse Park Modification Assistance in an amount not to exceed \$19,980
- f. Authorize Mayor to sign Robinson Engineering Task Order 23-R0594 for Mutton Creek Maintenance Assistance in an amount not to exceed \$9,852
- g. Authorize Mayor to sign Robinson Engineering Task Order 23-R0608 for NPDES Phase II Stormwater Assistance in an amount not to exceed \$9,852
- h. Ratify purchase of new 2023 Chevrolet Silverado 2500 HD Double Cab Standard Box 4-Wheel Drive Truck from Ray Chevrolet in the amount of \$63,931.26 including plates and document fees to be financed by the dealer
- i. Authorize Mayor to sign Memorandum of Agreement with the International Union of Operating Engineers, Local 150 & Village of Island Lake

Discussion: Financing was not available from the dealer. Purchase is outright, no financing.

Motion to approve the Consent Agenda amending 8h to be an outright purchase with no financing and correct the congratulations to be for Sgt. Deuter in Items from the trustees by Trustee Ziegler, Second by Trustee Lewis

Questions: Trustee Powell: Two of the Robinson Engineering Task Orders have same price; is that correct? Engineer Zehner: Yes, that's the way it tabulated.

Ayes: Trustees Alers, Cermak, Lewis, Powell, Pyne and Ziegler. Nays: none. Motion carried.

9. 1669-23 An Ordinance Amending Title 1, Chapter 16, Annual Fee Ordinance, of the Village of Island Lake Code [related to Titles 1, 5, 6 and 7]

Discussion: Chief Paulus: Started looking at charges—parking tickets first—and found our fees to be low; we needed to increase our fees. Since we stopped doing collections we were losing revenue. Working with Comptroller's office at no cost to us through the Local Debt Recovery Agreement (LDRP).

Motion to adopt 1669-23 An Ordinance Amending Title 1, Chapter 16, Annual Fee Ordinance, of the Village of Island Lake Code [related to Titles 1, 5, 6 and 7] by Trustee Powell, Second by Trustee Pyne

Ayes: Trustees Alers, Cermak, Lewis, Powell, Pyne and Ziegler. Nays: none. Motion carried.

10. Authorize Mayor to sign Pace Scheduler Proposal for Police Department Shift Scheduling Software in the amount of \$1,600 per year

Discussion: Chief Paulus: The spreadsheet currently in use is staff time intensive; the Pace Scheduler handles it; it imports into our payroll software; inexpensive and meets our needs.

Motion to authorize Mayor to sign Pace Scheduler Proposal for Police Department Shift Scheduling Software in the amount of \$1,600 per year by Trustee Powell, Second by Trustee Ziegler

Ayes: Trustees Alers, Cermak, Lewis, Powell, Pyne and Ziegler. Nays: none. Motion carried.

11. Authorize Attorney McArdle to sign the Illinois Municipalities PFAS Litigation Agreement on behalf of the Village of Island Lake

Discussion: Attorney McArdle: Most public water supplies are affected by a contaminant and the federal government requires it to be cleaned up. A number of class action suits are in progress in the

multi-district. The Village doesn't have to do this; we may not have a claim. The Village could do it on their own or join a group. We're in unless we opt out. Director Carlsen: If we participate, there will be money to participate; otherwise, it will have to come out of our budget. We don't have any of this issues at this time. Trustee Lewis: If we go with this agreement, we don't pay up front and they take only 12%, instead of the usual 33%. Attorney McArdle: This are large settlements.

Motion to authorize Attorney McArdle to sign the Illinois Municipalities PFAS Litigation Agreement on behalf of the Village of Island Lake by Trustee Ziegler, Second by Trustee Powell

Ayes: Trustees Alers, Cermak, Lewis, Powell, Pyne and Ziegler. Nays: none. Motion carried.

12. Authorize Mayor to sign Website Development and Maintenance Agreement with LuccaAM in the Amount of a one-time fee of \$5,000 and a monthly fee of \$395

Discussion: Mayor McLaughlin: Treasurer Murray and I looked at three proposals; this was the best. Treasurer Murray: It is user friendly; they were recommended by LeadingIT, our current web host.

Motion to authorize Mayor to sign Website Development and Maintenance Agreement with LuccaAM in the Amount of a one-time fee of \$5,000 and a monthly fee of \$395 by Trustee -Powell, Second by Trustee Alers

Questions: Trustee Pyne: This is so needed.

Ayes: Trustees Alers, Cermak, Lewis, Powell, Pyne and Ziegler. Nays: none. Motion carried.

Discussion Items

13. Annual Vehicle Stickers Requirement

Mayor McLaughlin: Spoke with Treasurer Murray to run numbers of actual cost vs. revenue. Would like to give residents a break. We are trying to get more business here. Trustee Ziegler: It would take a burden off the police officers; it is outdated at this point. Treasurer Murray: There are a lot of hidden costs associated with it—for example adjudication costs. The benefits don't outweigh the costs time and money investment. Mayor McLaughlin asked for it to be on the next agenda. Boat stickers would still be required.

14. Title 8, Chapter 2, 8-2-7 Fence Restrictions, B Height and Other Restrictions

Mayor McLaughlin: 25' distance from lake is outdated; suggested 5' would be sufficient. Trustee Alers: Was the purpose [of the 25'] for access? Response: No. Building Official Adkins: There are many lots that are not 150' deep and it's a hardship. Trustee Powell: Is this only side yards? Response: Yes. Trustee Pyne: Is 5' sufficient in an emergency. Response: Yes. Trustee Ziegler: Prior, the nonconforming fences were allowed. Trustee Powell: Height restrictions remain the same; know of other fences in the Village are not in conformance; clarified that this is just for lake; we have in the past approved fences that did not meet the ordinance. Mayor McLaughlin asked for an ordinance to be prepared for the next agenda changing only the setback from the lake; we will be looking at other ordinances to update. Trustee Cermak: Some restrictions are to provide safe flow of traffic. Trustee Pyne: 6' height in back will still be allowed.

- 15. Mayor Comments** included: Will be a celebration of Life for Willie Kootstra, longtime resident and former Public Works Director, on Saturday at Westridge Banquets. The Englands won the Venetian Night decoration contest. Office remodeling is underway. Asking business property owners to clean up and fix up properties. Our residents are speeding and running stop signs; if you get stopped, you will be ticketed. School is in session. Having a problem with people cleaning up after their dogs at parks and on public property; will put up trail cams to make people responsible. Vandalism of washrooms is happening at parks—especially Converse; will close washrooms and put portable toilets on site. OktoberFest is next weekend with games, authentic food and drinks; volunteers needed. Bricks at Converse will be preserved in the work on the park. Congratulations to Wendy Mills who was inducted into the National FBLA Hall of Fame; she has worked with FBLA for 20 years.

16. Trustee and Staff Comments included:

Trustee Alers: Appreciated Frisbee golf presentation; sees positive possibilities; thanked residents for

coming out; appreciation Mayor McLaughlin's dedication to making the community flourish; exciting to see new businesses coming in. Trustee Cermak: Praised Mayor McLaughlin for the job he's doing. Trustee Lewis: Thanked Larry Loos and Rick Beaudoin for their service. Trustee Powell: Busy summer for all departments and it continues to be busy. Trustee Pyne: Will have cardboard sled race again; DECO grant will be for Converse; Maple Ridge is out of it because it is in two counties; are replacing for safety. Trustee Ziegler: Praised Public Works and Police Department; we are doing well.

Director Carlsen: Praised Mayor McLaughlin for the growth and interest in our town; Robinson Engineering will monitor what we do so that is safe and cost efficient; wished Larry Loos and Rick Beaudoin well in their retirement and thanked them for their work; we need to get rid of Converse Park and Maple Ridge Park before winter and work toward the goal of making them safe; will work on a plan; new company has offered to excavate and fill the grade at Converse to prepare it for new equipment at no cost to the Village. Attorney McArdle: Received a call from Kelly's Market attorneys; they are closing; they will have title and be vested. Clerk Cooper: Thanked the Board for consideration of amending the vehicle sticker ordinance; reminded that the newsletter must go to the printer early next week. Chief Paulus: Thanked Board for passing the recommended items; Officer Matias will attend the Wauconda Latin Heritage Fest on 9/16/2023 on behalf of the Police Department; Wauconda Homecoming is next week. Official Adkins: Building Department is getting inquiries about what is allowed in original sections of the Village; Senior Lofts are in progress; permit inquiries are up; thanked Mayor for his work. Treasurer Murray: Thanked the Board and Departments for their works; sees progress in operations; thanked Graph-Pak who donated \$1,500 for OktoberFest; thanked his wife for allowing him to attend the meeting on their 38th anniversary.

17. Adjournment

Motion to adjourn by Trustee Cermak, Second by Trustee Powell
All were in favor. Motion carried at 8:43 p.m.

Submitted by Georgine Cooper