Village Board Meeting Agenda
VILLAGE OF ISLAND LAKE
3720 Greenleaf Avenue, Island Lake, IL 60042
October 22, 2026, 7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comment

Action Items

5. Consent Agenda
   a. Approve payment of bills in the amount of $ 249,676.09
   b. Approve minutes of the October 8, 2026 Village Board Meeting
   c. Authorize Mayor to sign renewal of Flock Agreement in the amount of $3,000 for one year
6. Adopt Ordinance 1730-26 An Ordinance Amending the Island Lake Village Code and Personnel Manual Relating to Village Employees
7. Authorize Mayor to sign the Intergovernmental Agreement with Holiday Hills for Police Protection
8. Discussion Items
   Update on building repairs funding
9. Mayor Comments
10. Trustee and Staff Comments
11. Adjournment

Agenda Items # 5a Reference

October 2026 Bill Sheet

Agenda 5a,
10/22/2026

MONTHLY BILLSHEET

Thursday, October 22, 2026

General - Checks	$141,313.48
Water - Checks	$35,127.04
Manual Checks:	$73,235.57
Total	**$249,676.09**

CHECK REGISTER FOR VILLAGE OF ISLAND LAKE
CHECK DATE FROM 09/22/2026 - 10/22/2026

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount	
Bank GENW GENERAL CHECKING ACCOUNT							
09/22/2026	GENW	63048	14934	ARTHUR, HOPE	OKTOBERFEST EXPENSES	2,500.00	
09/22/2026	GENW	63049	14641	GRUBER, JOHN	OKTOBERFEST EXPENSES	1,750.00	
09/22/2026	GENW	63050	14641	GRUBER, JOHN	OKTOBERFEST EXPENSES	1,500.00	
09/22/2026	GENW	63052	14557	MILWAUKEE PRETZEL COMPANY	OKTOBERFEST EXPENSES	786.00	
09/22/2026	GENW	63053	14561	PERFORMANCE FOODSERVICE CHICAGO	OKTOBERFEST EXPENSES	1,726.81	
09/22/2026	GENW	63054	14808	GRECO AND SONS	OKTOBERFEST EXPENSES	720.22	
09/22/2026	GENW	63055	14928	MILLS, WENDY	DUES	1,822.04	V
09/22/2026	GENW	63056	13580	CHARLES HERDRICH & SONS	OKTOBERFEST EXPENSES - BEER	7,905.40	V
09/24/2026	GENW	63057	15005	AAA TENT MASTERS	OKTOBERFEST EXPENSES	4,080.00	
09/24/2026	GENW	63058	14928	MILLS, WENDY	DUES - IML CONFERENCE - W. MILLS	1,787.06	
09/29/2026	GENW	486(E)	12830	MOE FUNDS	MISC DEDUCTION - LOCAL150 UNION DUES	65.63	
09/29/2026	GENW	487(E)	12830	MOE FUNDS	MISC DEDUCTION - LOCAL 150 UNION DUES	370.86	
09/29/2026	GENW	488(E)	12830	MOE FUNDS	MISC DEDUCTION - 9/25/26 PAYROLL	230.42	
09/29/2026	GENW	63059	13508	AFLAC	AFLAC INSURANCE - ACCIDENT	373.01	
					AFLAC INSURANCE - CANCER	43.82	
					AFLAC INSURANCE - HOSPITAL	14.11	
					AFLAC INSURANCE - STD	89.38	
						520.32	
09/29/2026	GENW	63060	15008	LIBERTY NATIONAL LIFE INSURANCE	LIBERY NATIONAL - PRE	483.91	
					LIBERY NATIONAL - POST	40.40	
						524.31	
09/29/2026	GENW	63061	13451	VILLAGE OF ISLAND LAKE	FLEX INSURANCE	489.61	
09/29/2026	GENW	63062	13572	ILLINOIS FOR LABOR COUNCIL	MISC DEDUCTION - PD UNION DUES	348.88	
09/29/2026	GENW	63063	15007	WAUCONDA COMMUNITY BANK	POLICE PENSION WITHHOLD	5,070.64	
09/29/2026	GENW	63064	14554	CHI-TOWN DOGS	OKTOBERFEST EXPENSES	1,059.22	
09/29/2026	GENW	63065	13612	DE LAGE LANDEN FINANCIAL SERV. INC.	MAINTENANCE-EQUIPMENT	445.39	
					MAINTENANCE-EQUIPMENT	148.47	
					MAINTENANCE-EQUIPMENT	148.45	
						742.31	
09/30/2026	GENW	63066	13580	CHARLES HERDRICH & SONS	OKTOBERFEST EXPENSES	5,634.65	
10/01/2026	GENW	63067	15029	GRAY, KAYLA	DUES - IGFOA 2026 CONFERENCE	527.54	
10/06/2026	GENW	489(E)	12830	MOE FUNDS	HEALTH INSURANCE	1,099.00	
					HEALTH INSURANCE	4,396.00	
						5,495.00	
10/06/2026	GENW	490(E)	12830	MOE FUNDS	HEALTH INSURANCE	2,198.00	
10/06/2026	GENW	491(E)	12830	MOE FUNDS	HEALTH INSURANCE	3,352.00	
					HEALTH INSURANCE	6,704.00	
						10,056.00	
10/06/2026	GENW	63068	14687	WEX BANK	GASOLINE/OIL	5,341.68	
					GASOLINE/OIL	1,874.98	
						7,216.66	
10/07/2026	GENW	63069	15029	GRAY, KAYLA	POSTAGE - ST LEGAL GROUP	61.74	
10/07/2026	GENW	63070	15029	GRAY, KAYLA	OFFICE SUPPLIES	18.26	
10/13/2026	GENW	492(E)	12830	MOE FUNDS	MISC DEDUCTION - LOCAL150 UNION DUES	370.86	

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
10/13/2026	GENW	493(E)	12830	MOE FUNDS	MISC DEDUCTION - LOCAL150 UNION DUES	65.63
10/13/2026	GENW	494(E)	12830	MOE FUNDS	MISC DEDUCTION - LOCAL150 UNION DUES	230.42
10/13/2026	GENW	63071	15031	DUCAK, KELLY	MISC. EXPENSE	654.78
10/13/2026	GENW	63072	15031	DUCAK, KELLY	MISC. EXPENSE - CHIEF DUCAK'S FIREARM	836.87
10/13/2026	GENW	63073	15031	DUCAK, KELLY	DUES - LCCPA	350.00
10/13/2026	GENW	63074	15031	DUCAK, KELLY	DUES - O;ACP	265.00
10/13/2026	GENW	63075	13508	AFLAC	AFLAC INSURANCE - ACCIDENT	384.00
					AFLAC INSURANCE - CANCER	63.55
					AFLAC INSURANCE - CRITICAL	8.71
					AFLAC INSURANCE - DENTAL	19.18
					AFLAC INSURANCE - HOSPITAL	14.11
					AFLAC INSURANCE - STD	145.54
						635.09
10/13/2026	GENW	63076	15008	LIBERTY NATIONAL LIFE INSURANCE	LIBERY NATIONAL - PRE	483.91
					LIBERY NATIONAL - POST	40.40
						524.31
10/13/2026	GENW	63077	13572	ILLINOIS FOR LABOR COUNCIL	MISC DEDUCTION - PD UNION DUES	348.88
10/13/2026	GENW	63078	13451	VILLAGE OF ISLAND LAKE	FLEX INSURANCE	622.95
10/13/2026	GENW	63079	15007	WAUCONDA COMMUNITY BANK	POLICE PENSION WITHHOLD	7,147.94
10/15/2026	GENW	63080	12030	MADISON NATIONAL LIFE	LIFE INSURANCE	31.25
					LIFE INSURANCE	225.00
					LIFE INSURANCE	100.00
						356.25

GENW TOTALS:

Total of 41 Checks:	77,616.56
Less 2 Void Checks:	9,727.44
Total of 39 Disbursements:	67,889.12

Bank WATW WATER FUND CHECKING

09/29/2026	WATW	15680	14049	ROBINSON ENGINEERING	WELL #9 RESPONSE	890.25
					2026 MISC ENGINEERING	1,182.50
					JANET DR EASEMENT DOC PREP	2,330.00
					GIS MAPPING ASSISTANCE	352.75
						4,755.50
10/06/2026	WATW	15681	14687	WEX BANK	GASOLINE/OIL - 8/24 - 9/23/2026	565.95
10/15/2026	WATW	15682	12030	MADISON NATIONAL LIFE	LIFE INSURANCE	25.00

WATW TOTALS:

Total of 3 Checks:	5,346.45
Less 0 Void Checks:	0.00
Total of 3 Disbursements:	5,346.45

REPORT TOTALS:

Total of 44 Checks:	82,963.01

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Less 2 Void Checks:						9,727.44
Total of 42 Disbursements:						73,235.57

VILLAGE OF ISLAND LAKE

THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF ISLAND LAKE APPROVES THE FOLLOWING WARRANT, AS STATED BELOW AND AUTHORIZING THE VILLAGE TREASURER TO FORWARD PAYMENT THIS 22ND DAY OF OCTOBER, 2026.

MAYOR_____

ATTEST CLERK:_____

Vendor Name	Invoice Number	Account Number	Invoice Description	Amount
AARON & TRECKER				
	83521135	10-13-5110	START UP AND CHECK 2 BOILERS	$720.00
ACE HARDWARE				
	126299/B	19-00-6650	PROPANE REFILLS X 14.40	$71.86
	126283/8	19-00-9290	PROPANE FILL X 12	$64.37
				$136.23
AHW, LLC				
	092926	16-00-5120	FINANCE CHARGE	$6.00
ALLEN, ALEXANDER				
	11012026	22-00-6610	POLICE 2ND QTR STIPEND - NOV 202	$500.00
ALTA EQUIPMENT COMPANY				
	SP4/132127	16-00-5120	HARDWARE, NUTS, WASHERS - BP	$794.27
AMERICAN BACKFLOW PREVENTION				
	60683	10-13-5120	ANNUAL FIRE EXTINQUISHER INSPEC	$615.00
AUTOZONE, INC				
	04409061621	22-00-5130	WINDSHIELD FLUID X 6 - ND	$29.34
B & F CONSTRUCTION CODE SERV,INC				
	73259	10-11-5491	3303 EASTWAY DR	$250.00
	73271	10-11-5491	720 WOOD CREEK COURT	$250.00
	73322	10-11-5491	828 DARTMOUTH DRIVE	$232.50
	73453	10-11-5491	217 TULIP CIRCLE	$250.00
				$982.50
B&F TECHNICAL CODE SERVICES,INC.				
	73412	10-11-5491	414 TULIP CIRCLE	$275.00
	73500	10-11-5491	501 KORA LANE	$310.00
	73476	10-11-5491	2435 FEN VIEW CIRCLE	$200.00
				$785.00
BLA, INC.				
	24894-1	17-00-5140	LAKEVIEW BRIDGE	$16,387.48
BLITEK, ROBERT				
	11012026	22-00-6610	POLICE 2ND QTR STIPEND - NOV 202	$500.00
BLU PETROLEUM				
	SI-62832	16-00-6550	#2 ULSD X 325	$2,270.30
BRAM, SUZANNE				
	091426	25-00-4210	PARKS PLANNING 09/14/26	$80.00
	10052026	25-00-4210	PARKS PLANNING - OCTOBER 2026	$80.00
				$160.00
BUMPER TO BUMPER VOLO				
	448-408208	16-00-6130	2023 CHEV #8 REAR BRAKES	$444.92
	448-408261	16-00-6130	PZINC X 3	$61.47
				$506.39
COLATORTI, JERRY				
	11012026	22-00-6610	POLICE 2ND QUARTER STIPEND - NO	$500.00
COMCAST BUSINESS				

Vendor Name	Invoice Number	Account Number	Invoice Description	Amount
	283005386	10-11-5520	PHONE & INTERNET	$593.04
COMMONWEALTH EDISON				
	9897128331	25-00-5490	0 CHANNEL DR - 8/17 TO 9/17/2026	$23.00
	6670711222	25-00-5490	210 FOREST DR - 8/20 TO 9/22/2026	$1,345.90
	51044728923	25-00-5490	429 W STATE RD CELL - 8/20 TO 9/22	$44.19
	6888164937	25-00-5490	419 W STATE RD 176 - 8/20 TO 9/22/	$100.04
				$1,513.13
COMPUTER HELP KEY				
	27468	10-11-5370	DATTO CLOUD BACKUP	$18.00
	27485	10-11-5370	SECURE CLOUD BACKUP	$314.88
	27474	10-11-5370	CONSULTING FEE - OCT 2026	$3,545.00
	27527	10-11-5370	DATTO CLOUD BACKUP - YEARLY	$18.00
	27505	10-11-5370	DUO MULTI FACTOR - SEPTEMBER 20	$57.00
				$3,952.88
COOPER, GEORGINE				
	092326	19-00-6650	OVER 21 WRISTBANDS	$29.86
	082426	10-11-9290	LUNCH REIMBURSEMENT FOR COURT	$85.00
				$114.86
COUNTY ADMINISTRATOR				
	110002180	22-00-5610	RMS 6/1 - 11/30/26	$1,046.73
CUTLER WORKWEAR				
	PS-INV065187	16-00-6610	BOOTS - MI	$161.95
	PS-INV065078	16-00-6610	BOOTS, PANTS - CP	$165.54
	PS-INV065080	16-00-6610	BOOTS	$125.95
				$453.44
DAILY HERALD				
	391184	10-11-5650	PUBLIC HEARINGS	$103.50
DEUTER, NICHOLAS				
	11012026	22-00-6610	POLICE 2ND QUARTER STIPEND - NO	$500.00
DRESSNER, RYAN				
	11012026	22-00-6610	POLICE 2ND QUARTER STIPEND - NO	$500.00
DYNEGY ENERGY SERVICES				
	030800059265	16-00-5720	8/22 TO 9/22/2026	$4,212.47
ED'S RENTAL AND SALES				
	490978-2	16-00-5940	LIFT, 4X4 SELF PROPELLED - BP	$385.00
ENTERPRISE FM TRUST				
	FBN5769922	10-11-8400	VEHICLE LEASE - ADMIN/PD	$9,799.21
GAINER, JAMES				
	11012026	22-00-6610	POLICE 2ND QUARTER STIPEND - NO	$500.00
GESKE & SONS. INC.				
	65610	16-00-5140	HMA SURFACE COARSE X 3.33 TON	$218.12
GHA TECHNOLOGIES, INC				
	2060477	22-00-5370	CHIEF DUCAK'S LAPTOP	$1,890.48

Vendor Name	Invoice Number	Account Number	Invoice Description	Amount
GONZALEZ, LEO				
	11012026	22-00-6610	POLICE 2ND QUARTER STIPEND - NO	$500.00
GRAINGER				
	9100933960	16-00-6130	CRANKING AMP JUMP STARTER - ER	$266.59
GRANITE TELECOMMUNICATIONS				
	767508283	22-00-5520	POTS LINES	$153.48
HIGH STAR TRAFFIC				
	23223	16-00-6601	STREET SIGNS	$3,424.40
ILLINOIS ASSN OF CHIEFS OF POLICE				
	22839	22-00-5610	1 YR MEMBERSHIP THRU 12/31/2027	$265.00
INTERSTATE BATTERY				
	1903701065596	16-00-5120	IBL GOLD BATTERY - BP	$64.30
	1903701065969	22-00-6520	AAA BATTERIES X 24	$12.00
				$76.30
JACKSON, BRADLEY				
	11012026	22-00-6610	POLICE 2ND QUARTER STIPEND - NO	$500.00
KANZLER CONSTRUCTION LLC				
	4788	10-13-5170	PULVERIZED TOPSOIL - 5 YRDS	$100.00
KELLEY WILLIAMSON COMPANY				
	09302026	22-00-5130	CAR WASHES X 6	$36.00
KNEBL, LISA				
	11012026	22-00-6610	POLICE 2ND QUARTER STIPEND - NO	$500.00
LAKESHORE RECYCLING SYSTEMS				
	WA13415682	16-00-5730	YARD WASTE STICKERS FINANCE CHA	$20.52
	PS720442	16-00-5730	POTTIES - 442 W STATE/211 DOROTH	$1,376.30
				$1,396.82
LANE, BRENT				
	11012026	22-00-6610	POLICE 2ND QUARTER STIPEND - NO	$500.00
MATIAS, HECTOR				
	11012026	22-00-6610	POLICE 2ND QUARTER STIPEND - NO	$500.00
MCCANN INDUSTRIES, INC.				
	P87359	10-13-5170	10 GA MESH WIRE ROLL	$141.35
MENARDS				
	63582	10-16-5110	AJX, PUTTY, 2X6, 2X4	$79.30
MENARDS - FOX LAKE				
	27552	19-00-6650	FLEXILLA CORD, TAP ADAPTER X 6 - L	$173.46
	27945	16-00-6530	DRILL BIT/WISHING WELL - PS	$9.38
				$182.84
MIRACLE GREEN LAWN CARE, INC				
	637	10-11-5491	921 VICTORIA DRIVE	$100.00

Vendor Name	Invoice Number	Account Number	Invoice Description	Amount
MOTOROLA SOLUTIONS, INC.				
	10728820260901	22-00-5490	STARCOM 10/1 TO 10/31/26	$969.00
NCC-PETERSON PRODUCTS				
	96688	10-16-6520	BROWN PAPER ROLL X 4, 60 GAL LINE	$541.82
NICASA				
	22019	22-00-5330	TEEN COURT - 1/1 - 12/31/26	$1,500.00
NORTHEAST MULTI-REGIONAL TRNG.				
	1290	22-00-5630	BUILDING ENTRY - LEONEL GONZALE	$350.00
	2316	22-00-5630	MEMBERSHIP DUES X 15	$1,425.00
	1581	22-00-5630	FIELD TRAINING - BRENT LANE	$275.00
				$2,050.00
NORTHERN MORAINE				
	9503001	10-13-5770	551 E STATE RD - SEPT 2026	$53.30
	9503178	10-13-5770	432 W STATE RD - SEPT 2026	$53.30
	9500531	10-13-5770	3720 GREENLEAF AVE - SEPT 2026	$53.30
				$159.90
ORDAZ, DANIEL				
	091426	25-00-4210	PARKS PLANNING 09/14/26	$50.00
	10052026	25-00-4210	PARKS PLANNING - OCTOBER 2026	$50.00
				$100.00
ORKIN				
	297604986	10-11-5491	9/2026 MONTHLY SERVICE	$250.15
P.F. PETTIBONE & CO.				
	189570	22-00-6610	BADGE & NAMEPLATE - KD	$527.55
PRIMO BRANDS				
	06J8760003003	10-11-6510	MONTHLY WATER - 9/13 TO 10/12/20	$267.50
RELIABLE SAND & GRAVEL				
	8565	10-13-5170	ASPHALT X 10	$60.00
ROBINSON ENGINEERING				
	26090002	17-00-5140	ADDNL 2026 MFT PROJECT SCOPE	$3,865.50
	26090003	17-00-5140	2026 MFT CONSTRUCTION	$6,241.50
	26090001	17-00-5140	2026 MFT ROAD PROGRAM	$106.75
	26090054	16-00-6142	WILLIAMS PARK CULVERT REPLACEM	$5,585.00
	26090309	25-00-5490	SOUTHHAMPTON CONSERVATION AR	$12,925.00
	26010004	17-00-5140	2026 MFT CONSTRUCTION	$9,213.50
	26010002	17-00-5140	2026 MFT ROAD PROGRAM	$376.25
	26010003	17-00-5140	ADDNL 2026 MFT PROJECT SCOPE	$1,656.00
				$39,969.50
RUGG, DAWN MARIE				
	091426	25-00-4210	PARKS PLANNING 09/14/26	$50.00
	10052026	25-00-4210	PARKS PLANNING - OCTOBER 2026	$50.00
				$100.00
SAFETY-KLEEN CORP.				
	100787785	16-00-6130	WASHER SOLVENT	$365.46
SHERMAN, MATTHEW				
	11012026	22-00-6610	10012026	$500.00

Vendor Name	Invoice Number	Account Number	Invoice Description	Amount
SILVA, RICARDO				
	11012026	22-00-6610	10012026	$500.00
S-NET COMMUNICATIONS INC				
	333436	10-11-5520	PHONES & INTERNET - 10/12 TO 11/1	$1,537.24
STAPLES BUSINESS CREDIT				
	6074998688	22-00-6510	COPY PAPER, RUBBERBANDS - LB	$66.13
	6074998692	22-00-6510	KLEENEX, ENVELOPES	$55.02
	6074998695	22-00-6510	HAND SOAP	$88.75
				$209.90
SZKILUK, KRZYSZTOF				
	11012026	22-00-6610	10012026	$500.00
TECH SYSTEMS, INC.				
	330784	22-00-5120	REPLACED CAMERA AT SALLY PORT	$420.34
THIRD MILLENNIUM ASSOCIATES,INC.				
	35015	10-11-5491	VEHICLE STICKER SOFTWARE ANNUA	$300.00
TIGRIS AQUATIC SERVICES, LLC				
	4411827	10-16-5793	FOUNTAIN/AERATION ANNUAL PROG	$6,050.00
TRANSUNION RISK ALTERNATIVE				
	859795-202609-1	22-00-5490	SEPT PEOPLE SEARCH	$100.00
VERIZON WIRELESS				
	6154355764	10-11-5520	CELL PHONES/TABLET - 8/25 TO 9/25	$935.18
VICTOR FORD				
	434015	16-00-5130	26 FORD F150 - WINDOW CONTROL S	$649.17
	191661	16-00-6130	#8 STREET - 217 SENSOR	$485.82
				$1,134.99
WAUCONDA CAR WASH				
	102031	22-00-5130	CAR WASH X 7	$31.50
	102036	22-00-5130	CAR WASH X 8	$36.00
	102044	22-00-5130	CAR WASH X 4	$18.00
				$85.50
WEIDNER FARMS MATERIAL, INC.				
	078957	16-00-5140	CA6 GR 9 X 47.60 TONS	$1,358.03
WEST SIDE TRACTOR SALES				
	W47433	16-00-5120	TOOTH X 3, KEEPER X 5	$122.65
WICKSTROM AUTO GROUP				
	79472	22-00-5130	2021 FORD EXPLORER - REPLACE TIR	$501.32
ZUKOWSKI,RODGERS,FLOOD & MCARDLE				
	186790	22-00-5330	TRAFFIC COURT - 9/2026	$4,500.00
	186789	10-11-5330	GENERAL CORPORATE - 9/2026	$15,067.50
	186791	10-11-5330	229 BRIAR COURT PROPERTY SPLIT	$1,232.50
				$20,800.00
			Total:	$141,313.48

VILLAGE OF ISLAND LAKE

THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF ISLAND LAKE APPROVE THE FOLLOWING WARRANT, AS STATED BELOW AND AUTHORIZE THE VILLAGE TREASURER TO FORWARD PAYMENT THIS 22ND DAY OF OCTOBER, 2026.

MAYOR: _____

ATTEST CLERK: _____

Vendor Name	Invoice Number	Account Number	Invoice Description	Amount
ACE HARDWARE				
	126495/8	51-00-6580	WATERFORD SALT - PS	$54.97
COMCAST BUSINESS				
	0158503	51-00-5520	10/01 TO 10/30/2026	$212.95
DYNEGY ENERGY SERVICES				
	030800059265	51-00-5710	8/22 TO 9/22/2026	$5,482.87
G.W. BERKHEIMER CO., INC.				
	8368851	51-00-6151	2' PVC COUPLING X 2	$4.58
GRANITE TELECOMMUNICATIONS				
	767508283	51-00-5520	POTS LINES	$153.47
HUGHES ENVIRONMENTAL CONSULTING, I				
	159	51-00-5490	SEPTEMBER 2026	$4,000.00
JOSEPH D FOREMAN & COMPANY, INC				
	338171	51-00-6151	TUBING, VALVE, FORD COMP	$1,542.80
LAKE COUNTY HEALTH DEPT & COM HEALT				
	INV-00114252	51-00-6580	AUGUST LAB TESTING 2026	$30.00
MARTELLE WATER TREATMENT, INC.				
	32475	51-00-6580	CHLORINE, SODIUM HYPOCHLORITE	$1,253.31
	32600	51-00-6580	SODIUM HYPOCHLORITE BULK X 109	$648.41
				$1,901.72
MCALPIN, JOAN				
	06-134-00812-G	51-00-1210	UB refund for account: 06-134-00812-	$29.83
MID AMERICAN WATER, INC.				
	298222W	51-00-6151	WATERFORD WP	$424.30
	298235W	51-00-6151	EPOXY SADDLE, BRASS BUSHING	$197.30
				$621.60
MIDWEST SALT				
	463753	51-00-6580	MVP INDUSTRIAL COARSE SOLAR X 2	$3,118.89
	463973	51-00-6580	MVP INDUSTRIAL COARSE SOLAR X 2	$3,020.18
				$6,139.07
NORTHERN MORAINE				
	9501511	51-00-5710	SEPTEMBER 2026	$2,078.70
	9503375	51-00-5710	SEPTEMBER 2026	$1,313.05
				$3,391.75
PACE ANALYTICAL SERVICES, LLC				
	267228599	51-00-5490	PFAS BY LCMSMS X 2	$500.00
	267228891	51-00-5490	SEPTEMBER - COLIFORM & ECOLI TES	$297.50
				$797.50
RAMSEY, MICHAEL				
	2026-103	51-00-5630	C&D WATER CLASS	$300.00
ROBINSON ENGINEERING				
	26090053	51-00-5320	JANET DR WATERMAIN REPLACEMEN	$5,730.00
	26090055	51-00-5320	MISC ENGINEERING	$1,051.50
				$6,781.50

INVOICE REGISTER FOR VILLAGE OF ISLAND LAKE
EXP CHECK RUN DATES 10/22/2026 - 10/22/2026
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: WATW

Vendor Name	Invoice Number	Account Number	Invoice Description	Amount
SWAN ANALYTICAL USA INC.				
	CD10022636	51-00-6580	REAGENT SET OXYCON X 1	$745.00
	CD10024171	51-00-6580	REAGENT SET OCYCON X 1	$745.00
				$1,490.00
VERIZON WIRELESS				
	6154355764	51-00-5520	CELL PHONES/TABLET - 8/25 TO 9/25	$166.82
WAGNER PLUMBING SUPPLY				
	2031742-01	51-00-6151	MALE ADPT X 1	$19.84
	2031742-02	51-00-6151	ELL GALV 2" X 1	$25.41
				$45.25
WEIDNER FARMS MATERIAL, INC.				
	078921	51-00-5150	CA7/CA11 X 47,820 - CA6 GR9 X 95,80	$1,980.36
			Total:	$35,127.04

Agenda Item # 5b Reference

October 8, 2026
Meeting Minutes

Agenda 5b,
10/22/2026

Village Board Meeting Minutes DRAFT
VILLAGE OF ISLAND LAKE
3720 Greenleaf Avenue, Island Lake, IL 60042
October 8, 2026, 7:00 p.m.

1. **Call to Order** at 7:01 by Mayor McLaughlin

2. **Roll Call** Present: Trustees Brittany Alers, Chuck Cermak, Steve Deasey, Thadd Lewis, Wendy Mills and Will Ziegler. Absent: none. Also present: Mayor Richard McLaughlin, Village Clerk Georgine Cooper, Police Chief Kelly Ducak, Treasurer Kayla Gray, Attorney David McArdle, Fire District Chief Curt Hanselman

3. **Pledge of Allegiance** led by Kathleen Wheat

4. **Public Comment** included: Martin Horn invited folks to Trunk-or-Treat at Island Lake Café on 10/14/20265:00 – 7:00 p.m.; Victor Szuszkiewicz asked that Village Board reconsider tobacco in self-service vending machines; local ordinance prohibits in some places. Kathleen Wheat: Item 8 RE: Commissioner instead of Commission; concerned that Mayor/Liquor Commissioner has all the power; thanked for changing special event liquor licenses.

5. **Committee Reports**
   a. Public Works: Trustee Mills
   b. Parks Planning and Development: Trustee Alers
   c. Business and Economic Development: Trustee Deasey
   d. Building and Zoning: Trustee Cermak
   e. Police, Public Safety, and Ordinances: Trustee Lewis
   f. Finance and Administration: Trustee Ziegler

Action Items

6. **Consent Agenda**
   a. Approve minutes of the September 24, 2026 Village Board Meeting
   b. Adopt Resolution 721-26 appointing Kayla Gray as Principal Authority for Illinois Funds
   c. Adopt Resolution 722-26 appointing Kayla Gray as Authorized Agent for IMRF
   d. Grant Raffle Permit to Island Lake Lions Club for 2026 Fall Fest on 10/17/2026

   Motion to approve the Consent Agenda Items a – d as read
   by Trustee Cermak, Second by Trustee Alers
   Ayes: Trustees Alers, Cermak, Deasey, Lewis, Mills and Ziegler. Nays: none. Motion carried.

7. **Approve the proposed extension request by KLM regarding the sale of vacant land in the Walnut Glen Subdivision, and authorize the Mayor and Village Clerk to sign all necessary documents to complete the sale of the land for a gross purchase price of $1,200,000**
   Discussion: Extension required because date of last extension expired. Attorney McArdle: We look forward to getting it done.

   Motion to approve the proposed extension request by KLM regarding the sale of vacant land in the Walnut Glen Subdivision, and authorize the Mayor and Village Clerk to sign all necessary documents to complete the sale of the land for a gross purchase price of $1,200,000
   by Trustee Alers, Second by Trustee Lewis
   Ayes: Trustees Alers, Cermak, Deasey, Lewis, Mills and Ziegler. Nays: none. Motion carried.

8. **Adopt Ordinance 1729-26 Title 3, Chapter, Liquor Control Regulations**
   Discussion: Attorney McArdle: There are a number of amendments proposed. State law changed to allow Special Event Liquor License to allow addition of spirits with beer and wine; added statutory language to complete. Applicant is nonprofit and that would qualify; asked for clarification on whether a municipality qualifies. Section 2: No city Attorney McArdle knows about has a Commission for Liquor Licensing; less bureaucracy. Mayor can revoke. Section 3 corrects number of licenses in each class; if number changes, Village Clerk can be directed to make the changes. Trustee Lewis: We have had

some recent violations.

Motion to adopt Ordinance 1729-26, An Ordinance Amending Various Subsections of Title 3, Business Regulations; Chapter 2, Liquor Control Regulations of the Village of Island Lake Code
by Trustee Ziegler, Second by Trustee Cermak
Questions: Trustee Cermak: Wanted to make sure that Board had the power to increase licenses and would know to whom it will be issued.
Ayes: Trustees Alers, Cermak, Deasey, Lewis, Mills and Ziegler. Nays: none. Motion carried.

9. **Discussion Items**
   a. **Flock Camera Agreement**
   Mayor McLaughlin: Can be a useful tool but they are sometimes misused. Chief Ducak: It takes an image of a license plate; it does not capture faces; we have one in town. Ran an audit back to January and there has been no abuse. After 30 data, Flock data is erased. We do not share data outside of Illinois. It is an investigative tool. We abide by State law; officers go through training; have to log requests for information. We will run monthly audits in addition to internal audits. Data is stored through Flock. We share if something is part of a case. Flock does not share data. Trustee Deasey: Is it an effective tool? Response: Yes. Trustee Cermak: A person who started a fire at a Walmart and was caught on cameras and apprehended. Chief: At a former position, they were able to track a murder suspect to California and apprehend them. Has a meeting with Flock representative tomorrow. Flock provided information that helped apprehend burglars in the area. They help in missing persons. In order to do a plate search, it has to be part of a criminal investigation. Add renewal to 10/22/2026 Agenda.

   b. **Financing for building repairs**
   Trustee Mills: Attended a workshop on funding: USDA Rural Development Program; met with a contractor about repairs for the Village; Director Carlsen provided our building assessment to the contractor. We can begin to fill out application for funding.

   c. **Conservation Easement**
   Engineer Zehner: Southhampton easement situation; will need to have an additional meeting when we have an assessment of costs. Attorney McArdle: We talked about going along lot lines rather than through the middle; it may be possible to use a pipe installed. Engineer Zehner: There is an inlet. Resident: who have a hole that needs to be filled behind 2 houses; trees are dying and ground is sliding into hole. Engineer Zehner: A contractor is giving an assessment; there are invasive species are there.

   d. **Holiday Meals and Giving Program**
   Mayor McLaughlin: Went into Jewel today and got a commitment from the new manager to continue the meal donations. Trustee Mills contacted school to ask for families most in need. Trustee Alers reached out to McHenry School District as well. Trustee Alers: 5 schools that have students from Island Lake.

   Items for next agenda as a result? Renewal of Flock Agreement

10. **Mayor Comments** included: Senior Thanksgiving and Christmas meals; need volunteers to serve. Westridge Banquet is open and ready for bookings. Discussions underway for a sale of dispensary. Craft Fair is full with vendors.

11. **Trustee and Staff Comments** included: Trustee Alers: Looking for to fall festivities. Trustee Cermak: Thanked residents for coming out; praised Trustee Deasey for working on businesses. Trustee Deasey: Thanked residents for coming out; reminded people to be conscious of pedestrians. Trustee Lewis: Island Lake Lions has Fall Fest on 10/17/2026 from 2:00 – 5:00 p.m. for activities and hayride; 5:00 – 9:00 for band and bonfire; appreciates residents' voices. Trustee Mills: Contacted police chief about cars running stop signs; officers were out the next day to monitor the time slot reported; appreciated quick action by police department. Chief Ducak looking into grants; reach out if you have a concern and want a response

Attorney McArdle: 2 items for Closed Session: personnel under (c)(1) and collective bargaining under (c)(2). Clerk Cooper: Mayor letter is posted on the website; part of insert going into water bill; Need to

fill vacancies on Planning and Zoning Commission; have had a challenge to having a quorum at past hearings; also a vacancy on Parks Planning and Development.

12. **Executive Session for the purpose of discussing employment, compensation and performance of specific employees 5 ILCS 120/2**(c)(1)
Motion to go into Executive Session for the purpose of discussing employment, compensation and performance of specific employees 5 ILCS 120/2(c)(1) and collective bargaining 5 ILCS 120/2(c)(2) (c)(2) and return to Opens Session with no action taken by Trustee Lewis, Second by Trustee Mills

Ayes: Trustees Alers, Cermak, Deasey, Lewis, Mills and Ziegler. Nays: none. Motion carried.

Return to Open Session Roll Call: Present: Trustees Brittany Alers, Steve Deasey, Thadd Lewis, Wendy Mills and Will Ziegler.
Absent: none.

We have conflicting powers and duties in Title 1 regarding hiring and firing. Mayor McLaughlin issued directive RE: onboarding process Update ordinance to have employee recommendation for hiring to the board; advice and consent of the board; Attorney McArdle will come back with a draft.

13. **Adjournment**
Motion to adjourn by Trustee Cermak, Second by Trustee Alers
All were in favor. Meeting adjourned at 8:49 p.m.

Submitted by Georgine Cooper

DRAFT

Village of Island Lake
Public Works Department

September 2026 Monthly Report

October 08, 2026

Water Department:

- Completed 71 J.U.L.I.E locates.
- General maintenance at Waterford Water Plant; adjust backwash settings, check brine levels in both pits, calibrate chlorine and pH analyzers.
- Installed new Water Meters: 34.50 hrs.
  Installed new MIU's. 16.75 hrs.
- Issued out 40 Village Red Tags for delinquent water accounts.
- Fulfilled 4 Northern Moraine Water Shut Off requests.
- Brine Pit Rehab- Emptied and repaired brine pit at Waterford Plant.
- Replaced the gravel in the Softener Tank at Waterford Plant.
- Testing Water: 38.0 hours.
- Water Plant Maintenance: 9.25 hours.

September Operating Report:

- ✓ Total gallons pumped:
- ✓ Average gallons per day:
- ✓ Peak day gallons:

Street Department:

- Tree work throughout Village: Tree removal, Tree trimming, and Stump removal throughout village. 67.75 hrs.
- Grass Cutting and brush mowing throughout village. 272.55 hrs.
- Small equipment repairs and vehicle maintenance are ongoing.
- Repaired 2 storm sewer basin's located at Newport Drive and Eastway Drive. 64.50 hrs.
- Performed street sweeping as needed.
- Completed road repairs in Fox River Shores Subdivision- Repaired Potholes with Asphalt – 43.5 hrs.
- Sign Replacement throughout Village
- Setup/Take down for our 7th Annual Oktoberfest Event. 325.50 hrs. **[Corrected total: 174 hours]**
- Park maintenance is ongoing.
    - ✓ Park Maintenance: 69.25 hours.

Parks Planning and Development Report, Trustee Alers
Thursday, October 8th, 2026 meeting

— I attended the Parks Planning and Development Commission meeting on Monday, 9/5/26. Topics of discussion included: They are continuing to look for new ways to bring in revenue for park improvement including continued Grant research, the possibility of bringing in local food trucks to parks.

— There has been discussion in regards to renaming Park Beach as it is no longer a beach and the Commission would like to officially recommend that we rename it in memory of Charles (Chuckie) Pokorny, a little boy whose life was claimed at the age of 5 by the tornado that hit our village, April 11, 1965.

— They would also like to present the National Wildlife Federation's, Mayors Monarch Pledge to benefit both people and pollinators by learning to protect our pollinators.

— I met with Director Carlsen and discussed ways to improve parks and beaches with minimal cost.

— I also received this from Trustee Cermak*: A resident who lives on the lake cleaned out this debris from his gutters and shoreline and it appears and is believed to be firework debris.*

Village of Island Lake

3720 Greenleaf Avenue Island Lake, Illinois, 60042
Phone: 847-526-8764 Fax: 847-526-1534;
www.villageofislandlake.com

Economic Development

October 2026 Report

New Business Development

- 531 Auburn Dr. Indian restaurant; projected opening: November 2026.
- Inner Spice Mediterranean restaurant at 640 E. State Rd.: Online ordering is now live on their website; grand Opening to come.
- Former Wauconda Community Bank building, 229 E. State Rd.: New owner is looking for prospective business tenants.
- 217 E. State Rd. (former hardware site): New owner is looking for a tenant to drive plans for current or new structure; will remove old sign
- Hometown Makers & Bakers, at 125 E. State Rd, Unit 1: Soft opening this week
- Island Boutique at 125 E. State Rd. is open with 50 vendors: Grand Opening was October 3 & 4; classes will be offered.
- Biggby Coffee at 311 E. State Rd.: Construction on the 2 commercial spaces of 1,500 square feet each will begin in January 2027 by Biggby Construction Company. Once businesses are established, owner will seek funding for Phase 2, construction of apartments.
- Otro Nivel hand wash and car and boat detail shop, 108 W. State Rd.: Opened in September; Grand Opening in spring 2027.

Business Closings

- Emerald Dispensary, 660 E. State Rd., for sale.

Industrial and Commercial Space

- For Rent: 125 E. State Rd., zoned B-1
- 452 W. State Rd., zoned B-1
- 217 E. State Rd. (former hardware building on the site with Lomeli's); planned demolition and new build of four to five 1,500 – 2,000sf units; possible multiple tenants
- 229 E. State Rd. (former Wauconda Community Bank site)
- 235 W. State Rd. for sale (Island Lake Car Wash)
- 660 E. State Rd. for sale (former Emerald Dispensary)
- 125 E. State Rd has one unit still available

Notes

- Contacting property owners about updating and maintaining signs and landscaping/grounds in good condition for current businesses; Island Foods sign will be replaced with a new sign for Lomeli's.

Police, Public Safety and Ordinances Report
October 2026

Trustee Lewis was out of town so was unable to meet with the Chief, so the report is a short one.

Welcome to new Chief Kelly Ducak. She was sworn in [9/16/2026] and has "hit the ground running" Chief Ducak is already working on grants for the Police Department.

The Fire and Police Commission conducted the Sergeants exam for department promotions.

Village of Island Lake
3720 Greenleaf Avenue Island Lake, IL 60042
Phone: 847-526-8764 Fax: 847-526-1534
www.villageofislandlake.com

Department of Building • Zoning • Building Code Compliance

MONTHLY REPORT

October 2026 Report for September 2026 Receipts

BUILDING DEPARTMENT REVENUE

39	Permits / Total fees	**$13,545.00**
	Building Citations	
1	Business Registrations	**$50.00**
22	Contractor Registrations	**$1,325.00**
	Mowing	
2	Rental Inspections	**$100.00**
	Engineering Escrow	
	Developer Deposits	
	Zoning Hearing	
	TOTAL RECEIPTS	**$15,020.00**

Notes

- 44 permit applications received
- 8 Plan Reviews
- New residential construction: none
- Last new construction permit issued: July 2026

Police, Public Safety and Ordinances Report
October 2026

Trustee Lewis was out of town so was unable to meet with the Chief, so the report is a short one.

Welcome to new Chief Kelly Ducak. She was sworn in [9/16/2026] and has "hit the ground running" Chief Ducak is already working on grants for the Police Department.

The Fire and Police Commission conducted the Sergeants exam for department promotions.

Notes to the Treasurer's Report

A: The bank balance report depicts that ending September 30, 2026 there is a balance of 4.37 million. Of that, 349 thousand is available to pay the Village outstanding payables and payrolls in October. The remaining cash is in other special accounts per the detailed Cash and Investments balances report.

B: The total property tax received this fiscal year as of September 30, 2026 is $542 thousand from Lake County and $816 thousand from McHenry County.

Village of Island lake
Cash & Investment Balances
September 30, 2026

Fund	Wauconda Bank	Illinois Funds	Total Cash & Investments
General	$ 349,257.17		$349,257.17
Grants	$ 45,619.38		$45,619.38
Impact Fee	$ 141,361.11		$141,361.11
Motor Fuel Tax	$ 679,078.79		$679,078.79
Rebuild Illinois	$ 343,960.38		$343,960.38
Walnut Glen Escrow	$ 6,306.14		$6,306.14
Water	$ 2,278,493.67	$523,292.35	$2,801,786.02
	$3,844,076.64	$523,292.35	$4,367,368.99

Agenda Items # 5c Reference

Flock Safety Agreement Renewal

Agenda 5c,
10/22/2026

Flock Safety + IL - Island Lake PD

Flock Group Inc.
3284 Northside Parkway NW, Suite 150
Atlanta, GA 30327

Created Date: 10/06/2026
Expiration Date: 10/24/2026
Quote Number: Q-109303
PO Number:

flock safety

flock safety

Quote

This document is for informational purposes only. Pricing is subject to change.

Bill To: 3720 Greenleaf Ave Island Lake, Illinois 60042

Ship To: 3720 Greenleaf Ave Island Lake, Illinois 60042

Billing Company Name:	Village of Island Lake	Subscription Term:	12 Months
Billing Contact Name:	Mary Piekarski, Accounts Payable	Renewal Term:	
Billing Email Address:	mary.piekarski@voislk.com	Payment Terms:	Net 30
Billing Phone:	(847) 526-8764, ext 7859	Billing Frequency:	

Hardware and Software Products

Annual recurring amounts over subscription term

Item	Price	Quantity	Total
Flock Safety Platform			**$3,000.00**
Flock Safety LPR Products			
Flock Safety LPR, fka Falcon	Included	1	Included

Professional Services and One Time Purchases

Item	Price	Quantity	Total
One Time Fees			

Subtotal Year 1:	$3,000.00
Annual Recurring Subtotal:	$3,000.00
Estimated Tax:	$0.00
Contract Total:	$3,000.00

Taxes shown above are provided as an estimate. Actual taxes are the responsibility of the Customer. This is not an invoice – this document is a non-binding proposal for informational purposes only. Pricing is subject to change.

Product and Services Description

Flock Safety Platform Items	Product Description

One-Time Fees	Service Description
Installation on existing infrastructure	One-time Professional Services engagement. Includes site & safety assessment, camera setup & testing, and shipping & handling in accordance with the Flock Safety Advanced Implementation Service Brief.
Professional Services - Standard Implementation Fee	One-time Professional Services engagement. Includes site and safety assessment, camera setup and testing, and shipping and handling in accordance with the Flock Safety Standard Implementation Service Brief.
Professional Services - Advanced Implementation Fee	One-time Professional Services engagement. Includes site & safety assessment, camera setup & testing, and shipping & handling in accordance with the Flock Safety Advanced Implementation Service Brief.

Agenda Items # 6 Reference

Ordinance 1730-26 Amending Title 1 and Personnel Manual

Proposed Ordinance 1730-26, Mayor's Duties, markup copy

Agenda 6, 10/22/2026

ORDINANCE 1730-26

An Ordinance Amending the Island Lake Village Code and Personnel Manual Relating to Village Employees

WHEREAS, the Village of Island Lake is an Illinois municipal corporation in Lake and McHenry Counties and pursuant to the Illinois Municipal Code, the Village has the authority to modify the official Village Code; and

WHEREAS, the Board of Trustees desires to amend the provisions of the Island Lake Village Code and the personnel manual regarding Village employee matters;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Island Lake, Lake and McHenry Counties, Illinois, as follows:

SECTION 1: Title 1, Chapter 5 Mayor, 1-5-2 Duties of the Municipal Code shall be amended as follows:

The mayor shall:

A. Be the chief executive officer of the Village and shall perform all such duties as may be required by statute or ordinance;

B. Have supervision over all employees ~~executive officers~~ of the Village ~~and over all the employees of the village, who are not parties to a collective bargaining agreement with the Village,~~ including ~~hiring, discipline,~~ post-employment compensation, promotions (except for police officers whose promotions are under the jurisdiction of the Village Police Commission) and employee discipline including, employment suspension or termination; ~~and compensation;~~

* * *

SECTION 2: Title 1, Chapter 8 Officers and Employees, 1-8A-2 Appointment of Officers and Hiring, Review, Discipline and Termination of Employees of the Municipal Code, shall be amended as follows:

1-8A-2 APPOINTMENT OF OFFICERS AND HIRING, REVIEW, DISCIPLINE AND TERMINATION OF EMPLOYEES

* * *

B. ~~Except as provided for in any binding agreement to which the Village is a party and in the statutes that specifically provide otherwise, t~~The hiring, ~~compensation, discipline and termination~~ and initial compensation of all Village employees shall be within the jurisdiction of the Mayor and Board of Trustees upon recommendation of the following:

1. The Village Fire and Police Commission for police officers;
2. The Public Works Director for public works employees; and
3. The Mayor for administration staff.

SECTION 3: Personnel Manual

The Village of Island Lake Personnel Rules and Regulations Manual last revised on February 10, 2022, relating to XVII. Discipline is hereby amended and revised as follows: Section II. EMPLOYMENT TERMS AND CONDITOINS IS AMENDED AS FOLLOWS:

Hiring

Applications for employment shall be submitted to the Department Head. All applications must be on an application form approved by the Village Board of Trustees.

~~Except as otherwise provided for herein, all employees shall be hired and terminated by the Mayor.~~

All applicants offered employment in the Village shall meet the minimum requirements set forth in the applicable job description.

SECTION 4: Severability. In the event that any section, clause, provision, or part of this Ordinance shall be found and determined to be invalid by a court of competent jurisdiction, all valid parts that are severable from the invalid parts shall remain in full force and effect.

SECTION 5: Repeal and Savings Clause. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

SECTION 6: Effective Date. This Ordinance shall be in full force and effect from after its passage and approval.

PASSED on the _____ day of _____, 2026.

	AYES	NAYS	ABSTAIN	ABSENT
Brittany Alers				
Charles Cermak				
Steve Deasey				
Thadd Lewis				
Will Ziegler				
Wendy Mills				

APPROVED on the _____ day of _____, 2026

Proposed Ordinance 1730-26, Mayor's Duties, clean copy

ORDINANCE 1730-26

An Ordinance Amending the Island Lake Village Code and Personnel Manual Relating to Village Employees

WHEREAS, the Village of Island Lake is an Illinois municipal corporation in Lake and McHenry Counties and pursuant to the Illinois Municipal Code, the Village has the authority to modify the official Village Code; and

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SECTION 1: Title 1, Chapter 5 Mayor, 1-5-2 Duties of the Municipal Code shall be amended as follows:

The mayor shall:

A. Be the chief executive officer of the Village and shall perform all such duties as may be required by statute or ordinance;

B. Have supervision over all employees of the Village including post-employment compensation, promotions (except for police officers whose promotions are under the jurisdiction of the Village Police Commission) and employee discipline including, employment suspension or termination;

* * *

SECTION 2: Title 1, Chapter 8 Officers and Employees, 1-8A-2 Appointment of Officers and Hiring, Review, Discipline and Termination of Employees of the Municipal Code, shall be amended as follows:

1-8A-2 APPOINTMENT OF OFFICERS AND HIRING, REVIEW, DISCIPLINE AND TERMINATION OF EMPLOYEES

* * *

B. The hiring and initial compensation of all Village employees shall be within the jurisdiction of the Mayor and Board of Trustees upon recommendation of the following:

1. The Village Fire and Police Commission for police officers;
2. The Public Works Director for public works employees; and
3. The Mayor for administration staff.

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SECTION 5: Repeal and Savings Clause. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

SECTION 6: Effective Date. This Ordinance shall be in full force and effect from after its passage and approval.

PASSED on the _____ day of _____, 2026.

	AYES	NAYS	ABSTAIN	ABSENT
Brittany Alers				
Charles Cermak				
Steve Deasey				
Thadd Lewis				
Wendy Mills				
Will Ziegler				

APPROVED on the _____ day of _____, 2026

_____
Richard McLaughlin, Mayor

ATTEST:

_____
Village Clerk Georgine Cooper

Current Ordinance

Approved: 3/22/12; Revised 6/28/12, 7/24/14, 8/25/16, 10/22/2020, 6/10/2, 8/12/2021

CHAPTER 5

MAYOR

1-5-2 DUTIES

The mayor shall:

A. Be the chief executive officer of the Village and shall perform all such duties as may be required by statute or ordinance;
B. Have supervision over all the executive officers of the Village and over all the employees of the village, who are not parties to a collective bargaining agreement with the Village, including hiring, discipline, promotions, employment suspension or termination and compensation;
C. Report material employment decisions to the Village Board; and
D. Have the power and authority to inspect all books and records kept by any Village officer or employee at any reasonable time.

1-5-3 BOND; OATH; SALARY:

The mayor shall take oath or affirmation of office and shall execute and deliver to the Village a bond in accordance with section 1-8A-7 of this code. Commencing on May 1, 2017, the mayor shall receive an annual mayoral salary of $21,400.00 plus an annual salary of $1,200 for performing the duties of liquor commissioner plus $100 for each regular and special meeting of the Village board attended by the mayor. Meetings that are concurrent on the same date will be deemed to be one meeting. The mayor shall be physically present at the Village hall for an average of twenty (20) hours per week, exclusive of meetings attended, for which the mayor shall be entitled to participate in IMRF benefits. [Revised 6/10/2021]

1-5-4 MAYOR PRO TEM

During a temporary absence or disability of the mayor, the board of trustees shall elect one of its members to act as mayor pro-tem, who, during the absence or disability of the mayor, shall perform the duties pertaining to the office.

CHAPTER 8

OFFICERS AND EMPLOYEES

ARTICLE A. GENERALLY

1-8A-1 EFFECT

The provisions of this Article shall apply alike to all officers and employees of the village, regardless of the time of creation of the office or position or the time of appointment of the officer or employee.

1-8A-2 APPOINTMENT OF OFFICERS AND HIRING, REVIEW, DISCIPLINE AND TERMINATION OF EMPLOYEES

A. Village Officers. All officers other than elective officers shall be appointed by the mayor with the advice and consent of the board of trustees. Removal of Village officers shall follow the procedure set forth in 65 ILCS 5/3.1-35-10, unless otherwise provided by statute.

B. Except as provided for in any binding agreement to which the Village is a party and in the statutes that specifically provide otherwise, the hiring, compensation, discipline and termination of all Village employees shall be within the jurisdiction of the Village board of trustees. (Revised 10/22/2020)

1-8A-3 TERMS OF OFFICE; VACANCIES

Every appointed officer of the Village shall hold office until May 1 following the officer's appointment or until the officer's successor is appointed and qualified, unless it is otherwise provided by ordinance or statute. Vacancies in an appointed office shall be filled in the same manner in which appointments or selections are made, in the absence of provisions in this ordinance or state law to the contrary.

1-8A-4 MONIES RECEIVED

Every officer of the Village shall, at least once each month or more often if so required, turn over all money received by him in his official capacity, to the clerk or Collector with a statement showing the source from which the same was received.

1-8A-5 OATHS

Every officer of the Village shall, before entering upon his duties, take the oath of office prescribed by Statute.

1-8A-6 SALARIES

All officers and employees of the Village shall receive such salaries as may be from time to time provided by ordinance or resolution.

1-8A-7 BOND

Every officer and employee shall, if required by the board of trustees or state statute, upon entering upon the duties of office, give a bond in such amount and with such

II. EMPLOYMENT TERMS AND CONDITIONS

Hiring

Applications for employment shall be submitted to the Department Head. All applications must be on an application form approved by the Village Board of Trustees.

Except as otherwise provided for herein, all employees shall be hired and terminated by the Mayor. [Delete]

All applicants offered employment in the Village shall meet the minimum requirements set forth in the applicable job description.

Employment of Relatives

Two or more members of an immediate family shall not be employed in the same department or where one occupies a position that has influence over the other's employment, promotion, supervision, salary administration, or other related management or personnel administration. For purposes of this section, the immediate family shall include spouse, mother, father, sister, brother, son or daughter.

Employee Personnel File

The following are examples of items that, if they exist, will be kept in an employee's personnel file:

1. Employment application/resume
2. Tax forms
3. Registration/certification/degree
4. Performance appraisals
5. Disciplinary notices
6. Commendation forms and letters
7. Incident reports
8. Vacation requests
9. Individual daily time sheets
10. Overtime records
11. Sick time records
12. Compensatory time records

Employment Eligibility (I-9) forms and copies of supporting documentation will be kept in a separate file. Medical records pertaining to work will also be kept in a separate file.

An employee can inspect his or her own personnel file by submitting a written request to the Village Treasurer.

1. Submit a request, in writing, to inspect your personnel file to the Village Treasurer.

II. EMPLOYMENT TERMS AND CONDITIONS

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